



Base Camp & Sub Camp **OPERATIONS MANUAL**

Updated July 14, 2023

2023

Note: If the word(s) are blue and bold, like the words in this notice, and you are viewing this manual online, then it is hyperlink! Click on it and it will take you where you want to go.

In Case of Emergency

In many cases, the first person to notice an unsafe condition, emergency (medical or other), or security concern will be a Jamboree participant or staff member. Safety is everyone's responsibility. If you **SEE SOMETHING, SAY SOMETHING!** If you notice an unsafe condition, emergency (medical or other), or security concern, call the Summit Operations Center immediately.

Summit Emergency Hotline
304-465-2900
24/7 Emergency and Incident Reporting

If you are unable to make a phone call, have any staff member with a radio contact the Summit Operations Center on the Emergency Channel (Channel 16).

Should either of the above be unsuccessful, only then should you call 911 and let the call taker know that you are attending the National Scout Jamboree at the Summit Bechtel Reserve.

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THE SKILLS
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Chapter One: Operations

STAFF ARRIVAL & CHECK PROCESS OVERVIEW

Pre-registration of all arrival and departure plans with Transportation Management Services (TMS) is required even if the services of TMS are not needed. Staff can register their arrival and departure times here: <https://jamboree.scouting.org/jamboree-service-team/jst-arrival-registration/>

Upon arrival to the area, proceed directly to Ruby Welcome Center, the registration location. Everyone must check in through Registration Services at Ruby Welcome Center before being allowed to go to the Summit.

The Ruby Welcome Center can be found by using the following address on mapping programs and GPS:

JW & Hazel Ruby WV Welcome Center
55 Hazel Ruby Lane
Mt. Hope, WV 25880

When you arrive at Ruby Welcome Center from the airport, gather all personal gear as you get off the bus. If needed, gear may be staged temporarily under the awnings at the Welcome Center while you proceed to the registration greeter tent to begin your check-in process.

- Please have your name and contact information on the outside of EACH item that you leave under the awnings.

The shuttle that picked you up at the airport will not be the same shuttle that transports you on-site.

If arriving by personal vehicle, park in the designated area, leave all personal gear in the vehicle, and proceed to the registration greeter tent to begin your check-in process.

The registration greeter tent will have a complete set of check-in forms for all Jamboree staff. The check-in process will vary per person depending on if all criteria are met in advance. Do NOT proceed directly to the Jamboree Headquarters (HQ) tent without going through the greeter area first. The top portion of each form obtained at the greeter tent is a health questionnaire pertaining to any recent illnesses that may have arisen during travel followed by the opportunity to let us know about any changes in your health status since submitting your Annual BSA Health and Medical Record (AHMR). Each Jamboree staff member must complete the top portion and receive further instruction from the registration greeter before proceeding with check-in.

- Please be certain that all items you grab from under the awnings are yours and have your name on the outside (e.g., camp chairs, etc.).

STAFF ARRIVAL & CHECK-IN PROCESS

The bottom portion of each form obtained at the greeter tent will reflect the status of all the criteria that must be met before check-in can be completed and credentials can be handed out. The registration greeters will direct staff to the appropriate location based on the status of their individual criteria.

Staff members must have completed the following prior to proceeding to Registration HQ:

1. Health questionnaire:

- a. If any questions are marked “yes” on the health questionnaire portion, proceed directly to the public health screening tent before proceeding to any other tent. The public health professional will review the information and either initial/stamp the greeter sheet indicating clearance to proceed with the check-in process or, if not cleared, provide instruction as to what must happen next.
- b. If there has been a change in your health status (medication change, major illness, or hospitalization) since submitting your AHMR, proceed directly to the medical area. Your information will be reconciled with your AHMR. If all answers are no, the greeter should quickly check the status of the check-in criteria at the bottom of the check-in sheet and provide instructions to the staff member on where to go next.

2. AHMR form approved by the Jamboree medical team. If the AHMR is not previously approved, proceed to the medical area for medical review and processing. Upon approving the medical form, the medical staff will initial/stamp the check-in sheet indicating clearance to proceed with the check-in process. Should any staff member have an AHMR form that is declined either prior to or upon arrival, that member will be required to make his or her own travel arrangements home, and travel will be at his or her own expense. In order to avoid any issues and to ensure a speedy check-in process, it is imperative that all AHMR forms be submitted prior to the Jamboree in a timely manner for pre-approval.

3. Youth Protection Training (YPT) must be current within one year. (Training must have been completed AFTER July 28, 2022).

4. All fees must be paid in full. All outstanding fees are to be paid in full at the payment window via credit or debit card only. Upon final payment of fees, the registration staff person working in that area will initial/stamp the check-in sheet indicating clearance to proceed with check-in.

Once all criteria are completed, proceed to the Registration HQ to pick up Jamboree credentials. Lines will be designated in alphabetical order by last name.

**** Having all the criteria met before arriving at check-in will significantly expedite your check-in process. ALL requirements must be met before leaving the Registration HQ. ****

If driving a personal vehicle, once credentials have been obtained, get a parking pass from Registration HQ. Place the parking pass on the driver's side dashboard, clearly visible from the outside. Proceed to the Jamboree site using the South Gate. Proceed to the Base Camp, or Sub Camp that you are assigned. After dropping off your gear, proceed to the Alpha 4 dead storage parking, unless you have qualified for a parking pass to commute to your staff work site. If you qualified for the pass, you would park in the top portion of Alpha 2.

If arriving by shuttle service from the airport, once credentials have been obtained, return to the gear drop-off area to retrieve your belongings then proceed to the appropriate staff shuttle bus to be taken onto the site. (The shuttle that picked you up at the airport will not be the same shuttle that transports you on site.)

Please note: Regardless of whether you board the staff shuttle from Registration HQ (arrival by airport shuttle) or arrive by personal vehicle, you will need to refer to your housing assignment area on your registration packet. For those taking the shuttle to the Jamboree, this will ensure you board the appropriate shuttle bus that will be clearly identifiable with your specific housing assignment area.

Once you arrive at the Summit and reach your designated housing area, please collect your belongings and check in at your Base Camp or Sub Camp for directions to your tenting area.

Please note: Other useful items, such as camp maps, safety procedures, etc., will be distributed to you in your registration packet when you receive your credentials prior to boarding your shuttle bus to the Summit.

STAFF DEPARTURE & CHECKOUT PROCESS

All Jamboree staff will be **REQUIRED** to notify the appropriate Base Camp housing staff and the staff area they are working in of their departure day and time when they first arrive at the Summit.

Unless authorized by Base Camp leadership, staff will not leave early (e.g., late in the evening) to ensure safety by traveling only when rested and will not leave on Friday prior to departure of participants to enable buses to move efficiently.

All staff members working the first half of Jamboree (Session 1) must leave no later than July 23, 2023. All staff members working the second half of Jamboree (Session 2), or the entire Jamboree (Session 3) cannot leave before 1 p.m. on July 28, 2023. On departure day, every staff member is **REQUIRED** to adhere to the following procedures:

Staff – Departure Preparations

Prior to departure, all equipment and supplies must be inventoried and accounted for by staff members responsible. All supplies, equipment, and unused consumables should be returned to their respective storage container(s). All staff should confirm with their service team directors that everything is in order before departing the Jamboree.

Staff – Departing by Personal Vehicle

1. Two hours before your assigned departure time from the Summit, you must have all your belongings packed and removed from your tent.
2. One hour before your assigned departure time, you will report to your Base Camp HQ with your belongings in tow and will officially check out of camp by submitting the signed checkout form you received on the day you arrived. If you are staying in the Alpha/Bravo - CGI Outdoors Base Camp, you will submit this form to the housing area administrator or assigned designee. If you are staying in a participant Sub Camp, you will submit this form to the Base Camp administrator or assigned designee.
3. Once you have submitted your signed checkout form, you will proceed to Alpha 4 to pick up your vehicle and exit the Jamboree through the South Gate.

Staff – Departing by Air Travel

1. Four hours before your assigned departure time from the Summit, you must have all your belongings packed and removed from your tent.
2. Three hours prior to your assigned departure time from the Summit, you will report to your Base Camp HQ with your belongings in tow and will officially check out of camp by submitting the signed checkout form you received on the day you arrived. If you are staying in the Echo Base Camp, you will submit this form to the housing area administrator or assigned designee. If you are staying in a participant Sub Camp, you will submit this form to the Base Camp administrator or assigned designee.
3. Once you have submitted your signed checkout form, you will be directed to your assigned pickup location to be transported off-site. Please ensure that you are in your assigned staging area and confirm the destination sign on the shuttle bus is the location of your airport, either Charleston, West Virginia or Charlotte, North Carolina.

Please note: When scheduling your airport shuttle service with TMS, please keep in mind the commute time once you leave the Summit to your prospective airport as stated by TMS.

Checking out of your Base Camp three hours early will allow the shuttle to make multiple stops to pick up staff at various locations throughout the Jamboree Base Camps. (Example: Your flight is scheduled to depart Charlotte Douglas International Airport at 6 p.m. EDT, and the approximate travel time by shuttle from the Summit to Charlotte is four hours; you will need to arrive at your Base Camp HQ at 9 a.m. if you would like to arrive in Charlotte two hours prior to your scheduled flight departure.) Each Base Camp administrator will notify Registration HQ at the end of each day of all staff that have left the site. Registration HQ will then notify Jamboree HQ.

Transition Days

There will be two staff transition days:

- Saturday, July 22 – Departure of Session 1 staff
- Sunday, July 23 – Arrival of Session 2 staff

For those leaving the Jamboree after Session 1 (first half) and arriving for Session 2 (second half), the same arrival/departure procedures and timelines will be followed as stated above. However, there will be additional Base Camp staff assigned to help collect signed checkout forms and direct staff members to the appropriate staging areas on that day.

2023 NATIONAL JAMBOREE UNIT ARRIVAL & CHECK-IN PROCESS

Each council is required to register their travel plans with Transportation Management Services (TMS) in advance, even if transportation services of TMS are not needed. In the event multiple units are transported on the same bus, each unit's equipment **MUST** be clearly identified so it can be offloaded efficiently at each unit's Sub Camp. The registration site address is:

<https://events.tms.com/event/b5e14832-9095-46c1-9b1b-06c79d97b01d/summary>

Before arriving at Ruby Welcome Center, the Jamboree registration location, units must rendezvous with any contingent members not currently traveling with the unit. **Do not proceed to Ruby Welcome Center until all members of the contingent are present.** Only when the contingent is intact should you proceed to Ruby Welcome Center to begin the check-in process.

**** Due to the logistics involved with check-in before going on to the Summit, contingent members planning to arrive separately from their contingent unit cannot be accommodated. The entire contingent must arrive and go through the check-in process together. ****

The Ruby Welcome Center can be found by using the following address on mapping programs and GPS:

JW & Hazel Ruby WV Welcome Center
55 Hazel Ruby Lane
Mt. Hope, WV 25880

Placards must be placed in the front right corner of the windshield with the unit number clearly indicated (we suggest standard 8.5" x 11" paper). The unit leader for the unit must be on the first bus that is transporting members of that unit. Members of each unit must be in the same vehicle together, or if unit transportation was provided by multiple vehicles, all contingent members must be in vehicles immediately following each other. Vehicles that have the unit leader on board must clearly indicate "Leader" next to the unit number on the placard. (This placard will also need to be clearly visible in the same location during checkout.)

If more than one unit is on the same vehicle, use a placard for each unit.

Sample Placard:

**T 1234
Council
Leader**

Upon arrival, follow the signs to the designated check-in location at Ruby Welcome Center. NO ONE will be granted entrance to the Summit without the proper identification that will be handed out there. Due to the volume of buses and processes that must take place upon arrival, it is imperative to arrive within your scheduled window of time.

Each bus will be met at the Ruby Welcome Center by a guide. The guide will board the bus with a brief medical and mental health questionnaire. The questionnaire is specific to any recent illnesses that may have arisen during travel or any changes in health status since submission of the AHMRs. The guide will give the unit leader the questionnaire to complete on behalf of the entire unit. The completed form will be returned to the guide. Once the guide receives the questionnaire:

- If any public question is checked "Yes," the guide must turn in the questionnaire at the public health screening tent for review and further instruction.
- If all answers are checked "No," the guide will proceed with the next step of the check-in process.

Sample Health Questionnaire

Since leaving home is there anyone that the unit leadership believes is currently or has recently exhibited any of the following. If this does not apply, complete the top, check "NONE APPLY" at the bottom and promptly return. *THANK YOU!*

Please check all that apply

- ___ EXTREMES OF AFFECT OR MOOD – e.g., prolonged &/or unexplained sadness; unhappiness; unexplained mood swings; OR overly emotional or hyper-excited; difficulty calming down.
- ___ LACK OF BEHAVIOR CONTROL OR ACTING OUT – e.g., defiant; disregards/breaks unit rules; bullies others; disrespectful to authority; uncontrolled hyperactivity.
- ___ MEDICATION CONSIDERATIONS – e.g., requires 4+ medications daily; medication side effects do/can significantly impact daily functioning; medications necessary to manage mental health challenges; OR recently discontinued 1 or more medications.
- ___ SIGNIFICANT PSYCHOLOGICAL PROBLEMS – e.g., difficulty perceiving reality; irrational beliefs that affect daily functioning; history of &/or current statements regarding dying, hurting others and/or self-abusive behavior (e.g., self mutilation, getting high &/or drunk).
- ___ NEUROLOGICAL OR DEVELOPMENTAL CHALLENGES (e.g., *Autism, Asperger's, intellectual disability*) - requires significant leader attention; difficulty functioning independently and/or engaging in unit activities; has frequent (e.g., daily) medical needs &/or precautions.
- ___ SEPARATION DIFFICULTIES - e.g., significant homesickness (e.g., emotional &/or physical withdrawal; won't or tries to avoid participation in unit activities; remains in unit site.
- ___ SOCIALIZATION DIFFICULTIES - e.g., difficulty interacting appropriately with peers; has few or no peers to engage in activities with; reports or appears not to be liked; loner by choice or intentional exclusion by peers.
- ___ *RISK OF HARM – statements or actions that involve or reasonably suggest hurting self (e.g., cutting, suicide) and/or injuring another person.
- ___ *Any other behavior, condition, or issue in which CLOSE AND/OR CONTINUOUS SUPERVISION is likely needed.
- ___ Number of unit members exhibiting 1 or more of these behaviors.
- ___ NONE APPLY

If any of the above conditions are checked a JAMBOREE MENTAL HEALTH STAFF member will contact, you within 24 hours. *If you believe more immediate attention is needed please inform the medical staff at the Sub-Camp check in.*

Any questions regarding answers on the questionnaire should be directed to staff at the public health screening tent. After confirming an approved questionnaire, the unit can proceed with the check-in process.

During transport to the Summit, the guide will provide all participants with a welcoming orientation that will include safety policies and procedures; instructions for campsite setup; locations of restrooms/shower houses; dining times; requirements for cleanliness of tents and campsite; leader responsibilities; and the overall schedule for Day 1.

Upon arrival at the drop-off point in the Sub Camp, all gear for that Sub Camp is to be unloaded immediately, set aside so the bus can depart, and then moved to the assigned campsite. Sub Camp commissioners will be on hand to provide directions within the Sub Camp. While the remaining members of the unit proceed with unloading and setting up their campsite, the unit leader will proceed to the Sub Camp headquarters with the updated unit roster in hand to complete the check-in process. Typically, only the unit leader will need to proceed to the Sub Camp headquarters to complete the check-in process and obtain the credentials for the unit. However, exceptions to that procedure would be required in the following cases:

- Any adult Youth Protection Training on the printed roster is not current within one year of the last day of the Jamboree. (Training must have been completed no earlier than July 28, 2022.)
- The medical status of any contingent member shows anything other than “approved.”
- If there has been a change in the health status (medication change, major illness, or hospitalization) of any member of the contingent since submitting their Annual BSA Health and Medical Record (AHMR), the affected parties will be directed to the medical tent. The information will be reconciled with the individual’s AHMR.

Should any of the above conditions exist, the affected party or parties must accompany the unit leader to the Sub Camp headquarters before check-in can be completed and credentials for the unit can be handed out. If none of the above conditions exist, only the unit leader will proceed to the Sub Camp headquarters to complete the check-in process for the unit.

Jamboree registration, Sub Camp, and medical staff will all be located at your designated Sub Camp headquarters tent on unit check-in day to expedite the verification, processing, and updating of all requirements.

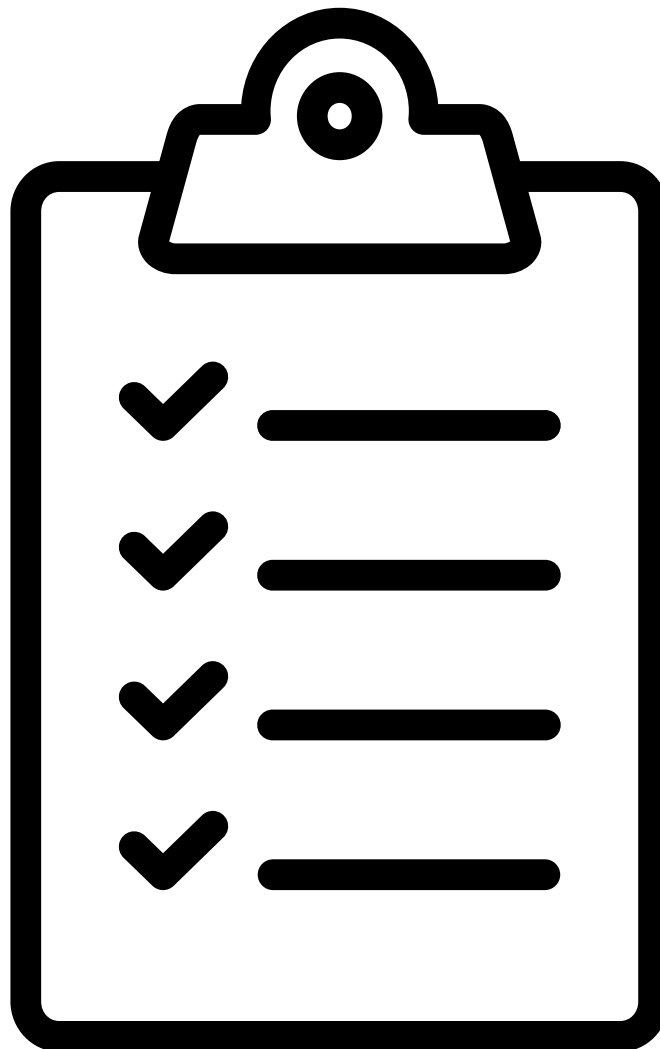
Any unit leader that is missing current Youth Protection training will be responsible for completing their YPT on their own device, such as a smartphone or laptop, and showing proof of completion before the unit can pick up their credentials. The registration team will not provide devices to complete the training.

Should any contingent member have an AHMR form that is declined either prior to or upon arrival, that member will report to Jamboree headquarters. The contingent member will be required to make

his or her own travel arrangements home, and travel will be at his or her own expense. To avoid any issues and to ensure a speedy check-in process, it is imperative that all health forms be submitted prior to the jamboree in a timely manner for pre-approval.

Any roster corrections will be completed by the unit leader and the registration staff. Any needed credential corrections that are needed will be reported to the Sub Camp HQ and relayed by that staff to the Registration HQ. The corrected credentials will be processed at the Registration HQ and delivered to the appropriate Sub Camps before bedtime the following evening. Temporary credentials will be issued for use in the interim. Once any discrepancies on the roster are cleared, the unit leader will be given the credentials for the unit and the leader will then return to the campsite to assist with setup and hand out the credentials. Each contingent member is required to always wear their credentials clearly visible.

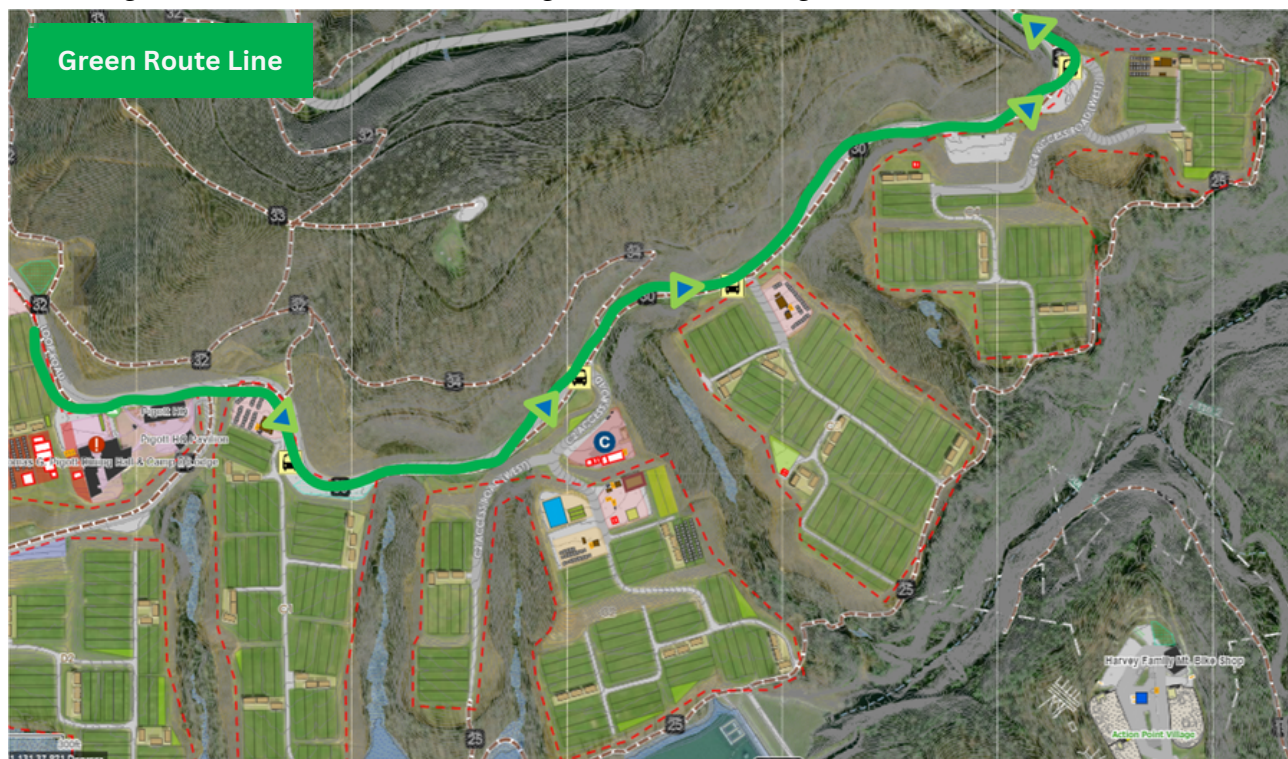
Should a credential be lost during the Jamboree, contact the Sub Camp headquarters personnel to start the process for a replacement. Replacements will be delivered to the Sub Camp headquarters each evening.







UNIT ARRIVAL BUS ROUTES & DROP-OFF LOCATIONS

Klymit Base Camp

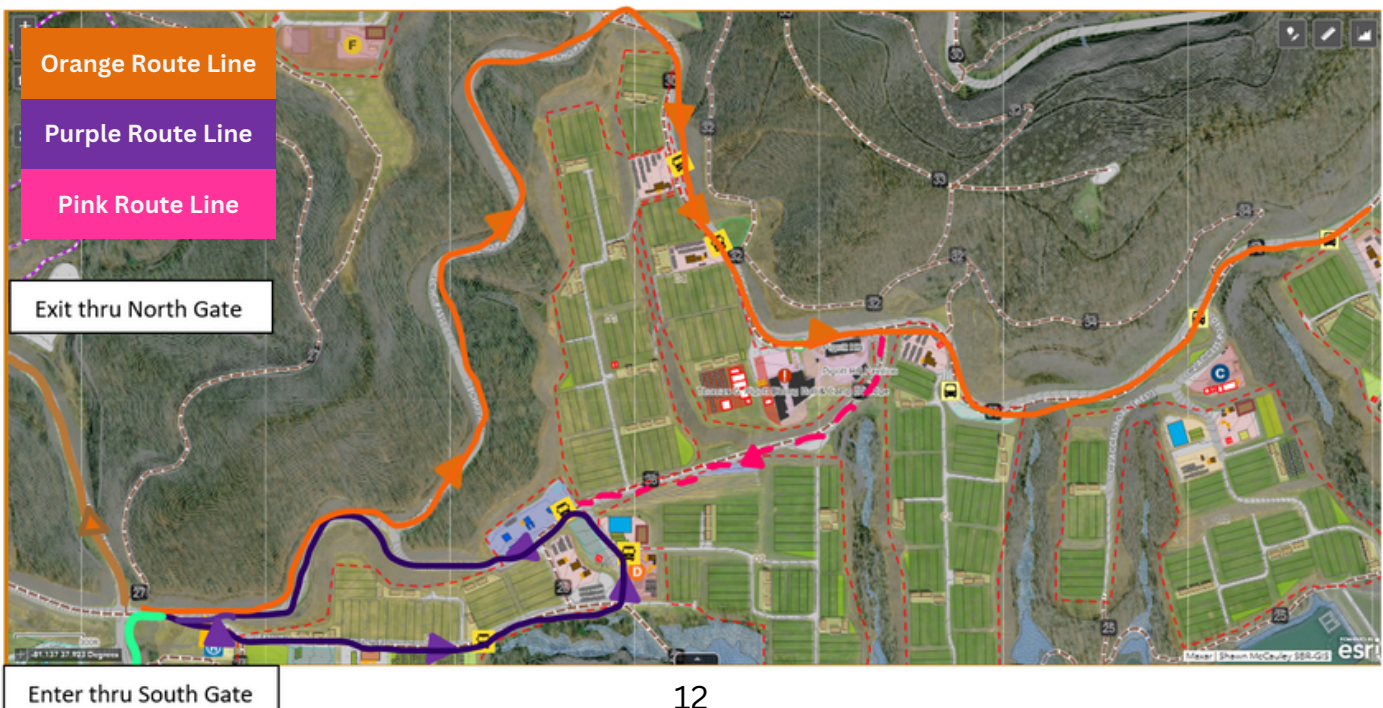
- Green Route Line
 - Buses enter through the South Gate proceeding north on Jack Furst Drive, through Summit Center, right on Delta Pass, bear left at Echo Pass, turn right on Loop Rd, pass the Pigott HQ then drop off at each marked Klymit Sub Camp location on Loop Rd.
 - Klymit 1 drop-off near Klymit 1 access road to Loop Rd
 - Klymit 2 drop-off near Klymit 2 access road to Loop Rd
 - Klymit 3 drop-off near Klymit 3 access road to Loop Rd
 - Klymit 4 drop-off near Klymit 4 access road to Loop Rd
 - Buses depart continuing all the way around Loop Rd, left on Echo Pass, merge with Delta Pass, right turn on Jack Furst Rd heading north to exit through the North Gate.
 - If a bus stopping at U. S. Army 3 shower house or U. S. Army 4 shower house has multiple units onboard and the second unit is based in Klymit 1, Klymit 2, Klymit 4 or Klymit 4, then the bus will stop first at U. S. Army 3 shower house or U. S. Army 4 shower house, then proceed on Loop Rd to the designated Klymit Sub Camp drop-off point. To exit, the bus will continue all the way around Loop Rd, left on Echo Pass, merge with Delta Pass, right turn on Jack Furst Rd heading north to exit through the North Gate.
 - If a bus stopping at U. S. Army 1, U. S. Army 2, or U. S. Army 3 South has multiple units onboard, and the second unit is based in Klymit 1, Klymit 2, Klymit 4 or Klymit 4, then the bus will stop first at U. S. Army 1, U. S. Army 2, or U. S. Army 3 South. The bus will then proceed on Delta Pass Rd, turn right on Echo Pass Rd, proceed to and turn right on Loop Rd, past the Pigott HQ and continue to the designated Klymit Sub Camp drop-off point. To exit, the bus will continue all the way around Loop Rd, left on Echo Pass, merge with Delta Pass, right turn on Jack Furst Rd heading north to exit through the North Gate.



U. S. Army Base Camp

- U. S. Army 1 Campsites
 - Drop-off for Scouts BSA units (campsites U. S. Army 101 - U. S. Army 127) Jeanne Arnold Drive at U. S. Army1 Gaga Pit pad.
 - Purple Route Line 
 - Buses enter through South Gate north on Jack Furst Drive, through Summit Center, right on Delta Pass, right on Jeanne Arnold Drive.
 - Buses depart on Jeanne Arnold Drive bending north, left on Delta Pass, Echo Pass merges from the right, bear left continuing on Delta Pass, right on to Jack Furst Drive heading north to exit through the North Gate.
- U. S. Army 2 Campsites
 - Drop-off for Scouts BSA units (campsites U. S. Army 201 - U. S. Army 246) at U. S. Army 1 - R pad, opposite the Commissary.
 - Purple Route Line 
 - Buses enter through the South Gate, proceeding north on Jack Furst Drive, through Summit Center, right on Delta Pass, right on Jeanne Arnold Drive then bend to U. S. Army 1 - R pad, opposite the Commissary.
 - Buses depart on Jeanne Arnold Drive, left on Delta Pass, merge with Echo Pass, bear left continuing on Delta Pass, right on to Jack Furst Drive heading north to exit through the North Gate.
- U. S. Army 3 Campsites
 - U. S. Army 3 South: Drop-off for Scouts BSA units (campsites D301-D338) at the White-Water Rafting pad.
 - Purple Route Line 
 - Buses enter through the North Gate proceeding north on Jack Furst Drive, right on Delta Pass, right on Jeanne Arnold Drive then bend north to left on to Delta Pass, to White-Water Rafting pad.
 - Buses depart on Delta Pass, merge with Echo Pass, bear left continuing on Delta Pass, right on to Jack Furst Drive heading north to exit through the North Gate.
 - U. S. Army 3 North: Drop-off for Scouts BSA units (campsites U. S. Army 339 - U. S. Army 353) at the U. S. Army 3 shower house pad.
 - Orange Route Line 
 - Buses enter through the south gate proceeding north on Jack Furst Drive, through Summit Center, right on Delta Pass, bear left at Echo Pass, turn right on Loop Rd, drop off at U. S. Army 3 shower house pad.
 - Buses depart continuing on all the way around Loop Rd, left on Echo Pass, merge with Delta Pass, right turn on Jack Furst Drive heading north to exit through the North Gate.

- U. S. Army 4 Campsites
 - Drop-off for Scouts BSA units (campsites U. S. Army 406 - U. S. Army 419) at the U. S. Army 4 shower house pad.
 - Orange Route Line
 - Buses enter through the South Gate proceeding north on Jack Furst Drive, through Summit Center, right on Delta Pass, bear left at Echo Pass, turn right on Loop Rd, drop off at U. S. Army 4 shower house pad.
 - Buses depart continuing on all the way around Loop Rd, left on Echo Pass, merge with Delta Pass, right turn on Jack Furst Drive heading north to exit through the North Gate.
 - Drop-off for the Older Youth Program (campsites U. S. Army 421 - U. S. Army 432) at the U. S. Army 3 shower house pad
 - Orange Route Line
 - Buses enter through the North Gate proceeding south on Jack Furst Drive, left on Delta Pass, bear left at Echo Pass, turn right on Loop Rd, drop off at U. S. Army 3 shower house pad.
 - Buses depart continuing on all the way around Loop Rd, left on Echo Pass, merge with Delta Pass, right turn on Jack Furst Drive heading north to exit through the North Gate.
 - Multiple Units - Pink Dashed Route Line Connector
 - If a bus stopping at U. S. Army 3 shower house or U. S. Army 4 shower house has multiple units onboard, and the second unit is based in U. S. Army 1, U. S. Army 2 or U. S. Army 3 South, then the bus will stop first at U. S. Army 3 shower house or U. S. Army 4 then proceed on Loop Rd, then turn right on Delta Pass then drop off the second unit at the White-Water Rafting pad. The bus will then proceed on Delta Pass turn right on Jack Furst Drive and exit through the North Gate.

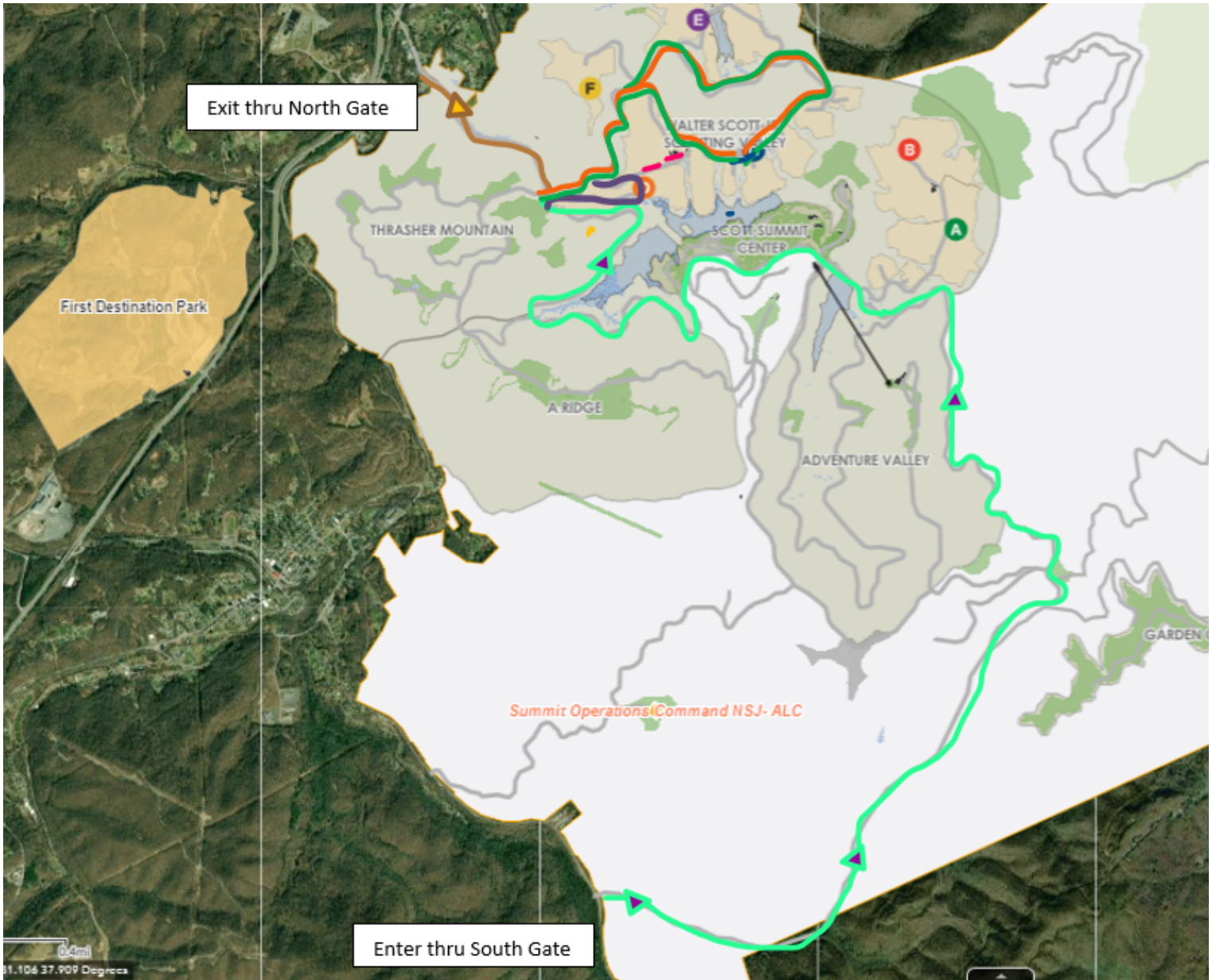


Departing Pick-Up Locations

- The pick-up locations on Friday, July 28, 2023, will be the same as the drop-off locations.

Overview of Routes

- Lime Route Line for all buses entering through South Gate
- Brown Route Line for all buses exiting through North Gate



2023 NATIONAL JAMBOREE UNIT CHECKOUT PROCESS

On July 26, 2023 (two days prior to departure), each unit's assigned commissioner will provide a detailed list of checkout procedures to the unit's leader.

On July 27, 2023 (one day prior to departure), each unit's assigned commissioner will review the checkout procedures again to ensure a full understanding of these procedures by the unit's leader.

Three hours prior to a unit's scheduled departure time, each unit will be required to pack up their personal belongings, tents, dining flies, and all other issued equipment.

As part of the list of checkout procedures provided by the unit commissioners, an inventory sheet will be distributed to each unit leader to use as they disassemble their campsites. During camp breakdown, assigned unit commissioners will be present in the area to ensure proper procedures are followed.

Upon completion of the breakdown of camp, each unit leader will be required to sign their specific inventory sheet and return it to their assigned unit commissioner for final verification.

One hour prior to a unit's scheduled departure time, each unit will be required to arrive at the assigned staging area within their Sub Camp. Once the commissioner has cleared the unit for departure, the unit will report to its staging area with its personal gear. Sub Camp staff will be assigned to each unit to ensure they board the correct vehicle for departure and will assist in expediting the loading of personal gear and participants on the vehicle.

Please note: Every unit must adhere to their pre-selected departure time for July 28, 2023 (selected through TMS prior to the Jamboree. Councils will be notified via email when the portal is available).

Once the participants board their transport vehicle and the unit leader has reported all members on board, the assigned staff member will inform the Sub Camp HQ that the unit is departing the Summit. Once that process is complete, the Sub Camp commissioner will notify Jamboree HQ as each unit departs.



EQUIPMENT

Participant & Staff Supplied

Everything you bring to Jamboree must fit in your personal, lockable duffel bag (no larger than 100 liters or 30" by 14" by 14") and individually supplied day pack (size must comply with airline carry-on restrictions of 24" L x 18" W x 13" T)

- Personal Gear (minimum)
 - Sleeping bag (lightweight in stuff sack with 30°F rating is good)
 - Personal mess kit – plate, bowl, cup/glass (metal or plastic), and flatware (e.g., a spork)
 - Two (2) 1-liter water bottles
 - Toiletry kit (keep it small)
 - One (1) bath towel
 - One (1) hand towel
 - Washcloth
 - Flashlight w/ spare batteries
 - Sunscreen (SPF 50)
 - Non-aerosol insect repellent
 - Personal first aid kit
 - Prescription eyeglasses (if required)
- Clothing (minimum)
 - One (1) full Scout/Venturing/Sea Scout uniform/Exploring specialty uniform
 - Hiking boots (well broken in)
 - Lace-up shoes (lightweight sports, well broken in)
 - Rain gear (simple, lightweight)
 - Scout / Venturing headgear
 - One (1) jacket or sweatshirt (synthetic is good)
 - One (1) set of sleep clothes
 - Five (5) pairs of underwear
 - Two (2) or three (3) Scout/Jamboree T-shirts/polo/activity shirts (microbial synthetic is good)
 - Two (2) or three (3) Scout/Venturing /Sea Scout/Exploring shorts or trousers
 - Two (2) pairs of hiking socks
 - Two (2) other pairs of socks
- Optional
 - Air or travel pillow
 - Sunglasses
 - Broad brim ventilated hat

**** Full uniform required on arrival day and departure day and certain occasions as determined by unit or staff leaders. Other days are Scout/Jamboree T-shirts or activity shirts with uniform shorts/trousers. ****

Unit Supplied

- Unit First Aid Kit
- Unit flags

Jamboree Supplied for Staff

- Tent for Base Camp, Sub Camp, Medical, and all other staff assigned to work in a Base or Sub Camp
- Cot

Jamboree Supplied for Units

- The “troop kit” of common-use equipment will be supplied at the Jamboree site.
 - Cots
 - All unit cookware, except personal mess kits
 - Ice chest
 - Wagon
 - All cooking supplies
 - All dining area/facilities in each troop site (dining flies, tables)
 - Camp set up tools will be included – they will be returned to Sub Camp headquarters for storage and subsequent checkout as needed.
 - Other to be determined.
- Troop kits will be positioned near their respective troop area the week prior to Jamboree.
- Troop kits will be under the control of the Sub Camp staff and released as troops arrive on site.
 - The assigned unit leader will inventory the kit upon immediately to ensure all items are present.
 - Discrepancies will be reported to the unit commissioner for resolution.
 - The kit will be inventoried prior to issuing the unit departure release from the site to ensure all items are accounted for.
- Contingents are responsible for setting up their respective unit site(s) in the approved layout.
 - No digging is allowed in the Sub Camp areas. This includes holes for flagpoles, entryways, fire pits, and/or stakes driven into the ground at a depth greater than eight (8) inches.
- Packing materials remaining after site setup will be positioned in designated areas for pickup and disposal by movement control.
- A sample site layout with photographs of the equipment to be issued in troop kits will be made available for contingents to review prior to the Jamboree.
- PODs are to be used during the Jamboree to store items needing protection from the weather or animals, including food to be stored overnight, as authorized by Sub Camp leadership, which will be placed around the Sub Camp and may not be moved.

SERVMARTS

A Servmart will be located in Klymit Base Camp and also in U. S. Army Base Camp for use by participants. They will stock paper goods, cleaning supplies, trash bags, replacement and repair parts

for equipment issued by the Jamboree such as cookware, ice chests, wagons, dining flies, stoves, cots, etc. Adult leaders can visit the Servmarts for their needs during open hours posted by the Base Camp (usually in the morning and the evening).

BASE CAMP / SUB CAMP OPERATIONS

The 2023 National Scout Jamboree will include three Base Camps (1 staff and 2 participant):

- Alpha/Bravo - CGI Outdoors Base Camp (staff)
- Klymit Base Camp (participant)
- U. S. Army Base Camp (participant)

In addition to the three Base Camps, there will also be ten Sub Camps:

- Alpha 3 (staff)
- GCI Outdoors Sub Camp 1 (staff)
- Klymit Sub Camp 1
- Klymit Sub Camp 2
- Klymit Sub Camp 3
- Klymit Sub Camp 4
- U. S. Army Sub Camp 1
- U. S. Army Sub Camp 2
- U. S. Army Sub Camp 3
- U. S. Army Sub Camp 4

Base and Sub Camps are clearly marked. Jamboree troops are camped in Klymit Base Camp and U. S. Army Base Camp and distributed among Klymit Base Camp and U. S. Army Base Camp 8 corresponding Sub Camps. National Jamboree staff are camped in Base Camp Alpha/Bravo - CGI Outdoors Base Camp and distributed among Alpha/Bravo - CGI Outdoors Base Camp's 2 corresponding Sub Camps. There will be a headquarters in each Base Camp and Sub Camp. The Sub Camp headquarters will be a source of information and support for unit leaders. There will be a clearly marked Listening Ear station in each Sub Camp and a clearly marked medical facility in each Base Camp. All Scouting units will prepare their meals within their campsite. All program activities will occur outside Base Camps and Sub Camps.

BASE CAMP/SUB CAMP SUPPORT

Commissioners will be an integral part of your Jamboree experience. Your first encounter with a commissioner may be when one boards your bus after your arrival at the Summit Bechtel Reserve. A commissioner is assigned to each Jamboree unit and will meet their units following their arrival at their campsite. Throughout the jamboree, commissioners will be the unit leaders' best single resource and are committed to ensuring that every participant has a great Jamboree experience. They will check in with unit leaders periodically throughout each day and at the end of each day to ensure all participants are safe and accounted for. A commissioner will be on duty throughout the day at camp headquarters and is an additional source of information and support for unit leaders. Commissioners will also be a key point of contact for unit leaders in preparing for and completing departure procedures.

Commissioners will also be a key point of contact for unit leaders in preparing for and completing departure procedures.

Listening Ear

Listening Ear is a service historically provided at large international events, most notably the World Scout Jamboree. Typically, the purpose of Listening Ear is to provide any participant with a secure and relatively comfortable environment for personal respite, relaxation, and the opportunity to express whatever is on his/her mind. There will be a clearly identifiable Listening Ear pavilion in each Sub Camp, except for Alpha/Bravo - CGI Outdoors Base Camp where the Listening Ear will be in the Base Camp HQ. The role of the Listening Ear staff is to be emotionally present, empathetic, and unconditionally receptive to discussing whatever the participant discloses. Appropriate guidance and/or advice may be shared with the participant if necessary.

A secondary, but equally important responsibility is the identification and referral of any problems or issues that could reasonably have an adverse effect on the health, welfare, and/or safety of the participant and/or any foreseeable third parties. If reasonable indications of a mental health or youth protection problem are apparent during an interaction with a participant, procedures are in place to timely refer and personally escort the participant to the appropriate staff service (e.g., Base Camp medical facility, Jamboree mental health clinic).

A clearly marked Listening Ear station will be in each Sub Camp and the Alpha/Bravo - CGI Outdoors Base Camp. Listening Ear stations will be staffed after normal program areas, typically from about 4:00 p.m. until about 10:30 p.m. A phone number will be posted in each Listening Ear station to enable contact with Listening Ear staff at other times, if needed. In addition, commissioners and chaplains are familiar with Listening Ear and will help identify situations in which Listening Ear may be a valuable resource and coordinate access to it.

The Power of One

If you observe someone in distress, take a moment to attend to them. Your actions may be as simple as inquiring if they need assistance (e.g., they appear lost), offering a bottle of water (e.g., its hot and sweating is apparent), or invite them to sit with you (e.g., they look tired). If a person seems visibly troubled (e.g., crying, talking to him/herself, sitting alone away from everyone else) or physically injured (e.g., evidence of blood, bruising, and/or some overt physical dysfunction such as a limp) offer to walk with them to the nearest Listening Ear station or Base Camp Medical Clinic. While walking introduce yourself and where you are from. Maintain a light conversation, encouraging your "new friend" to share a little about him/herself. These modest expressions of assistance, interest, and concern, no matter how brief, can have a meaningful impact on both of you.

FOOD & FOOD DELIVERY SERVICES/PROCESSES

2023 Food Operations Team Manual Introduction

The mission of the Food Team is to provide well-balanced meals that are appealing and nutritious to Jamboree staff, participants, and visitors. The process of getting Jamboree food to everyone is what we intend to cover in this manual.

For those of you who have attended Jamborees previously, and maybe even worked some aspect of food distribution at one, please understand that with each Jamboree there will be things that change. So please read on to learn the current processes of delivering Jamboree food.

In the following sections the Food Team will detail how it intends to deliver food through its three major Food Team areas:

1. Food Distribution - principally for participants
2. Staff Dining - principally for staff
3. Retail Food - that accommodates staff, participants, and visitors alike.

The operations will be detailed in that order, with additional sections added that provide an array of specifics for units and staff.

Food Distribution Overview

The food distribution plan for participants is critical because there are thousands of guests. First, we should start by clarifying that when we say "participants," we are referring to the Scouts, Venturers, Sea Scouts, Explorers, and all their leaders who are attending the Jamboree. For participants, the Jamboree food meal plan at the Summit is evolving.

Food Distributions Specifics for the Units

Food will be distributed from designated Base Camp distribution sites called Food Distribution Sites (FDS). There will be one FDS per Base Camp. Breakfast and lunch pickup is from 5:30 a.m. - 7:30 a.m. and dinner pick up is from 4:00 p.m. - 6:00 p.m.

All shelf-stable products will be placed on pallets and shelving units to facilitate distribution to the units. Items requiring refrigeration will be kept on refrigerated trucks until time for distribution and pulled as needed during distribution to limit time exposed to warm temperatures.

FDS configuration will enable units to take their unit gear-issued wagons to use as their transport cart.

Members of the Base Camp Operations Team and unit leaders will be asked to handle the front of the FDS operations, including unit check-in and product restocking.

Jamboree FDS inquiries before the Jamboree or during off-duty hours should be directed to the Food Team e-mail: jambofoodteam@gmail.com.

Left Over Troop Food Items – Disposal, Storage & Returns

- All leftover perishable food must be disposed of properly by the unit immediately after each meal.
- Attempting to store any perishable food during the day or overnight in the unit's cooler is discouraged. Not only is it an unsafe food storage practice, it is also likely to draw wildlife (bears, raccoons, and skunks) into living areas.
- Staples and non-perishable food may be stored in the unit site as long as all such food items are stored in clean, secured containers to prevent attracting wildlife.
- Return of reusable, unopened, non-perishable, leftover food is welcomed. Such excess food may be returned to the "food returns" area located within each FDS. There will be no food returns to the Sub Camp headquarters.
- The staff at each FDS will coordinate reutilization of returned items into a "free to take" location. All unused items will be palletized for delivery to the food bank.

Departure Day - Final Meal

Departure day meal will be shelf stable and require no preparation.

To accommodate unit's that are scheduled for first departure, the FDS will open at 5:00 a.m. FDS will close at 7:00 a.m. to enable FDS staff to prepare for their departure.

Jamboree Menus & Cookbook

The Food Team will publish in advance of the Jamboree (Spring 2023) a specific menu and cookbook. Menus are now published online and can be viewed under the Council/Participant tab in the Document Library at <http://jamboree.scouting.org/councils/council-guide>.

Lunch items will be shelf stable. There will be a wide array of shelf stable packaged items which will be issued to each unit on a daily basis with their breakfast meal distribution. Each participant will need to bring from home a re-useable lunch sack, as no plastic bags will be provided for carrying lunch (as has been published in the participant pack list contained in the [Council Guide](#)).

FOOD TEAM SUPPORT OF DIETARY WAYS FOR UNITS & STAFF

Dietary Ways

The Food Team recognizes that there are many forces that drive meal decisions for people. Some of these are religious, medical, or personal choice. We have termed our approach to accommodating meal needs beyond the traditional as supporting many "dietary ways."

Everyone who registers for the Jamboree will be asked to indicate any dietary way as part of the registration process. It is important to correctly indicate any food allergy or restriction so that the

Jamboree Medical Team may be aware of your condition and so that the Food Team will receive an accurate count of the number of persons indicating each dietary way.

The support that the Team will provide to the units and their participants at the Jamboree is set forth in detail below. The support of dietary ways for staff will follow these guidelines as well and also is articulated in the Staff Dining section of this manual.

Kosher Religious Way

Kosher meals will be provided for those indicating a need to the Jamboree Division through the advanced Jamboree registration process. The deadline for submitting requests for religious meals including Kosher is **June 1st**. After that date, there is insufficient lead time to accept further requests. Kosher meals will be prepared under the guidance and supervision of authorized religious authorities. Kosher meals will be delivered and will be in separate “sealed” boxes. No one else other than the participant shall break the seal on any individual meal box. The Food Team will work specifically and separately with the all-Kosher Scout units.

Halal Religious Way

Halal meals will be provided for those indicating a need to the Jamboree Division through the advanced Jamboree registration process. The deadline for submitting requests for religious meals including Halal is **June 1st**. After that date, there is insufficient lead time to accept further requests. Halal meals will be prepared under the guidance and supervision of authorized religious authorities. Halal meals will be delivered and will be in separate “sealed” boxes. No one else other than the participant shall break the seal on any individual meal box.

Gluten-Free & Made Without Gluten Ways

Wheat allergy is a very difficult dietary way, and we are mindful of the challenge of eating gluten-free. The Food Team will support those with medical needs and also those for whom this dietary way is a choice in the following ways. A pre-determined variety of gluten-free products that are packaged in small sizes will be offered. It is the Food Team’s recommendation that, if one or more Scouts in a unit have a medical condition that will cause a serious reaction to gluten, those individuals should consult directly with the unit leaders and participate directly in the shopping and cooking process to assure that the food prepared does not inadvertently contain gluten. Scouts and staff with this dietary way are welcome to make advance provisions for alternative foods capable of not causing an allergic reaction and to bring that food with them to the Jamboree as long as it is non-perishable and does not require any refrigeration.

Vegetarian & Vegan Ways

Many in the Scout community have chosen for a variety of reasons to follow the dietary ways commonly called Vegetarian or Vegan. Scouts and staff with this dietary way are welcome to make advance provisions for alternative food and to bring that food with them to the Jamboree, as long as it is non-perishable and does not require refrigeration.

Food Allergies

Other dietary ways, including those with any special medical requirements, continue to be the responsibility of the individual staff member or participant. While the Food Team will do its best to accommodate those food needs we know in advance, the difficulties presented to those allergic to food products are sometimes challenging to satisfy at an event of this scale.

Therefore, all such Scouts and leaders should plan ahead and, in addition to what they may expect to find that is safe to eat at the Jamboree, bring from home special non-refrigerated dietary items to supplement Jamboree menus.

While the Food Team has worked hard to make a variety of food available throughout the Jamboree, we know that we cannot plan for every dietary need and restriction. There will be extras of some of the items for the *Summit2Go* lunches for units. Items will be distributed to units in case packs. A few will be packaged in a 40 count while others will be slightly over. Unit leadership will manage the distribution of their lunch items at their campsite. Scouts should be encouraged by their unit leadership to swap items amongst themselves to accommodate any allergies, dietary restrictions, or general dislikes of food offerings.

So, there is no confusion on one final topic, we will address peanuts and other nuts here. Scouts with this allergy should work with the unit leader to avoid any problems.

FOOD SAFETY SPECIFICS FOR THE UNITS

Hand Washing

Scouts preparing meals need to wash their hands immediately before and after handling food. All Scouts should wash their hands before every meal. Staff will be provided with the opportunity to sanitize their hands at stations by the Staff Dining Halls' entrances.

Food Waste & Wastewater Disposal

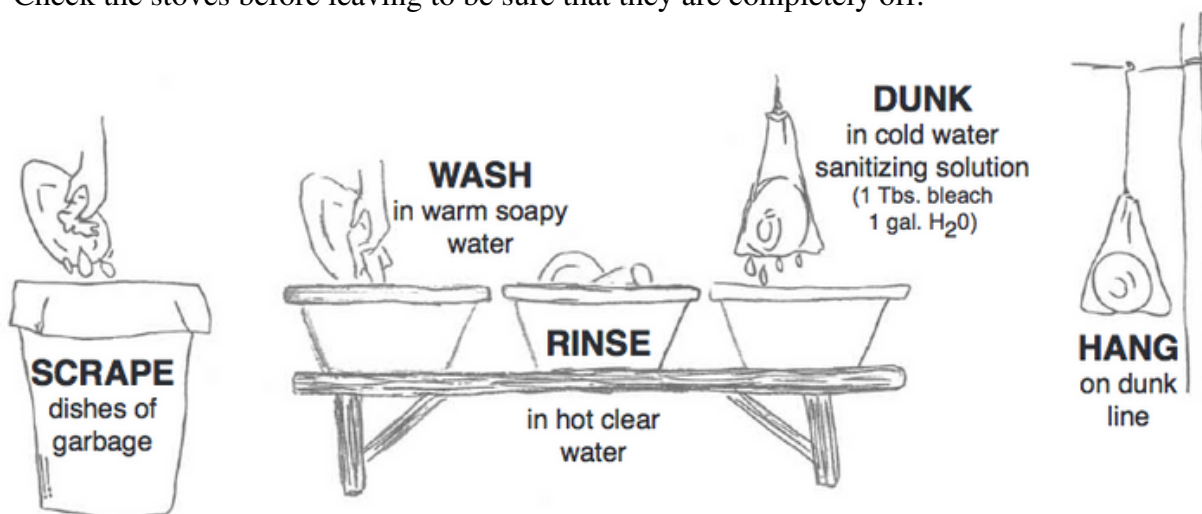
The process of disposing of food, food containers, and wastewater is part of the comprehensive Sustainability and Recycling Plan described in full in the Base Camp and Sub Camp Operations Manual. Please consult and follow the plan as it relates not only to food but also to the disposal of all items.

Washing Dishes & Cleaning Up

Use the 'Three Pot Method' or the 'Three Bucket Method' of cleaning: wash, rinse, and sanitize as follows:

- Place a large pot of water on the stove to heat before everyone sits down to eat.
- Immediately after the meal, prepare dishwashing water in one pot by adding soap to a mixture of hot and cold water being careful in handling the hot water and ensuring the dishwashing water is hot, but not too hot.
- Set up a second pot of hot water for the rinse.

- Take the remaining hot water in the original large pot (the third pot) and add cold water until it feels warm but not hot and add the sanitizer following the instructions on the label. Dissolve 1 tablet per 1½ gallons of water. If you have more than 1½ gallons of water, you will need to use more than 1 tablet. When the tablet is completely dissolved, the water will turn blue. You may need to stir the water to get the tablet to fully dissolve.
- The dishes, pans and utensils must remain in the sanitizer pot for at least 1 minute.
- Spread out a clean plastic sheet for air-drying dishes.
- Each person cleans the food particles and grease from their personal eating gear. Designate ‘volunteers’ to do the personal dishes of the cleanup people; they should be first in the dishwashing line. Cleanup people start cleaning out cook pots.
- Everyone washes their own dishes, including their drinking container each evening.
- After dishes are washed in the warm soapy water, the dishes are dunked in the hot rinse water. Next, they are dunked for several seconds in the sanitizing water. Note that rinsing and sanitizing are two steps, not one.
- Dishes are then placed on the plastic sheet to air-dry.
- For handling utensils in hot water, use hot-pot tongs.
- Towels should not be used for drying.
- Using a minimum of water with a scouring pad or abrasive cloth, the cleanup people wash out the insides of all pots. They wash and rinse cook pots, then place them on the plastic sheet to air-dry.
- Dishwater is then strained and taken to the identified disposal location at the closest shower house.
- Cleanup people wash out all cans, bottles and jars, and then place all recyclables in the proper containers.
- Dishes and cook pots should be stored in a dry, fly-proof place, such as the food box or in plastic bags, and store eating utensils in bags as well.
- Clean up the cook stoves and police the kitchen area.
- Clean, hang up, or put away all dishwashing equipment in a place where it will dry out thoroughly.
- Check the stoves before leaving to be sure that they are completely off.



Disposal of Leftover Perishable Food Items

Jamboree units share the outdoors with wildlife, and we must be vigilant in our handling of food to prevent wildlife (bears, raccoons and skunks in particular) from being attracted into our living areas. Two practices are key to achieving this:

- All leftover food must be disposed of properly and immediately after each meal. Each morning after breakfast and each evening after dinner, all perishable items must be disposed of according to trash and recycling procedures. Attempting to store any perishable food during the day or overnight in the unit's cooler is prohibited.
- Keep cooking areas and food boxes clean. Always ensure food preparation and storage equipment has been thoroughly cleaned before leaving camp or securing each evening.

Storage of Staples and Non-Perishable Food Items

Staples and non-perishable food items may be stored in the unit site, as long as all such food items are stored in secured containers to prevent attracting wildlife. Note this applies only to non-perishable items. All perishables must be disposed of immediately after each meal without exception. Particular care must be taken to ensure all non-perishable stored food products are in sealed and cleaned containers, both during the day and at night.

ICE, WATER & COFFEE DETAILS FOR UNITS AND STAFF

Ice Distribution for the Units

Ice storage will be positioned to serve the units, and ice distribution will occur at each Sub Camp. Note that is **SUB CAMP** distribution of ice to the units.

Each Sub Camp can make its own arrangements and publish ice pick-up times and procedures. Locks and keys will be provided to the Sub Camps to secure the merchandisers in hours ice distribution is closed.

Ice Distribution for the Base Camps

Ice storage units will also be positioned at the Base Camps. Units may not draw ice there. The ice storage merchandisers at the Base Camps are set there to support the ice needs of the Base Camp's centralized medical facilities, retail food snack bars, and all other Base Camp operations. There simply isn't the capacity to allow units to draw ice from Base Camp locations.

The Ice Team will stock all Base Camp and Sub Camp merchandisers two (2) days in advance of the main Staff Arrival Days. Thereafter, replenishment of ice into the merchandisers will be on a daily basis and take place during the day. In the event you have an ice issue (such as running out of ice during the day or losing your key to the merchandiser) please communicate with the Ice Team directly by emailing jambofoodteam@gmail.com.

If you notice that an ice merchandiser has stopped cooling, please call the LOC immediately and email the Ice Team at the email address above.

Ice for Other Jamboree Areas

Following Jamboree procedures, other Jamboree staff areas desiring ice support should request ice services via the Bill of Materials (BOM) process. If your area failed to do so and yet still wishes for Ice Team assistance for your staff area will be provided in the designated Ice Merchandiser designated for your area. All ice related issues should be sent to jambofoodteam@gmail.com.

Water, Water Bottles & Drink Mix

Two water bottles are also on the required pack list for everyone – participants and staff alike. Replacements can be purchased in the Trading Posts in case of lost bottles and bottled water will be available for sale at some snack bar locations. The Food Team will continue to provide Scouts and staff members the opportunity to include ‘powdered drink sticks’ with their lunch. Added to your water bottle, these create a flavored beverage both at lunch and during active days. Also, there are countless locations where you may refill your water bottle (at any shower house and at various “hydration stations”) throughout the Jamboree site.

Coffee Service

Coffee service is an important part of the Jamboree for all areas and to streamline this process it has been made part of the troop kits. Coffee supply reorders during the Jamboree can be obtained at the Servemart located in each Base Camp.

STAFF DINING

Staff members will be assigned to dine at either the Pigott or Fork in the Road Dining Halls. Staff can only eat in the dining hall in which they are assigned to.

The Staff Dining Halls will be open during the Jamboree daily for breakfast service from 5:30 a.m. to 9:00 a.m. and for dinner from 5:30 p.m. to 9:00 p.m.

Staff will find that all meals are buffet-style and self-service. Specifically, you don’t have to ask a server for a little more of this or not to give you that. Please be careful to use the intended serving spoon so as not to cross food from one serving dish into another. You will be welcome to take all you want from the breakfast and dinner entrées, the fruit and salad bars, the dinner dessert bars, and the beverage stations.

Lunch will be pre-packaged for each staff member from a buffet of non-perishable items. Staff will retrieve their lunch bag at the *Summit2Go* pickup area, which is part of the Pigott and Fork in the Road Staff Dining Halls, after breakfast.

Limited beverage service only (coffee & water) will be available at the Staff Dining Halls from 5:30 a.m. to 9:00 a.m. and 5:30 p.m. to 9:00 p.m. No food or beverages will be served from 9:00 a.m. to 5:30 p.m. and 9:00 p.m. to 5:30 a.m.

Before the Jamboree begins and after the Jamboree ends, any staff whose job requires them to be on site will be fed at one of the Staff dining halls as well. Meal service before and after the Jamboree will be limited and on a published schedule.

Finally, portions of the Staff Dining Halls will be closed at various times throughout the day for cleaning.

Staff Breakfast Buffet

The Food Team knows that most of the staff needs to hit the road out of Staff Camp early to deliver the program to the Scouts or to return to their Base Camps and Sub Camps for assigned duties. Therefore, the Staff Dining Halls will open for hot buffet breakfast business at 5:30 a.m. for the really early risers and will continue to serve a full breakfast until 9:00 a.m.

The Food Team will publish the daily Staff Dining Menu online and it can be accessed via links posted at the Staff Dining Halls as well.

Staff *Summit2Go* Lunch Buffet

All staff members will be offered a pre-assembled *Summit2Go* non-perishable, shelf-stable lunch at the conclusion of breakfast. The *Summit2Go* lunch will be distributed at the designated area of each Staff Dining Hall.

The *Summit2Go* lunch should be picked up immediately after breakfast each day and will be available until 9:00 a.m., except on Staff Arrival and Transition Days when the hours are extended.

Base Camp and Sub Camp staff who regularly miss breakfast at the Staff Dining complex, and thus can't get their *Summit2Go* lunch, will be handled on an exception basis by contacting the *Summit2Go* lunch manager at jambofoodteam@gmail.com.

Staff Dinner Buffet "Queue" to Several Meal Varieties

The Staff Dining Complex will have a single waiting line, commonly called the Staff Dining queue. Staff will enter the Staff Dining complex and the queue will direct staff toward the serving areas. As staff near the serving stations, there will be a decision point where the queue splits into multiple serving lines. This multi-line system offers staff the chance for greater food choices and reduced waiting time. The numerous serving line options will be posted along the queue so that you can try to decide before reaching the point you choose a serving line to enter.

To give you a sense of what to expect, there will be several themed self-serve entrée lines, with each line ending at its own evening salad bar station, followed by dessert choices as you exit the serving area. Beverage stations are conveniently located throughout the seating area.

Staff Dining's Various Dietary Ways

As part of the Jamboree's ongoing commitment to help those whose diets are influenced by religious, medical, or other personal beliefs and desires, the Staff Dining hall will offer a serving line with products that accommodate Halal, gluten-free, vegetarian, and vegan diets. There will be signs indicating which dishes meet the various dietary ways, and in addition, staff will find items that fit their diet and are naturally part of the regular meal options and the salad bar offerings. The Food Team will answer questions about any food item served in consultation with the Staff Dining Halls chef-in-charge at the meal if necessary.

All staff members who indicate a Kosher preference may pick up at the Staff Dining Hall serving area a sealed box meal that meets their dietary restrictions. There also will be dedicated microwave ovens for Kosher staff to warm meal components. Look for the separate serving line and the signs indicating where the microwave ovens are located.

Staff Dining Impossibility

If a Staff Team anticipates an area-wide, job-essential conflict that precludes all members of the team from getting their meal at the Staff Dining Halls, the Food Team may be able to arrange a special feeding. Such arrangements must be made by June 1, 2023, by contacting the Food Team leadership at jambofoodteam@gmail.com to discuss alternatives. Options available may include earlier or later breakfast or dinner time at the Staff Dining Halls or, in unusual circumstances, delivery of a limited meal service selected from the staff dining meal being served that day. The Food Team Summit2Go area will support these situations.

Staff Departure Meal (For Base & Sub Camp Staff on Request)

The Food Team will serve breakfast in the Staff Dining Halls on Departure Day on the standard schedule of 5:30 a.m. - 9:00 a.m. This will be a cold meal as there will not be any cooking on Departure Day.

Staff Dining Halls Use

Many staff areas and teams will discover that the Staff Dining Halls are a great place to meet, formally or informally. We welcome you to use the facility during non-service hours. Portions of the Staff Dining Halls may be closed during the day as necessary for cleaning. No reservations for meetings in the dining halls will be accepted. Seating is solely on a first come-first serve basis. Groups are responsible for clean up after themselves. Quiet hours in the Staff Dining Halls starts at 10:00 p.m.

RETAIL FOOD

There will be an opportunity for participants, staff, and visitors to purchase food on-site. The Food Team has developed a plan for a permanent retail food location at the Summit Center adjacent to the Trading Post. All provision of food for sale is ultimately handled by the Compass Group, our food purveyor, with serving and sales assistance from BSA volunteers of the Food Team.

Summit Center Snack Bar

The stand in Summit Center will operate daily with hours that vary by location and based on the daily events.

Chat 'N' Chew Retail Food Snack Bar at Staff Sub Camp Alpha

With so many staff located and tenting in a single location, there will be a special snack bar in staff camp affectionately known as the “Chat ‘n’ Chew.” By design, its team will be giving staff the chance to replicate some of the optional quality-of-life items they may have at home. From Starbucks® coffee to go in the morning to a homemade meal at dusk, this venue will try to temper the wilds of The Summit for those on staff. The offerings and environment will differ more than a little from the other snack bar locations and we think it will be worth your while to check it out. Attempting to describe it further could never do justice, so just stop in to see what’s happening there.

Chat 'N' Chew Reserved Events

Space is also available at the Chat ‘n’ Chew for recognition events and other group gatherings with retail food support. The Chat ‘n’ Chew can handle groups of varying sizes. There are many food options available at different price points (from a steak dinner to an ice-cream social). If you are interested in requesting information, pricing, and determining availability for your party send your name, phone number, estimated head count, date, time, and desired food plan to chatnchewbsa@gmail.com.

WHAT TO DO IF YOU NEED HELP WITH JAMBOREE FOOD

Need to Reach the Food Team Directly?

Now it is likely that many of the questions or issues that arise won’t be of critical or emergency nature and if you would prefer to email the Food Team directly, please do so. We welcome any questions and even problems relating to any aspect of Jamboree food at the following email, and we will direct them immediately to the appropriate area of our team for answers and resolution: jambofoodteam@gmail.com.

If You Have a CRITICAL Food Related Problem, Call the LOC

The central clearing house for logistical issues, which food is considered, is the Logistics Operations Center (LOC). If you have an issue that requires immediate attention, please call them at the number you will be provided at the beginning of the Jamboree. They may not be able to answer your question immediately, but they will complete a form to enter your issue into the problem-solving system and forward it to the Food Team area responsible for providing the answer and most importantly, the right answer.

FINAL OPERATIONS GREEN TEAM UNIT RECYCLING PLAN

An objective of the 2023 National Jamboree is to achieve the goal of operating a “Green” facility. Participating Jamboree Units are requested and expected to perform their part in achieving this goal. Each unit is asked to follow this “Jamboree Unit Recycling Plan.”

First, a caution: Any food left overnight in the unit campsite, or the Sub Camp Recycling Center must be secured and stored in a pod or facility to prevent bears and other wildlife from being able to get to it. To avoid unwanted animals around the camping areas, all unused food should be disposed of in the dumpsters.

Next, a directive: Upon arriving at the unit campsite, each unit will see an Equipment Unibin. The Unibin contains all the unit and patrol equipment and supplies needed for the Jamboree.

Upon unwrapping the Unibin, please comply with the following instructions:

1. Place all shrink-wrap surrounding the Unibin in a clear plastic bag for recycling.
2. For Unibins with a heavy black plastic cover, fold it and place it back into the Unibin after emptying it. This cover is to be reused at the close of the Jamboree to waterproof the Unibin after all equipment is repacked.
3. For some Unibins with a clear plastic cover, do not follow Step 2. Put the clear cover in the clear plastic bag with the shrink-wrap for recycling.
4. **Caution: Do not place any other recyclables or general trash in the clear plastic bags as described in steps 1 and 3 above.**
5. Take the clear plastic bags described in steps 1 and 3 to the nearest ServMart for pick-up and disposal.

THE RECYCLING PLAN

At The Unit Site (Located in the Designated Unit Recycling Center)

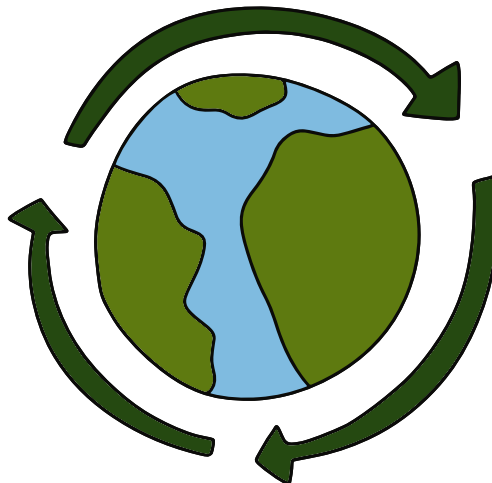
- Each unit campsite will use two (2) specific plastic bags to be used to separate recyclables and trash on a daily basis. These two different plastic bags will be set up at a permanent location in the Unit Recycling Center which is located at a designated spot in the unit campsite.
 - The transparent plastic bag is for mixed recyclables. See [List 1](#) at the end of this section for materials in this category.
 - The black plastic bag is for all general trash and solid food scraps that are not recyclable. See [List 4](#) at the end of this section for materials in this category.

- The full plastic bags are tightly secured and hauled by wagon to the Sub Camp Recycling Center area twice a day—after breakfast and after dinner.
- Corrugated cardboard boxes are to be broken down (shipping tape does not have to be removed), made completely flat. There will be dumpsters specifically marked for corrugated cardboard.
 - Please note: During the whole process, cardboard must be kept completely dry for recycling. Any cardboard left overnight in the unit campsite must be stored on the table under a dining fly and covered with poly. Wet or damp cardboard cannot be recycled and must be disposed of as general trash. Paper board, such as pizza boxes should also be treated as trash. If the cardboard is wet/damp upon arriving at the Raleigh County Sanitation Waste Facility and is rejected, it must go into the landfill. When this happens, it creates a large expense for the Jamboree in addition to not being environmentally friendly. Treat cardboard as family.
- A recyclable container (steel or aluminum cans) with food particles on it must be cleaned or rinsed thoroughly before disposing of in the mixed recyclable plastic bag. (Food on containers will cause rejection of the entire bundle)
- After washing dishes and rinsing, the dishwater is strained in the campsite location only and not at the bathhouse utility sink. Food particles captured in the strainer, which is located on top of the blue 5-gallon wash bucket, are dumped into the general trash/solid food scrap black plastic bags. It is best to strain the dishwater by dumping it through the strainer into another clean 5-gallon blue bucket. The 2nd bucket is what is taken to the Bathhouse for dumping into the utility sink.
- All wastewater used for dishwashing, clothes washing, etc. is disposed of in the designated outdoor utility sink located at the bathhouse. The wastewater is transported to the utility sink in the blue 5-gallon bucket covered with a lid. No dumping is allowed in the unit campsite, in the latrines, or at the Sub Camp Recycling Center.
 - **CAUTION, PLEASE NOTE:**
 - Absolutely no dishwashing or clothes washing is to be performed at the bathhouse. Use only the 5-gallon buckets in the campsite for such purposes.
 - No grease, oil, or oil derivatives are to be disposed of in the bathhouse utility sink. Doing this will cause major maintenance problems with the gray water processing equipment located there. Grease and oil residues must be placed in the black general trash bag located in the campsite Recycling Center for disposal.
- Miscellaneous items such as batteries, ink cartridges, lightbulbs, etc. (See [List 2](#) at the end of this section for materials in this category.) are to be placed in a designated container at the Sub Camp Recycling Center.
- The tied-up plastic bags holding recyclables and general trash will be hauled in the wagon by unit members to the Sub Camp Recycling Center twice a day – after breakfast and after dinner.
- As members of “The Green Team,” the designated youth Unit Recycle Rangers inspect the containers and cardboard before leaving the unit campsite. This inspection is to assure that all food containers are rinsed and free of food particles. The Third Assistant Scoutmaster/Crew Advisor provides oversight of this process.

- The Unit Recycling Rangers immediately set up new plastic bags, one transparent and one black, in the Unit Campsite Recycling Center.

At the Sub Camp Recycling Center

- Each Sub Camp will have dumpsters located at the Sub Camp Recycling Center.
 - Each dumpster will have a sign to designate what refuse to place in it.
 - One for mixed recyclables (See **List 1** at the end of this section)
 - One for general trash/solid food scraps (See **List 3** at the end of this section)
 - One on stand-by or "closed out."
 - Some dumpsters will be signed “closed out” and secured with a zip tie. Scouts are to go to another dumpster that has the properly designated sign.
- A separate container, or box, will be located in the Sub Camp Recycling Center for receiving batteries, ink cartridges, light bulbs, etc., that must be kept separated from mixed recyclables and trash (See **List 2** at the end of this section). These items will not go to the landfill but will be picked up occasionally for proper disposal.
- **Please note: A container with food particles on or in it will not be acceptable for disposal in a dumpster designated for recycled materials.** If food is found inside the dumpster designated for recyclables, the entire contents cannot be recycled and must be dumped in the landfill as general trash. At \$40.00 per ton charged to the Jamboree, this is expensive, to say the least. More importantly, it is not environmentally friendly.
- The Sub Camp Recycle Ranger inspects the arriving unit wagon and grants permission to proceed with emptying the contents into the designated dumpsters. **Wagon contents that do not comply with separation requirements or cleanliness will be returned to the unit site to correct the issue.**
- After inspection by the Sub Camp Recycle Ranger, the Scouts with the wagon proceed to the designated dumpsters.
 - Note: All contents must be placed in the proper dumpster with nothing placed or left on the ground.
- After the contents of the wagon are properly dropped off, and if buckets are used, the Scout takes the buckets back to the campsite. The Unit Recycle Ranger inspects the buckets for cleanliness.
- Return to the unit campsite.



DESCRIPTION OF WASTE MATERIALS

List 1 – Mixed Recyclables

- Metal containers (steel)
- Aluminum cans

List 2 - Miscellaneous (Small Quantity Items)

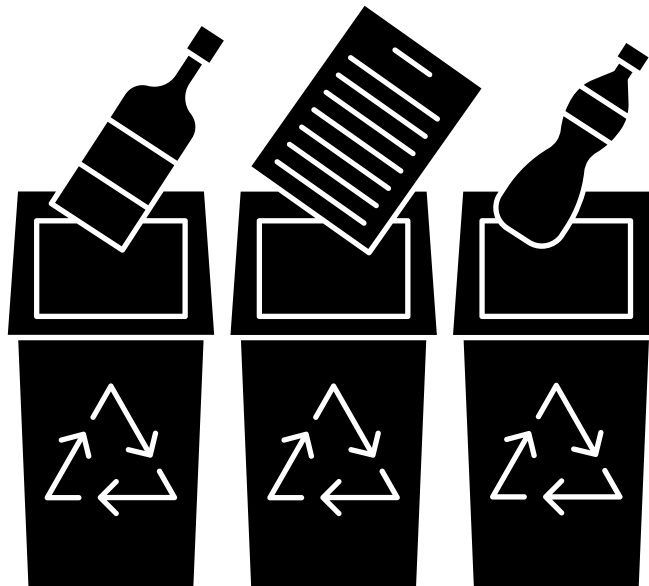
- Clothing and textiles (if not suitable for Lost and Found)
- Light bulbs
- Batteries
- Printer ink cartridge
- Aluminum foil (must be relatively clean)

List 3 – General Trash

- Food waste
- Food contaminated paper
- Wax or plastic-coated papers
- Wax cardboard containers (e.g., orange juice cartons)
- Glass
- Paper towels
- Paper plates
- Plastic utensils
- Styrofoam
- Potato chip and pretzel bags
- Cellophane wrapping
- Cardboard that is NOT corrugated

List 4 - Food Bank Swap Box Collection (Acceptable Food)

Excess food issued by the Jamboree that is shelf stable, not opened.



UNIT RECYCLE RANGER GREEN TEAM AWARD

The “Unit Recycle Ranger Green Team Award” is available for those Scouts/Scouters deemed by the Sub Camp Recycle Rangers going beyond the normal cause of promoting recycling awareness/accomplishments or for those Scouts completing the requirements.

Unit Recycle Ranger Green Team Award Requirements

To qualify, a Scout must do the following:

- Attend the Sub Camp Recycle Ranger orientation meeting for the unit.
- Train the campsite members in recycling and waste reduction plans by developing and coordinating the “Unit Recycling Plan” for the unit campsite.
- Establish a recycling center in the campsite and oversee the daily proper sorting of recyclables/general trash.
 - Ensure the transport of recyclables/general trash to the Sub Camp Recycling Center.
 - Ensure the transport of broken-down cardboard.
- For Troop Recycling Rangers
 - Visit the Sustainability Merit Badge exhibit and make a presentation to their unit on the requirements for this merit badge.
- For Crew Recycling Rangers
 - Visit the Sustainability Tree House in the Summit Center and present some of the items you learned to the crew.
- Discuss with and establish an overall unit plan to reduce food and other waste in the campsite.
- Emphasize to your unit to “pack it out, pack it in” to return all recyclables/general trash to the Campsite Recycling Center after a day’s activities on the Jamboree site.
- Lead a discussion with your unit on how you can implement at home what you have learned about sustainability.
- Choose one of the next three:
 - Make a Facebook post along with a picture of your duties and commitment as a member of “The Green Team” at the 2023 National Jamboree.
 - Post an Instagram picture and use the Hash Tag “I’m on The Green Team.”
 - Write a commitment statement to “ALWAYS Keep It Green,” and get a petition signed by the majority of Scouts in your campsite committing to carry it on when they get home.



The 3rd Assistant Scoutmaster or the Associate Crew Advisor oversees completion of The Green Team Award. Sub Camp Recycle Rangers will issue the award (patches).

UNIT CLOSEOUT AT THE END OF THE JAMBOREE

On **Thursday, July 27**, additional roll-off or 8 yd. dumpsters will be placed in the Sub Camp Recycling Centers to accommodate the massive extra recycling and general trash bags that come into these Recycling Centers during closeout. Await direction from the Sub Camp Recycling Rangers as to where to place these bags.

- Do not place anything on the ground and leave.
- Do not discard any bottles/containers that still have usable contents or fluids inside no matter the level. Place them back into the equipment unibin with tightly sealed caps or lids.
- Keep and place all scrub pads and cleaning pads along with partially used paper products back into the equipment unibins.
- Many good or usable personal items, that the local population can use, are discarded at the end of the Jamboree. These are usually items that will be burdensome to get home, or the owner has no further need. For these items, collection points will be announced, and the Green Teams will make rounds to pick them up. Most will go to the Thrift Store located at the Raleigh County Solid Waste Authority facility.
- After all items are replaced in the equipment unibins and closed, place the black heavy plastic cover, stored in the unibin, back over the container. For those equipment unibins that had clear plastic covers, there will be no need to conduct this step.



SUMMIT CENTER CATERING

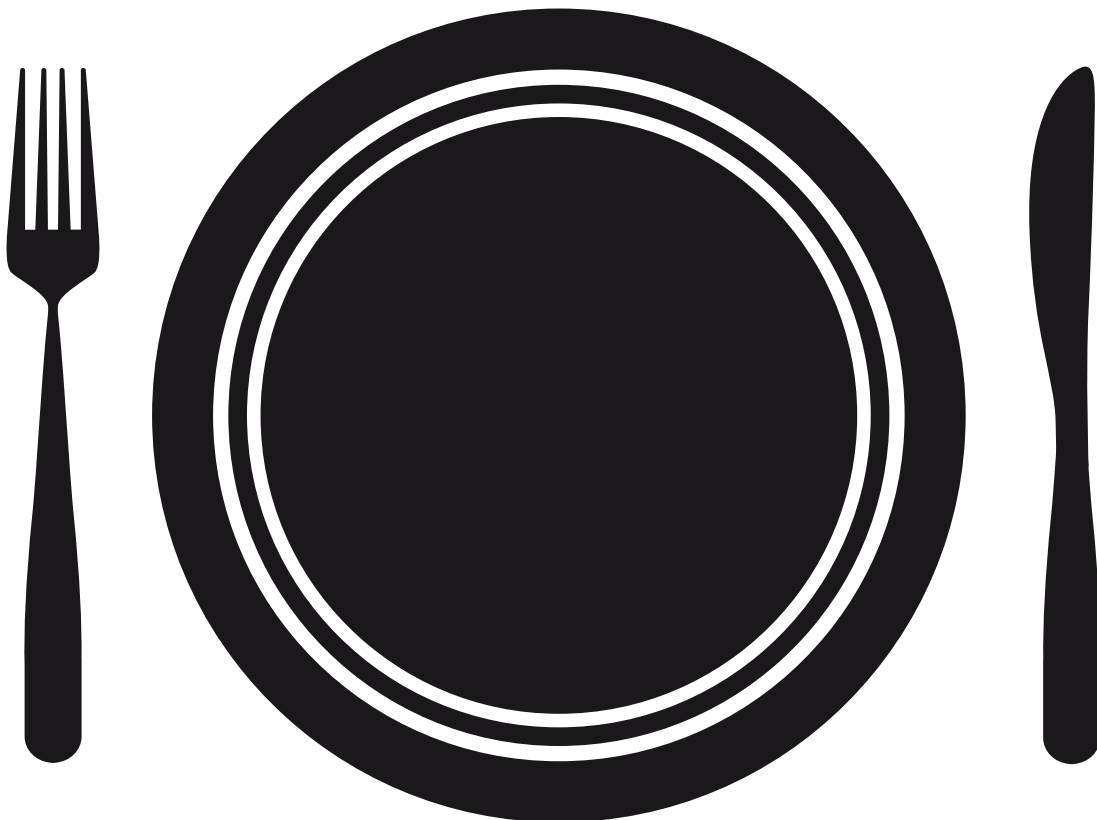
There are two primary forms of catering that will be available during the Jamboree. These are catered events and catered meals at the Summit Center Reception Tents.

The area where catering will take place is the Summit Center. There will be a Jamboree-like reception area where groups can schedule receptions. Visitor Control will be in charge of the scheduling.

All orders must be placed with 48 hours advance notice via the online ordering system. The cost for these meals will be charged to the applicable program or service group budget. The Retail Food Catering team members will help stage the food at these events, supported by the food purveyor who will prepare all meals. Use of the reception areas must be coordinated at least 48 hours in advance. The menu options for all your reception needs are handled via online pre-ordering in advance of the Jamboree. The menu options will be more extensive for orders placed in advance of the Jamboree. The menu options for orders placed during the Jamboree will be more limited, more expensive, and require a minimum of 48 hours advance arrangement.

Catering Assistance Hotline

Catering assistance during the Jamboree can be found by calling (304) 465-2907. This line will be staffed by the food purveyor company employees.



TRANSPORTATION DURING JAMBOREE

Standard Onsite Movement

Movement onsite is primarily walking. Trail systems built into the Summit support foot traffic throughout the Summit. Neither youth participants, unit leaders, nor staff may walk on the roads as this poses a danger of injury – there will be many elements of transportation daily moving on the road system within the Summit.

There is one participant shuttle that runs a continuous loop along the ridge and includes Park, Trax, Bows and Barrels. It operates daily from 8 a.m. to 5 p.m. on July 20 - July 27, with the exception of Sunday, July 23.

Mobility Impaired Transportation

The Summit was designed to accommodate mobility-impaired individuals consistent with generally accepted outdoor program standards. However, neither the terrain nor the programs can support a full spectrum of accessibility. Mobility-impaired staff, leaders, and youth participants will be assigned tents in the area most accessible to Summit Center. Special transportation arrangements can be requested through your Base Camp or the LOC. Assistance with mobility devices will be available in Klymit Base Camp, Klymit 1.

Visitor Movement

- Visitors will park in designated off-site visitor parking areas and proceed through in- processing under the control of visitor reception.
- Approximately 500 visitors per day are expected, no visitors will be allowed on extravaganza days. When ready for transportation to the site, visitors will board buses and be radio directed onto the site.
- Visitors will only be transported between designated drop/pickup points at the visitor reception area and Summit Center.
- Buses will be dispatched to ensure visitor wait times do not exceed 15 minutes on departure or return to/from the Jamboree site.
- Buses designed to accommodate visitors with disabilities will be provided (5% of visitors are expected to be handicapped).
- Buses that provide contingent transportation using the National bus contract may be re-purposed into daily jamboree transportation. This repurposing will be transparent to councils and have no impact on council costs.
- Summit Center will be open to visitors on July 21, 22, 24, 25 and 26. Visitor hours will be 9:00 a.m. to 4:00 p.m.

Staff Bus Routes

Staff shuttles will operate on the following schedules (schedules are subject to change):

- **Black Route: Alpha/Bravo - CGI Outdoors to Ruby**
 - Times:
 - 7/19– 5:30 a.m. to 7:30 a.m.
 - Supports Registration, Visitor Experience, O.A. bus guides
- **Gold Route: Alpha/Bravo - CGI Outdoors to Pigott**
 - Times:
 - 7/18 – 8:00 a.m. to 7:00 p.m.
 - 7/19 – 5:30 a.m. to 8:30 a.m. and 5:00 p.m. to 7:00 p.m.
 - 7/20 - 7/27 – 6:30 a.m. - 8:30 a.m. and 5:00 p.m. to 7:00 p.m.
 - Supports Jamboree HQ
- **Blue Route: Alpha/Bravo - CGI Outdoors to Echo**
 - Times:
 - 7/16 – 8:00 a.m. to 7:00 p.m.
 - 7/17 - 7/18 – 9:00 a.m. - 10:30 a.m. to 5:00 - 7:00 p.m.
 - 7/20 -7/26 (no service 7/23) – 12:30 p.m. and 10:00 p.m. to 10:30 p.m.
 - 7/27 – 9:00 a.m. - 10:30 a.m. and 2:00 p.m. to 4:30 p.m.
 - Supports APEX
- **Red Route: Alpha/Bravo - CGI Outdoors to Leadership Heights, Bows & Barrels**
 - Times:
 - 7/20 - 7/27 (no service 7/23) – 7:00 a.m. to 7:30 a.m. and 5:00 p.m. to 7:00 p.m.
 - Supports Yamagata, Park & Trax, Bows, Barrels (limited service, POV travel expected)
- **Silver Route: Alpha/Bravo - CGI Outdoors to Jack's West**
 - Times:
 - 7/16 - 7/18 – 8:00 a.m. to 7:00 p.m.
 - 7/19 - 7/28 – 6:00 a.m. to 7:30 a.m. and 5:00 p.m. to 7:00 p.m.
 - Supports Stadium, west Summit Center

Participant Shuttle Bus Route (Continuous runs during Program hours)

- **Upper Ridge Road Shuttle Run**
 - 7/20 - 7/27 (except 7/23)
 - First pickup: 8:00 a.m.
 - Last pickup: 5:00 p.m.
 - Services The Pools, the Parks, Bows, Barrels West and East

LOST & FOUND

All Scouts, leaders, and Staff should label their name and Sub Camp on all items of value. All Scouts, Leaders, and Staff should use their cell phones, iPad, computers, and cameras to take a picture of their Jamboree Id. This will increase the possibility of their items being returned to them promptly.

Scouts, leaders, and Staff should turn **FOUND** items in immediately at:

- Sub Camp HQ
 - Sub Camp turns items over to Base Camp HQ
- Base Camp HQ
- Activity / Program HQ
- Central Lost and Found

Lost and found items will remain in Base and Sub Camps where found for 24 hours after which they will be moved to Lost and Found in Summit Center. Exceptions may be made for high value items such as cellular phones.

- Items will be logged and stored securely until claimed.
- Valuable items will be locked up until claimed.
- Valuable items not claimed by the close of the Jamboree will be returned to the National BSA office.
- When feasible, items that have a name or ID will be sent back to the Base or Sub Camp where the owner is a resident.

Personnel losing items should check with the Lost and Found officer at Central Lost and Found to claim their lost items if turned in.

Each attendee's 1st picture on their camera should be of their name, Sub Camp, and Jamboree Troop number. If they are staff, it should list a department. **Please make sure all items are labeled with their Jamboree Troop number (not their hometown Troop number).**

Please make sure all cell phones have an ICE (in case of emergency) contact so password-protected phones can be more easily identified.

When over 15,000 Scouts, leaders, and Staff get together, something is bound to be lost. Scouts, leaders, and staff who find articles should turn them in to the Sub Camp Staff or Activity Head Quarters, Regional Head Quarters, or Central Lost and Found. The Sub Camp Staff should then turn them over to the Regional Headquarters. A team of Lost-and-Found Staff members will pick up the items from the Regional, Sub Camp, and Activity HQ and will take them to the Central Lost and Found. The items will be logged in and stored until claimed.

Scouts, leaders, and Staff who lose items should check with the Lost-and-Found Officer at Central Lost-and-Found. Valuable items will be locked up until recovered. If these valuable items are not claimed by the end of the Jamboree, they will be returned to the National BSA office. When possible,

items that have a name or Id will be sent back to Sub Camp or Regional HQ where the items' person is housed.

Please ask all Scouts, leaders, and Staff to label their name and Sub Camp on all items of value.

Please ask all Scouts, leaders, and Staff to use their cell phone, iPad, computers, and cameras to take a picture of their Jamboree Id. This will increase the possibility of their items being returned to them.

POSTAL SERVICE

Mail will be delivered to Base Camps by the Jamboree Postal Team, usually early in the afternoon. The mail will be sorted by Sub Camp at each Base Camp and delivered to the Sub Camps shortly thereafter.

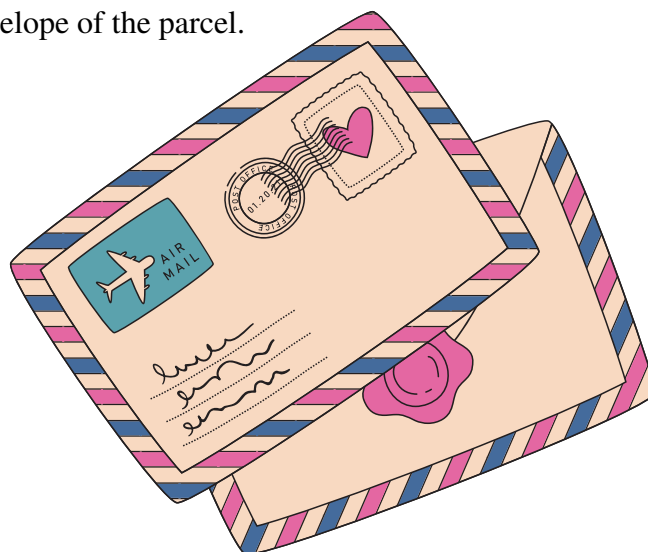
The Jamboree mailing address for participants is:

First and last name of the Scout/Scouter & Unit # (i.e.- 3211)
2023 National Jamboree
92 SBR 2,
Mount Hope WV 25888

The Jamboree mailing address for staff is:

First and last name of staff member & Sub Camp Name or Housing Location
2023 National Jamboree
92 SBR 2
Mount Hope, WV 25888

The main Jamboree Post Office is in the Gateway Village at Summit Center, with a mobile unit located in Bravo-CGI Outdoors Basecamp. The sale of souvenir Jamboree envelopes in limited quantities will start July 19. Postage stamps can be purchased at the Jamboree Post Office. All outgoing mail, including parcels, will be handled at these facilities. Use your home address as the return address on the envelope of the parcel.





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Chapter Two: Repair & Maintenance

REPAIR, MAINTENANCE & SANITATION

Repair and Maintenance (RAMS) is tasked with developing and implementing all construction and ongoing maintenance, and sanitation (which includes recycling, dumpsters, and chemical toilets) for each Jamboree. To fulfill that mission, a team of over 60 skilled professionals has been assembled. RAMS HQ serves as the office for the various services of this group, including electrical, environmental, mechanical, construction, and maintenance control.

RESTROOM & SHOWER FACILITIES

A variety of facility types will be available for participants and staff. They are located around the Jamboree site. Cleaning of mobile restrooms and chemical toilets will be done by contractors. Cleaning of all other facilities is the responsibility of the users: staff for their facilities, and Scouts and leaders for theirs. Tent facilities for Scouts and leaders include flush toilets, ambient water for showers, and cold-water lavatories with mirrors.

Careful calculations have been made to provide the proper number of toilets in each Sub Camp for youth, adults, and staff based on the information provided by the regions regarding the demographics of their contingents. Sub Camps will work out schedules for use of the facilities to accommodate female staff.

The facilities provided in the Sub Camps, toilets and showers, and portable toilets have been located (and mapped) specifically to serve the population within the camp and to provide the servicing vendor ease of access. Additionally, water, sewer, and power access have been considered. **No Facility Is to Be Moved from the Placed Location.** Any facility, especially portable toilets, moved from where it is placed will **NOT BE SERVICED**. The savings built into our contracts would be negated by the additional fees the servicing vendor would charge BSA to provide “private service.”

ELECTRIC POWER

The primary power lines feeding the Jamboree site have limited capacity. BSA made sizable investments in installing new lines and providing a new distribution system at the Jamboree site for safety considerations. There is no power provided to staff tents - the system is simply not designed to support this level of potential electrical load.

No attempt shall be made by any individual, regardless of license or experience, to rewire any area or facility at the Summit. All electrical problems must be reported to Repair and Maintenance.

DIGGING

No digging is allowed at The Summit during the Jamboree. The Summit has many utilities buried underground at the Jamboree site. Accidentally cutting into power lines, water lines, communication

cables, and other buried utilities is dangerous and costly to repair. The Summit has an extensive “excavation permit,” or dig permit, process. This process takes a significant amount of time and effort and is not possible to complete even if started on the first day of the Jamboree.

No digging is allowed in the Sub Camp areas at any time. This includes holes for flagpoles, entryways, fire pits, and/or stakes driven into the ground to a depth greater than eight inches.

MAINTENANCE CONTROL

The Logistics Operations Center (LOC) has been established in order for Repair and Maintenance to provide emergency and routine infrastructure repairs within the Sub Camps.

1. Contact your Sub Camp equipment and maintenance officer with any request that must be dealt with during the Jamboree.
2. All calls for maintenance must be routed through the Logistics Operations Center.
3. Each request will be assigned a number, logged, and tracked.
4. This provides the process for follow up of the maintenance request.

When in doubt, call the Logistics Operations Center (LOC).

SUB CAMP PHYSICAL PLANT

A training course conducted by Repair and Maintenance will be scheduled for all key Sub Camp personnel prior to the opening of the Jamboree. It is strongly recommended that all Sub Camp equipment and maintenance officers or other representatives attend.

The following areas will be discussed in detail so Sub Camp staff will be fully knowledgeable about their Sub Camp:

- Plumbing and Electrical
 - Construction
 - Who do you call?
 - What happens?
- Janitorial
 - Guidelines
 - Who to call?
 - Service contracts
- Environmental Services
 - Chemical toilets
 - Solid waste
 - Trailer restrooms/showers
 - Water supply
- Maintenance Control
 - Who do you call?
 - What will happen?
 - What do you need to know?

CASTLE SPORTS

COME AND PLAY!

9 SQUARE

&

GAGA BALL

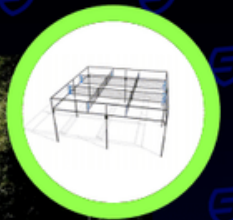
at the 2023 National Jamboree

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Chapter Three: Health & Safety

JAMBOREE HEALTH SERVICES

ALL EMERGENCY REQUESTS FOR SERVICE SHOULD BE COMMUNICATED TO THE JCC USING THE EMERGENCY ACCESS PHONE NUMBER, 304-465-2900.

ALTERNATIVELY, THE JCC CAN BE REACHED BY ANY RADIO USING THE EMERGENCY CHANNEL (I.E., CHANNEL 16).

SHOULD EITHER OF THESE METHODS FAIL, CALL 911 TO BE ROUTED TO THE COUNTY DISPATCH CENTER. ONCE YOU IDENTIFY YOURSELF AS BEING AT THE SBR OR NATIONAL SCOUT JAMBOREE, THEY WILL ROUTE YOUR INFORMATION TO THE JCC.

Medical Services

Jamboree at The Summit is a high adventure – climbing, zip lines, mountain biking, BMX, skate, and much, much more; plus, all the usual Jamboree activities – arena shows, aquatics and scuba, Stem Quest, and trading Scout memorabilia. A Summit Jamboree will be a physically demanding experience. West Virginia is called “the Mountain State” for a reason. There is limited transportation. Think of the 2023 National Scout Jamboree as “on foot,” with all participants and staff walking/hiking everywhere – so **BE PREPARED!** It is essential that all participants and staff are prepared for their Summit Jamboree experience. From a medical standpoint, our goal is to keep Scouts, Scouters, and staff safely engaged and enjoying the Jamboree activities every day.

Medical Requirements

All Jamboree attendees (staff and participants) are required to complete and submit the online 2023 National Jamboree Annual Health and Medical Record (AHMR) and the Summit Jamboree Risk Advisory. Each registrant will be sent an individual-specific link via email. The link is not transferable. It is coded to each individual registrant. The email also contains links for download of the AHMR and Summit Jamboree Risk Advisory. Participants and staff may be subject to a medical recheck upon arrival to verify submitted information.

Immunizations

Immunizations are highly recommended by the BSA. However, tetanus immunization is required within 10 years prior to the Jamboree. The BSA recognizes the right of participants to not have immunizations because of religious beliefs, but a signed statement and a medical check for contagious diseases are still required.

Exceptions to Immunization on Medical Grounds

If there is a medical reason why you should not comply with vaccination requirements, obtain a statement to that effect from a physician. That statement must include specific reasons so it can be given full consideration by the Jamboree medical staff. The BSA Immunization Exemption Request form may be downloaded here: <https://filestore.scouting.org/filestore/pdf/680-451.pdf>

Alcohol

It is the policy of the 2023 National Jamboree that:

The use, possession or distribution of alcoholic beverages, controlled substances (other than medications, by the person to whom, prescribed by a physician), Marijuana and other illegal substances are strictly prohibited at the Jamboree.

Tobacco

Adult leaders can model healthy living by respecting the policies on alcohol, tobacco, and drugs. Leaders should support the attitude that they, as well as youths, are better off without tobacco in any form and may not allow the use of tobacco products at any activity involving youth participants. This includes the use of electronic cigarettes, personal vaporizers, or electronic nicotine delivery systems that simulate tobacco smoking. All Scouting functions, meetings, and activities should be conducted on a smoke-free basis, with smoking areas located away from all participants.

Accordingly, it is the policy of the 2023 National Jamboree that:

- Tobacco products, including smoking, smokeless tobacco, or electronic nicotine delivery systems (including vaping), are prohibited in all Jamboree buildings, tents, and vehicles.
- While in uniform and/or on duty, smoking or the use of smokeless tobacco is not permitted.
- The use of tobacco by visitors or off-duty non-uniformed Service Team or leaders 18 years of age and older will be restricted to designated areas.

Special Needs Scouts & Scouters

On Part A of the Annual Health & Medical Record (AHMR) form, the parents/guardians may declare activity restrictions regarding the participation of the Jamboree attendee. In Part C of the AHMR form, the attendee's healthcare provider may declare medical restrictions regarding the participation of the Jamboree attendee. If needed, an additional page may be attached to the AHMR form to include any additional information that can be used to capture instructions regarding the special needs of an attendee that can document:

- An exact description of the special need.
- Clarification as to how the unit leadership plans to manage the special needs of this Scout or Scouter at the Jamboree.

The 2023 National Jamboree AHMR is to be filled out prior to the Jamboree, but, if needed, supplemental information pages can be added at a later date. This information, plus any participants who are discovered on-site by Sub Camp medical officers or Sub Camp leadership to have special needs, will be combined on a special Sub Camp list of special needs individuals.

Medical Facilities

Each Base Camp includes a Base Camp Medical Facility with a Chief Medical Officer (CMO) and a Chief Nursing Officer. The facility functions as primary medical care for those participants and staff housed in the base camp. The facility is always open and accepting patients. The core leadership personnel for these Base Camp Medical Facilities include:

- Jamboree Medical Director – Dr. Susan Northrup
- Medical Chief of Staff – Dr. Mike Parmer
- Jamboree Chief Nursing Officer – Renee Greer, RN
- Deputy Jamboree Chief Medical Officer (DJCMO) - Base Camps – Dr. Scott Strenger
- Base Camp Alpha and GCI Outdoors Base Camp CMO – Dr. Chris Tashjian
- Klymit Base Camp CMO – Dr. Craig Brasher
- U. S. Army Base Camp, located in the Jamboree Health Center in U. S. Army 4, DJCMO – Dr. Stanley Chartoff

Services available at each Base Camp Medical Facility will include:

- A "Self-Help Station" for minor problems
- Treat and Release
- 23-hour Observation
- Transport to another medical facility
 - Non-emergency Transport via Patient Transport Van (PTV)
 - Emergency Transport – EMS Ambulance

During program hours, medical facilities are also located within The Summit Center and at the Trax and the Park.

Should further services or a higher level of care be required, The Jamboree Health Center (JHC) and Specialty Clinics (Dental, Eye, and Orthopedic) are located in U. S. Army 4. Referrals to the JHC will be from another Jamboree Medical Facility or through EMS directly. The JHC DJCMO is Dr. Stanley Chartoff.

In addition, EMS services are available 24/7 on-site. Arrangements have been made for emergency transport off-site to local hospitals by both ground transport and aeromedical services if indicated.

The Base Camp Medical Facility associated with the individual's Sub Camp is the individual's primary medical facility. However, anyone may present his or herself to any Jamboree Medical Facility for medical assistance.

Unit leaders should evaluate ailments and injuries. Minor issues should be resolved in the campsite by applying simple Scout first aid. The Base Camp Medical Facilities will have sick calls daily from 8 a.m. to 10 a.m. and 4 p.m. to 5 p.m.

Eyeglasses or Contacts

The medical staff recommends that anyone using corrective lenses bring a copy of their current prescription and a spare pair of glasses, if possible. This will come in very handy should their glasses/contacts become misplaced, lost, or broken.

Medications

Prior to the 2023 National Scout Jamboree trip, unit leaders need to become familiar with any pre-existing medical conditions and medications of contingent members.

Each contingent or staff member should bring his or her own medications for any pre-existing medical conditions and enough of their prescribed medications to last the entire length of time away from home. They should also include an extra five days of their medications in case their travel is delayed.

All routine or daily use medications, which are usually self-administered, should be used in their unit site under the supervision of the unit adult leadership. Unit leaders should have non-refrigerated medications under lock and key in the unit site (**Secure storage devices will NOT be provided by the Jamboree**) and clear and concise instructions should accompany each Scout's medication supply. Medications can then be distributed daily to the Scouts by unit leaders.

Any medications requiring the assistance of medical personnel or refrigeration should be stored at the Base Camp Medical Facility. These medications should be brought to the appropriate Base Camp Medical Facility where they will be verified upon arrival, logged in, and stored. Arrangements will be made at that time for administration of these medications.

Remember to come to the medical facility at the end of the Jamboree to retrieve any medications that may be stored there. After the Jamboree, it will be impossible to return medications that are left.

Medication Use in Scouting

The following guidance on medication use in Scouting has been developed for Scouts, parents or guardians, and adult leaders. Planning is a key component.

All medication is the responsibility of the individual taking the medication and/or that individual's parent or guardian. After obtaining all the necessary information, an adult leader can agree or not agree to accept the responsibility of making sure a youth takes the necessary medication at the appropriate time.

Guidance - Eight Elements of Safe Medication Use

- Annual Health and Medical Record (AHMR)
 - All participants in the BSA are required to complete an AHMR and the Summit Jamboree Risk Advisory.
 - Participants must list all medications in their Health History. There should be no "secret medications."

- Plan

- Before an adult Scout leader becomes involved in medication management for any youth member, there should be a pre-event discussion between the youth, the parent or guardian, and the adult leader. This should include medication that is self-administered or kept by the youth member.
 - Parents are cautioned against using a Scouting event as a “drug holiday” (temporarily suspending administration of medications taken regularly) for their youth members unless specifically instructed by a healthcare provider.
 - Plans may be simple or more complex based on the length of the outing, the maturity of the youth, and the complexity of the medications being taken.
 - Plans may include agreement on the participant’s competency to self-administer, medication quantity, labeling, storage, accountability, and emergency situations.
 - Administration information including any specialized equipment or medication (e.g., insulin injections, insulin pumps, emergency medications) needs to be provided to leaders.
- Supervision of Medication Administration
 - Based on agreement and capacity for self-care, a decision is made on who is responsible for the supervision of medication administration.
 - If the participant has the capacity for self-care, the youth participant may be the best person to manage his or her own medication.
 - There should be agreement on the supervision of the participant taking his or her own medication.
 - If a parent or guardian is present, he or she should assume responsibility.
 - If a parent or guardian isn’t available during the event, a willing adult leader may take responsibility for medication administration to any youth who can’t administer his or her own medication.
 - The identified leader must be informed by the youth and the parent or guardian of any special circumstances.
 - Special care must be given by the responsible adult to identify the youth and assure that he or she is getting the right medication at the right time in the right amount.
 - A process should be developed for handing off the responsibility should a change in adults be needed (e.g., a leader rotates home or must leave due to an emergency).
 - No adult leader should assume the responsibility unwillingly.
- Labeling
 - Medication sent on an outing should generally be in the original container and labeled with the participant's name, medication, dose, strength, prescribing health-care provider’s name, date of prescription, current instructions for use, special storage, etc.
 - If a prescription label is missing or placed on an external package, the internal item (such as a tube or inhaler) should be, at a minimum, labeled with the participant’s name, the name of the medication, and directions for use.

- **Storage**
 - Medications must be stored securely –under “lock and key” (e.g., a locking bank bag that the unit brings with them) or direct observation. Secure storage devices will NOT be provided by the Jamboree.
 - This is especially important for controlled substances.
 - Most medications should be kept by an adult with some or full control of the process.
 - Special medication storage requirements by the manufacturer, such as protection from light or the need for refrigeration, should be discussed during the planning stage. If possible, the parent or guardian should provide storage containers or coolers.
 - Be sensitive to providing storage for medications in a controlled environment (avoid a hot car or an environment where liquid medications might freeze) to protect the medication.

- **Emergency Medication**
 - The youth participant may carry medications that may be needed on an emergency or urgent basis. A buddy or the responsible adult should be sure the Scout has the emergency medication.
 - The youth participant must notify the adult leader immediately if he or she self-administers the emergency medication.
 - In many cases, an evaluation or further treatment by a healthcare provider may be needed after the use of some emergency medications (such as epinephrine) even if the youth member feels OK. Obtaining an additional supply may also be necessary if no additional doses are available.
 - Leaders must understand how emergency medication is administered (e.g., how to use an epinephrine autoinjector) and be comfortable with that responsibility.
 - Leaders must also contact the parent or guardian after the use of an emergency medication. Leaders may use some discretion in reporting the use of an asthma inhaler if that use is somewhat typical for the youth and presents no real risk for continued activity.

- **Nonprescription/Over the Counter Medication**
 - Those nonprescription medications taken routinely or authorized for giving should be listed on the 2023 National Jamboree AHMR.
 - Nonprescription medications may be kept by youth with the capacity to self-medicate.
 - Limited supplies of similar medication (use approved by a parent) may be kept by the adult leader.

- **Accountability**
 - The pre-event discussion should include an agreement between the parent or guardian, leader, and participant on some method of keeping track of medication administration.
 - Accountability could range from none—although this may not be the best practice—to the use of the Routine Drug Administration Record form (see “Resources” below).
 - No specific form or process is mandated, but some approach is encouraged.

2023 NSJ CPAP/BiPAP Machines Policy

A battery powered CPAP/BiPAP machine is acceptable at the Summit Bechtel Reserve. If a health care provider has prescribed a CPAP/BiPAP machine for you, it should be used at the Jamboree.

From a health standpoint, those individuals in which a CPAP/BiPAP machine is prescribed, and/or the combination of doing without your machine, plus the stressors related to the Jamboree and the environment of the SBR increases an individual's risk for a major medical event significantly, it is inadvisable to do without your CPAP/BiPAP machine.

The Summit Bechtel Reserve does not have a power supply in the housing areas where you will be tenting. **If you do not have a battery-powered machine, you will need to secure a battery for the Jamboree.** Batteries that are made specifically for and are OEM (Official Equipment from the Manufacture) of the CPAP/BiPAP machine are acceptable.

In accordance with the West Virginia Fire Marshal's requirements, using a 12-volt marine battery is also acceptable with a simple power converter for operating a CPAP/BiPAP machine. In addition, a marine battery must be placed within a case to contain any possible leaking fluids.

All other types of batteries, for example, a car battery, are prohibited. The use of an extension cord from an orange power panel or shower house to your tent for charging/powering any device is also prohibited.

Each Base/Sub Camp will designate a central charging location in which CPAP/BiPAP machine users will be able to recharge their batteries. Users must bring their own charger and should coordinate charging with the Sub Camp staff.

2023 NSJ, the BSA, and the Summit are not responsible for the misuse of a CPAP/BiPAP machine.

Aquatics Program & Swim Classifications

For Scouts and Venturers to participate in the unique aquatics activities at the Summit, including the off-site River Rafting adventure, they will need to be classified for swimming before arrival at the Jamboree.

These classifications are non-swimmer, beginner, and swimmer. Jamboree unit leaders are responsible for completing swim classification checks prior to arrival at Jamboree and developing a completed swim test form which is in their possession at Jamboree. Correct certification by unit leaders is a serious trust, since the life of a boy or girl could depend on it.

Buddy tags will **NOT** be issued to participants for the supervised aquatics activities at the Jamboree.

PREVENTION & PROTECTION

Personal Hygiene

The National Scout Jamboree is a once-in-a-lifetime experience for most Scouts and Scouters; so, it is especially important to make extra efforts to avoid injury or illness prior to and during the Jamboree. Missing out on all or part of the Jamboree experience due to illness or injury can be avoided by just following some simple precautions, and taking extra care to avoid situations or environments that may cause problems. Please take some time to read and review this information and keep it in mind throughout your trip.

- Wash Hands
 - Remind your Scouts to wash hands often. There are three important things you can do to keep yourself healthy when camping – **“WASH YOUR HANDS, WASH YOUR HANDS, WASH YOUR HANDS.”** Most diseases are spread by hand contact with food, touching eyes, nose, and/or mouth. Keeping clean will help keep you healthy!
 1. Hand washing before food preparation and meals
 2. Washing and drying feet.
 3. Hand washing/sanitation after toilet.
- Shower Daily
 - Take a shower at least once per day. Change into clean dry clothes. Remember that cotton clothing dries very slowly in humid climates, so non-cotton fabrics are preferable.
- Chafing
 - Sweaty cotton clothing rubbing against skin, usually near the groin area, causes chafing. Wearing non-cotton, boxer-style underwear such as polyester or Supplex nylon can prevent chafing. Athletic running shorts or compression/biking shorts also minimize rubbing and wick moisture away. If you experience "chafing" try using a drying powder such as talcum or cornstarch, or an ointment such as A & D cream.
- Heat Rash
 - Heat rash is usually an outbreak of "pimples" or "zits" on pores and hair follicles, usually on the chest, back, and legs, which occurs when you are sweating heavily each day in a humid and hot climate. Daily showering is the best prevention. Use an antibacterial soap such as LEVER 2000 containing TRICLOSAN, to help control bacterial growth. Do NOT break pimples as you may spread the infection.

Sleep & Naps

It is very important to get a good night's sleep to keep your energy and immunity at a high level. When possible, take a short nap of 60 to 90 minutes, at mid-day or late afternoon before dinner. Teenagers need at least 8 hours of sleep each night to maintain health and energy. If you "shortcut" sleep, you can build up a "sleep deficit" which will make you tired, grouchy, and irritable. Try to take naps while traveling on buses or during your flights. Make every attempt to have your unit in your campsite and in bed by taps.

Sun Protection

Serious sunburn can make you very sick and cause permanent skin damage, which can result in skin cancer in later life. **PUT ON SUNSCREEN EARLY IN THE MORNING BEFORE YOU GO OUT AND REMEMBER TO REAPPLY.** Remember that you will be exposed to the sun for up to ten hours daily. Putting on a waterproof "Sports-type" silicone-based sunscreen rated at least SPF-30 is very important. Be sure to cover sensitive areas such as the nose, lips, face, ears, neck, back of knees, arms, and any other areas not protected by your clothing. Even though you may have a "good tan" your skin will still burn with long daily exposures. Fair skin burns more quickly. Waiting until you start feeling burned is too late.

Eat Nutritious Food

Minimize snack foods such as candy and high-fat fast foods. Try to eat fresh fruits and vegetables each day. Your body needs high-fiber foods to stay healthy and keep you "regular." Be careful not to eat stale or unrefrigerated foods that may cause food poisoning. If in doubt, don't eat it!

Be Food Safe

Gastrointestinal illnesses (GI) are camp's most commonly encountered infectious diseases. The vast majority of these diseases are transmitted through contaminated food or water.

With a few simple common-sense practices, most of these GI illnesses can be avoided.

The U.S. Department of Agriculture suggests the following steps to be food safe:

- Clean
 - Wash your hands, cooking utensils, and food preparation surfaces often.
- Separate
 - Keep raw meat separate from other foods. If you use a cutting board to prepare raw meat, wash the board and utensils before other foods touch them. Wash containers and plates that have touched raw meat before using them to hold meat that has been cooked.
- Cook
 - Cook food thoroughly.
- Chill
 - Refrigerate leftovers right away. (In campsites without coolers or other ways to protect cooked foods, plan the size of meals so that there won't be many leftovers.)
- Storage
 - Plates, cups, eating utensils, and cookware should be stored cleanly between meals or re-sanitized before use.
- Clean-up
 - See the next section on the Three Pot Method, for a simple technique for cleaning up after meals.

COMMON JAMBOREE MEDICAL CONDITIONS

Gastroenteritis

Gastroenteritis is the most common encountered infectious disease encountered in camping. The vast majority of these diseases are transmitted through contaminated food and water.

Acute gastroenteritis is characterized by acute onset of nausea, severe vomiting, mild diarrhea, and abdominal cramps. Symptoms occur within 1-6 hours after ingestion of contaminated food/water. It is caused by a toxin produced by *Staphylococcus aureus* bacteria. Staph food poisoning is self-limited, and symptoms usually resolve within 24-36 hours.

- Prevention:
 - Proper hygiene
 - Hand washing
 - Proper sanitation
 - Proper food preparation.
 - This includes clean surfaces, appropriate refrigeration, and washing dishes (not simply wiping the dish clean).
- Treatment:
 - Treatment is supportive and based on symptoms, with fluid and electrolyte replacement as the primary goal.
 - Anti-emetic medications may be used.
 - Antibiotic therapy is ineffective and unnecessary because the toxin is pre-formed and cannot be neutralized.

Poison Ivy

Poison Ivy is common at the Summit. Three-parted, variable, bright green, waxy, leaf clusters, and sometimes grayish-white or amber berries identify it. Don't touch it or get it on your clothing. If you get exposed to it, remove clothing with poison ivy oil on it. Clean the area exposed skin with soap and water, taking care to not expose other skin surfaces.

Dehydration

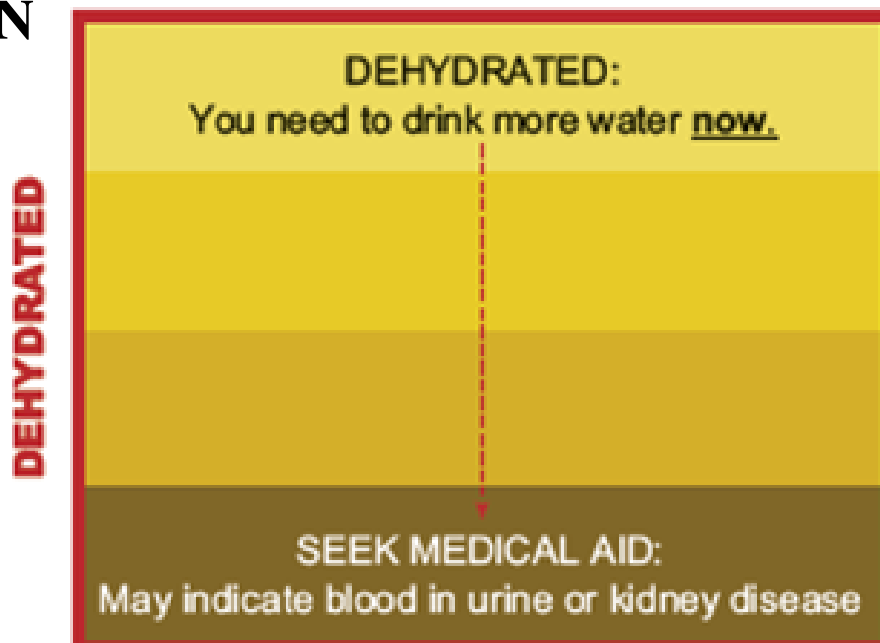
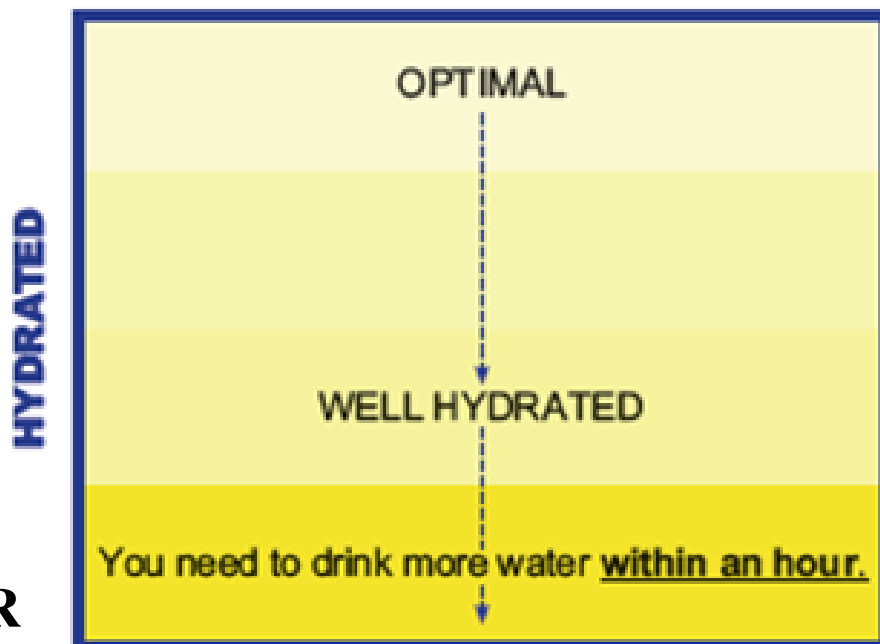
Know the symptoms of dehydration: muscle cramps, dizziness, fatigue, and loss of coordination signal that you need to drink more. Prevention is the key – drinking at least 2-3 quarts of water per day, in general, is a good guideline. Sometimes, though, water just isn't enough. You can also run the risk of drinking too much water and developing overhydration. This is true at the Jamboree. 50% water/electrolyte mixes will help you keep in balance. At the Jamboree with a high heat index, 4-6 quarts of water-electrolyte mix/day may be required. Flavored drink mixes will help get the fluid down.

Although rare, the symptoms of over-hydration and hyponatremia (low sodium from too much water consumption) can include nausea and vomiting, confusion, lethargy, fatigue, and muscle cramps.

The key to preventing dehydration is:

- Hydration
 - Drink 4 - 6 ounces of water or sports beverage every 15 - 20 minutes during mild to moderate exertion.
 - Most commercially available sports drinks may be diluted by 50% for ideal electrolytes and carbohydrate concentrations.
 - Hydrate with a goal of clear urine instead of a set amount of intake (see chart below)

URINE COLOR DEHYDRATION CHART



*This color chart is not for clinical use.

See [Appendix D-2](#) for more hydration tools.

- Dissipate Heat
 - Wear loose fitting clothing that allows air circulation and sufficient evaporation.
 - Avoid direct sunlight when possible and wear light-colored clothing.
 - Frequently douse skin with cool fluids and misting spray.
- Acclimatization to heat has been proven to decrease the incidence of heat-related illness and to improve performance in hot environments. General guidelines for acclimatization are as follows:
 - Adults should gradually increase the time and intensity of activity over 7-10 days.
 - The process of acclimatization (activating the renin-angiotensin-aldosterone axis) increases sodium conservation, maximizes sweat production, expands plasma volume, and aids the cardiovascular system to adapt to the new environment.

Foot Care

Foot injuries can turn a Jamboree adventure into a painful memory. If your feet feel good, chances are that you will have a great time. **SAVE YOUR FEET AT JAMBOREE!**

By the nature of the event, Jamborees involve a lot of walking, both on the pre-Jamboree tours, and at the Jamboree itself. Although most Scouts are in good physical condition, very few are conditioned to suddenly begin walking miles each day. Often the result is sore feet and blisters. Fortunately, these maladies are largely preventable by simply taking good care of your feet. The best way to do that is:

- Footgear
 - Wear comfortable walking shoes.
 - The footwear you choose must fit well. Your heels should not slip much when you walk, and your toes should have a little wiggle room.
 - Don't bring new shoes or boots to the Jamboree; break them in first until they adjust to the shape of your feet.
 - Hiking boots are generally not as good due to the high heat and humidity in West Virginia in July and August.
 - Take comfortable, well-fitted, well-broken-in athletic shoes or walking shoes.
 - Many campers carry a pair of lightweight shoes so they can get out of their walking shoes at the end of the day.
 - Closed-toe shoes help protect your feet from injury.
 - Sandals and other open-toed shoes are only allowed in the shower areas.
- Wear synthetic sock liners.
 - Buy about 4 -6 pairs of athletic polypropylene synthetic socks to wear under your regular Scout socks each day. Polypropylene wicks moisture away from the skin and limits the friction caused by cotton Scout socks when they are moist with perspiration. Never wear cotton socks alone.
- Trim your toenails at least 1 week prior to leaving for the Jamboree.
- Keep 'em dry – keep 'em clean!
 - Water and sweat can soften the skin until it tears away or blisters. Put on clean, dry socks each day and wash socks frequently.

- Wash your feet regularly and dry them before putting on socks and shoes. At night, remove your socks and let your feet air dry.
- Socks do not dry well in the West Virginia humidity. Participants may want to bring a pair for each day of the Jamboree.
- If you have an athlete's foot infection, be sure to bring a small bottle or tube of antifungal powder or ointment such as Micatin, Lotrimin, or Tinactin.
- Red "HOT" spots & Blisters
 - Pay attention to how your feet feel. A hot spot is an area of skin that becomes tender and red as a blister starts to form. It is a signal to stop and treat the hot spot immediately before it becomes a blister.
 - Cover the area with a piece of moleskin larger than the hot spot.
 - Until a blister breaks, it is safe from infection.
 - Apply moleskin around the blister to prevent further injury.
 - If the skin tears, carefully disinfect and bandage the area.

TICKS, SPIDERS & OTHER "CRITTERS"

Stings & Bites

Anaphylaxis is one of the true medical emergencies. All unit leaders should identify any contingent member who is allergic to stings.

Wasps, Bees & Ants

- A local reaction is the most common reaction. It consists of a small red patch that burns and itches.
 - The generalized reaction consists of diffuse red skin, hives, swelling of lips, tongue, wheezing, abdominal cramps, and diarrhea.
 - At this point, you need to be proceeding to a medical facility quickly.
 - One sting to an allergic person can be fatal in minutes to hours.
 - Non-allergic persons require multiple stings (500-1400) to experience toxicity.
- Treatment
 - Scrape away the stinger in a horizontal fashion with a card or other flat surface. Do not use your hand.
 - Do not grasp the stinger sac because this can empty its contents into the skin.
 - However, if one is unable to remove the stinger in a horizontal fashion, it is most important to remove it as soon as possible by any means available.
 - Wash the site with soap and water.
 - Place a cold compress on the site.
 - If hives occur with wheezing and respiratory difficulty, then **GET HELP IMMEDIATELY.**
 - The person may know that he is allergic and may have an EpiPen or Twinject. If this is the case, it should be administered immediately.

Ticks

Ticks transmit many diseases – Lyme disease, Rocky Mountain Spotted Fever, and others. Ticks are found in areas replete with weeds, shrubs, and trees. They will be found at forest boundaries where deer and other mammals reside. Ticks sit on low-hanging shrubs with legs outstretched until an animal passes. Once on a person, they may take up to several hours to find a suitable spot to attach by their mouthparts.

- Prevention
 - **STAY OUT OF THE TREES AND UNDERBRUSH AND OBEY THE TICK HABITAT SIGNS**
 - Check clothing and exposed skin twice daily.
 - Check your bedding for ticks often.
 - Tuck shirts into pants.
 - Spray clothing with permethrin.
 - Wear DEET (no more than 30% concentration) insect repellent.
- Treatment
 - When a tick is removed within 48 hours, the victim rarely contracts Lyme disease.
 - For this reason, it is very important to check for ticks often and to remove them immediately upon discovery.
- Tick removal
 - Use thin-tipped tweezers to grasp the tick as close to the skin surface as possible.
 - Pull the tick straight upward with steady pressure.
 - Wash the bite with soap and water, then wash your hands after removing the tick.
 - Watch for local infection and symptoms of tick-borne illness (Incubation period 3-30 days), especially fever, headache, and rash.
- **DO NOTS** of tick removal
 - Do not use petroleum jelly.
 - Do not use fingernail polish.
 - Do not use rubbing alcohol.
 - Do not use a hot match.
 - Do not use gasoline.
 - Do not grab the rear end of the tick. This expels gastric contents and increases the chance of infection.
 - Do not twist or jerk the tick, as this will most likely cause incomplete removal of the tick.

MINOR CUTS AND ABRASIONS

Small cuts, scrapes, and other openings in the skin can allow bacteria to enter the body and cause infection. Wash with soap and water. Apply triple antibiotic ointment and apply a dry gauze bandage to prevent infection and protect the wound. Re-dress the wound daily and as needed.

TETANUS

Remember that each participant's tetanus immunizations must have been received within 10 years prior to arrival at the Jamboree.

PERSONAL FIRST AID KIT

(Recommended for every participant)

- Moleskin or 2nd skin
- A small tube of triple antibiotic ointment
- Tweezers
- Scissors
- Adhesive bandages/band-aids
- 2 - 3 Gauze pads
- Medical tape
- Aloe Vera lotion
- Hand sanitizer
- Tylenol/acetaminophen
- Ibuprofen



EMERGENCY TRANSPORTATION

A private Jan Care ambulance will be located on the site during the Jamboree. Ambulance dispatch should be handled by the 911 dispatcher working with the Summit Operations Center (SOC) or a request from the medical hub to the SOC.

Two military field ambulances and an EMS gator with Stokes basket-carrying capability will be stationed in active program areas.

Areas being utilized during the Jamboree and emergency routes are marked on the Summit Jamboree map. The SOC will communicate with emergency personnel and other Summit resources to coordinate the movement of emergency vehicles, warn program areas when emergency vehicles are traveling through areas where pedestrians are present, and provide information on the most expedient routes of travel.

It is important that the staff clear emergency service areas during periods when emergency crews are moving or working. The SOC will notify security and staff as appropriate, especially if helicopter landing zones need to be used.

Medical evacuation by air is the primary responsibility of HealthNet. A military helicopter is available on standby in an emergency when HealthNet is not available. A helicopter may be called only if requested by a physician through the SOC. Helicopter landing zones are marked on the Jamboree maps and the landing zone names coordinates sent to HealthNet and the National Guard.



WILDLIFE & OTHER NATURAL HAZARDS

The Summit is home to a variety of wildlife and natural hazards. Everyone needs to be alert to those hazards and know what to do in the event of a wildlife situation. Never feed wild animals and maintain a safe distance from seemingly harmless animals.

Wildlife photos and additional details are in [Appendix E](#).

WARNING: Participants are to be briefed on arrival and reminded every night by unit leaders that there is to be no food stored in any tent or campsites overnight. All food MUST be consumed, returned, or placed in a trash container each evening.

Potential wilderness hazards include:

- Snakes
 - Copperheads
 - Eastern Diamondback
 - Rattlesnakes
 - Water Moccasins
- Black Bears
- Deer Ticks
- Stinging insects
- Poisonous plants

Snakes

Avoid tall grassy areas, areas with surface rock, and wet areas. Stay on trails. Do not approach any snake and treat all snakes as poisonous. If bitten, have the victim lie prone and rest quietly to reduce the spread of venom. Raise the bite area and immediately summon medical assistance. If possible, attempt to identify the type of snake.

Bears

In the event a bear is encountered, attempt to leave the area. Do not under any circumstances approach a bear or go between a bear and bear cubs. Do not attempt to feed bears. If a bear approaches, make noise and wave your arms to scare it off. If the bear charges it may be necessary to fight back to avoid serious injury. All bear sightings should be reported immediately to the Summit Operations Center and all personnel removed from the immediate area of the sighting.

Rabies-Carrying Animals

Raccoons and other commonly observed small animals are known to carry rabies. Never attempt to approach any animal and report any animal acting in a strange manner, especially if the animal is unnaturally aggressive, to the Summit Operations Center.

Deer Ticks

Deer ticks are known to carry Lyme Disease. They can be found in grassy as well as wooded areas. While ticks are often hard to detect in the woods, they can be located by carefully checking clothes, skin, and hair. A tick check should be performed several times a day and whenever leaving the tick habitat. Remove ticks from clothing but seek medical assistance in removing ticks embedded in the skin or hair.

Poisonous Plants

Several varieties of poisonous plants are in the woods and fields in West Virginia. Avoid contact with them by keeping an eye on the vegetation and avoiding contact. In the event of accidental contact, wash the affected area with soap and water as soon as possible.





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Chapter Four: Emergency Management Operations

The Summit Bechtel Reserve's **Emergency Action Plan** (EPA) details how staff, volunteers, participants, and contractors should respond during a crisis and outline the safety standards and practices essential in maintaining a safe environment at the Summit Bechtel Reserve (SBR). It includes items such as fire and evacuation procedures, shelter-in-place procedures, and severe weather procedures. All Jamboree participants, staff, exhibitors, and contractors should make themselves familiar with this plan because our most important responsibility is the safety of our participants, staff, and visitors.

While the plan is robust and accounts for the vast majority of situations anticipated at the SBR during its regular season, the size and scope of a National Jamboree introduces unique challenges which require us to supplement the plan. Primary among these challenges is how to manage the number of emergency services resources required to serve a population in excess of 15,000 spread across the SBR. As such, the Emergency Management Operations (EMO) Pillar builds upon the Summit's existing emergency services capabilities by integrating Summit and Jamboree resources with multiple local, county, state, federal and military emergency services resources under a Unified Command based on the National Incident Management System (NIMS) to provide a safe and secure environment for all personnel at the Jamboree. Additionally, the EMO pillar coordinates incident mitigation activities with other Jamboree Pillars and the SBR's staff when incidents may impact continued Jamboree operations and/or Summit facilities. This chapter describes those additional activities which supplement the SBR **Emergency Action Plan** (EPA) and, as such, must be combined with the SBR EAP to provide a full set of procedures for dealing with any anticipated emergency.

On a daily basis, EMO's Incident Action Plan (IAP) details which resources are staffed, what tasks they have been assigned to accomplish, how to communicate with them, and who is responsible for managing them. Additional IAP's for large scale events within the Jamboree (e.g., Base Camp Bash) are also created to document the plan for these specific events within the Jamboree. The EMO pillar, comprised of BSA volunteers who provide emergency services in their daily lives, is structured in much the same fashion as an Incident Management Team:

- **Command** – The EMO Director and Deputy are responsible for all EMO resources and primarily interface with the Jamboree Executive Committee and Summit Leadership to address how a major incident impacts the Jamboree
- **Liaison** – Coordinates all external resources by serving as the BSA's interface to the West Virginia State Unified Command and Military's Joint Task Force
- **Safety Officer** – Oversees efforts to maintain the safety and health of EMO responders; Staffed by the Jamboree Safety Service
- **Public Information Officer** – Serves as the single focal point to work with Jamboree and Summit leadership for external communications about emergency incidents; Staffed by the Jamboree Crisis Communications Team

- Operations – Delivers coordinated emergency services through four branches:
 - EMS – Provides field emergency medical treatment and transport.
 - Safety – Identifies safety risks, conducts risk analyses, and facilitates risk mitigation.
 - Fire – Provides fire suppression, prevention, and technical rescue capabilities.
 - Security – Secures the Jamboree site, enforces security measures, and investigates severe conduct violations.
- Planning - Leads all planning efforts, leads development of daily and special event Incident Action Plans, and maintains all documentation.
- Logistics – Manages EMO’s BOM, satisfies equipment requirements through Jamboree Logistics and Medical Supply, and administers U. S. Army 1.

During the regular season, the SBR maintains the Summit Operations Center (SOC) 24 hours a day, 7 days a week to provide communication and coordination for all of its emergency and program operations. During the Jamboree, this center’s size and scope change to accommodate the increased demand for services. Housed at the Arnold Logistics Center, the Jamboree Coordination Center (JCC) (i.e., SOC expanded for Jamboree Operations) serves as the 24/7 command and control focal point for the entire Jamboree, providing the EMO pillar the equivalent of a 911 dispatch capability as well as situational awareness and outside resource coordination capabilities for EMO, Jamboree and Summit leadership. It is directly tied to multiple local, county, state, and federal agencies to gather and distill information for the Jamboree. A primary interface is with the National Weather Service, which provides regular updates on approaching severe weather so it can be communicated to Jamboree staff, participants, and visitors, as needed.

ALL EMERGENCY REQUESTS FOR SERVICE SHOULD BE COMMUNICATED TO THE JCC USING THE EMERGENCY ACCESS PHONE NUMBER, 304-465-2900.

ALTERNATIVELY, THE JCC CAN BE REACHED BY ANY RADIO USING THE EMERGENCY CHANNEL (I.E., CHANNEL 16).

SHOULD EITHER OF THESE METHODS FAIL, CALL 911 TO BE ROUTED TO THE COUNTY DISPATCH CENTER. ONCE YOU IDENTIFY YOURSELF AS BEING AT THE SBR OR NATIONAL SCOUT JAMBOREE, THEY WILL ROUTE YOUR INFORMATION TO THE JCC.

While the EMO Pillar is staffed to deal with the vast majority of incidents expected, at times an incident may occur which requires additional law enforcement, fire/rescue, or other specialty resources. The request for these resources is initiated by EMO leadership through predetermined communication channels. When this occurs, command of the incident will likely be turned over to the appropriate authority upon their arrival and the EMO pillar will continue to support their response to the incident.

EMERGENCY MEDICAL SERVICES

EMERGENCY MEDICAL SERVICES SHOULD ONLY BE REQUESTED WHEN THE INDIVIDUAL BELIEVES THE INJURY OR ILLNESS CAN NOT BE TREATED BY THEMSELVES OR ANOTHER UNIT/STAFF MEMBER USING STANDARD FIRST AID TECHNIQUES OR IF THE INDIVIDUAL IS UNABLE TO MAKE THEIR WAY TO A MEDICAL FACILITY.

EMS at the Jamboree is provided by an integrated team of BSA volunteers, military medical providers, a local ambulance service (Jan-Care Ambulance), and the local aeromedical evacuation service (Healthnet). Care can be provided at both the Basic Life Support and Advanced Life Support levels with the ability to transport patients to a definitive medical care facility based on the severity of their injury/illness. EMS personnel can be found stationed throughout the Jamboree site on bikes, in Gators (some with med beds), operating from military field liter ambulances (FLA) and local ground ambulances. Transports within the Jamboree site will primarily be via military FLA while transport to offsite hospitals will be via local ambulance companies. For those patients who meet the criteria, aeromedical evacuation is also available to transport patients to highly specialized care centers. Post-treatment transportation is coordinated through the Jamboree Medical Service.

FIRE

The SBR. is committed to minimizing fire threats to participants, staff, visitors, and property by fire safety and complying with Federal, State, and local regulations pertaining to fire prevention. Fire safety is everyone's responsibility. Participants and staff should make themselves familiar with the SBR's fire prevention policies outlined in the Summit Bechtel Reserve's [Emergency Action Plan](#).

OPEN FIRES OF ANY KIND ARE STRICTLY PROHIBITED. ONLY THE PROVIDED PROPANE STOVES ARE TO BE USED FOR COOKING. LIQUID FUEL LANTERNS ARE PROHIBITED.

During the Jamboree, the Mount Hope Fire Department will maintain fire apparatus and personnel on-site to provide fire suppression and technical rescue services. Additionally, during the Jamboree, the West Virginia State Fire Marshal's Office, which has legal enforcement jurisdiction for all fire and life safety issues on the SBR, will maintain a presence to ensure compliance with fire and life safety codes for all venues. They will be supplemented by a team of BSA volunteer fire marshals who provide additional personnel and expertise to accomplish the fire safety mission. They will be working in conjunction with the West Virginia State Fire Marshal's Office and under their authority. These individuals will inspect various areas of the Jamboree, including unit sites, to identify any hazards and recommend corrective actions. All inspections performed will be in compliance with the adopted codes of the State of West Virginia and local codes and ordinances. Since the Jamboree uses several temporary venue tents, additional fire suppression equipment will be deployed during the Jamboree. This equipment will be inspected daily and consist of:

- One (1) fire extinguisher per bathhouse group of three will be mounted on the outside of the center bathhouse with weather-resistant instructions for operation. Fire Extinguishers will be Kidde Pro 340 (or equivalent).
- Two (2) fire extinguishers located at the entrance and exit of every 20 x 20 vendor and headquarter tent with labeled instructions of operation attached, as well as two emergency exit signs attached (one on each end) on the tent clearly visible for participants and staff. Fire Extinguishers will be Kidde Pro 210 (or equivalent).
- One (1) fire extinguisher will be in the vendor and other smaller operational tents located at the entrance with labeled instructions of operation attached, as well as one emergency exit sign attached to the tent and clearly visible to participants and staff. Fire Extinguishers will be Kidde Pro 210 (or equivalent). Operational tents larger than 20x20 will have four (4) fire extinguishers located at the four inner corners of each tent with labeled instructions for use.
- Four (4) emergency exit signs will be attached to each tent and clearly visible to participants and staff. Fire Extinguishers will be Kidde Pro 210 (or equivalent).

SAFETY SERVICE

In coordination with the SBR's safety manager, a team of BSA volunteers, who have experience in implementing safety and health management practices, hazard/risk assessment, abatement methods, and incident analysis, will be available before, during, and after the Jamboree to make the 2023 National Scout Jamboree a safe and healthy Jamboree for all participants, staff, and visitors.

1. The safety team within each Base Camp will be comprised of a dedicated Base Camp Safety Lead (BSL) who will coordinate with Base Camp leadership on safety matters. Base Camp Safety Liaisons will also be assigned to assist the BSLs.
2. A team of Jamboree Safety Service staff, in coordination with SBR safety and program staff, will be working from Safety Service headquarters to assist in the assessment and analysis of the program, activity, and general asset areas. These areas include, but are not limited to Program areas, Food Service, Logistics, Shows Experience, and Exhibits & Displays. The use of the Program Hazard Analysis (PHA) process will be applicable to all Jamboree programs, activities, and general assets. The use of the PHA process helps to systematically identify, assess, and resolve hazards associated with various programs, activities, and general assets-it is consistent with the vision, mission, goals, aims, and methods of the Boy Scouts of America.

Safety Plans

Safety is a primary concern at every Jamboree. Given the nature of this site, and the nature of the extremely high adventure sports and activities being offered at The Summit, the need for vigilance around safety is paramount.

SAFETY IS EVERYONE'S RESPONSIBILITY!

Every Scout, leader, staff, and participant must remain alert to any activity/practice that could be considered unsafe and take immediate action to remedy the situation. While in many cases common sense is the best measure of what constitutes safe activities/practices, four areas within the Jamboree require particular emphasis:

- Fire
- Food
- Security
- Program

Unit Leadership Responsibilities

Unit adult leadership is responsible for the health and safety of each of the participants in their unit.

1. Each unit will self-inspect their unit campsite within the first two (2) days of the Jamboree.
 - a. Spot checks of unit inspections will be made by the Base Camp Safety Lead (BSL) or Safety Service HQ staff to help in ensuring everyone is kept in a safe and healthy environment.
2. It will be the responsibility of the BSL for the duration of the Jamboree to make spot checks of the Base Camp, Sub Camps, and unit sites, to be a guide in keeping the Base Camp/Sub Camp safe, and to be a health and safety resource to the Base Camp, Sub Camp, and unit leadership.
 - a. BSL will make inspections that will cover the entire Base Camp/Sub Camp HQ areas during set-up after the Base Camp/Sub Camp areas are set up before the Jamboree begins, and during site, breakdown to find and correct safety and/or health conditions which have the potential to cause injury, illness, or fire.
 - b. All Safety Service staff members shall cover routes that take them through their entire area. Inspections will be conducted also in the evenings and/or early-morning hours.

In the event of a serious injury, follow the instructions on the [page just after the cover](#) of this manual. In cases of less-serious injury or illness requiring medical assistance, contact the nearest medical clinic.

Safety Incident Reporting

Incidents will be reported in accordance with the Summit Bechtel Reserve's [Emergency Action Plan](#) and Program Incident Reporting Guidelines. The unit, program, or area leader where an incident occurs has primary responsibility for initiating an Incident or Near Miss report at the time an incident occurs. Notify the JCC, using the emergency number, when incidents occur, regardless of whether they result in an injury. The JCC will ensure the appropriate EMO service can investigate and collect information and/or notify the appropriate local/state agency to conduct their investigation.

IN ALL CASES WHERE A LOCAL/STATE AGENCY IS NOTIFIED (E.G., LAW ENFORCEMENT), THE JAMBOREE LEGAL TEAM WILL BE NOTIFIED BY THE JCC AND MUST BE PRESENT WHEN SCOUTS OR SCOUTERS ARE INTERVIEWED.

Timely reporting of accidents and injuries coupled with continuously analyzing injury and near-miss reports, we can strive to prevent additional accidents. Should an incident or near miss incident occur, which meets the criteria below, the appropriate form should be completed by the appropriate Unit, Team or Area Leader so that they can be provided to the Pillar Chair by 6:00 p.m. the day of the incident or near miss. Unit leaders should turn their forms in to their Sub Camp Lead for routing to the Base Camp Operations Pillar. After review, the Pillar Chair then turns the forms in to the Safety Service with a copy to the applicable Program Safety Area lead for review and handling.

Incident reports must be completed when:

A Scout, Scouter, or BSA employee is the victim of a crime or involved in an incident or injury on or off BSA property while:

- Engaged in the Jamboree program traveling to or from the Jamboree.
- Riding in or using a BSA or BSA unit owned, provided, or arranged vehicle or equipment in connection with the Jamboree.

Any other person is victimized or injured while:

- On Summit Bechtel Reserve property
- Riding in or using a BSA or BSA unit owned, provided, or arranged vehicle or equipment in connection with the Summit.

Accidents and incidents which must be reported include:

- Fatality or hospitalization
- Allegation of suspected sexual abuse or criminal victimization of a Scout
- Any injury requiring medical review or treatment regardless of whether the injured is directed to be walked to or transported to a medical facility such as:
 - Communicable disease
 - Loss of consciousness
 - Broken or fractured bones
 - Heat-related issues
- Major property damage (over \$5,000)

Any incident which could have resulted in any of these incidents should be reported on a Near Miss report and the report handled the same as an incident report. A near miss is defined as an unplanned event that DID NOT result in injury, illness, or damage by definition, but had the potential to cause less than serious damage or injury.

Type of Reports Required

Major Incident:

- Mass casualty
- Fatality
- Major property damage
- Serious crimes

Serious Incident:

- Illness or injury requiring medical attention beyond first aid
- Less than major property damage
- Other criminal conduct
- Potential for adverse media coverage
- External threats with the potential for serious injury or death
- Youth protection incidents not resolved at the Sub Camp level.

Marginal Incident or Near Miss:

- On-site medical treatment for injury
- Minor property damage
- Events that could have caused death or serious injury
- Repeated equipment failures
- Youth protection violations with real potential that youth could have been at risk for abuse.

Links to the forms for reporting incidents are in [Appendix C-1](#).

SECURITY

Security for the Jamboree is provided by an integrated team of Summit Security Staff, BSA volunteers, Military Police as well as local, county, and state law enforcement personnel. They are responsible for parking/traffic flow at the Ruby Welcome Center, entrance/exit through the Summit's gates, patrolling the entire Jamboree site, establishing checkpoints for both foot and vehicle traffic, escorting distinguished visitors, and investigating security incidents. While many of our BSA volunteer security personnel do not have a law enforcement background, those who are either active or qualified retired law enforcement personnel may also be armed to supplement law enforcement personnel. Security personnel may be in a variety of vehicles as well as on foot. They can be identified by the title security on their 2023 NSJ shirts.

Participant & Staff Credentials

In general, participants and staff will all arrive and depart the Jamboree in vehicles routed through or originating from the Ruby Welcome Center. All persons entering the SBR during the Jamboree will be issued credentials at the Ruby Welcome Center before arriving at the Summit. Those credentials are to be worn and visible at all times, except when participating in programs where the display of the credentials may pose a hazard. It is a best practice for personnel to take a picture of their credentials using their cell phone and/or tablet so the device is readily identifiable if lost.

2023 NSJ staff, after registering at the Ruby Welcome Center, will park their personal vehicles on site, mostly in A2 and A4. Vehicles entering the SBR must display a Jamboree vehicle permit, provided at check-in, illustrating they are permitted to drive on the SBR during the Jamboree and what areas of the site they may drive through.

Perimeter Security

Personnel at each of the gates will check both Jamboree personal credentials and vehicle permits prior to allowing entry onto the SBR. Staff members may access their vehicle and drive it to/from the SBR any time between 7:00 a.m. and 10:00 p.m. Staff members should plan to enter and exit the SBR through the South Gate. In general, pedestrian access to the SBR is prohibited.

ALL PERSONNEL, BAGS/CONTAINERS AND VEHICLES ENTERING THE SUMMIT BECHTEL RESERVE ARE SUBJECT TO SEARCH.

The entire perimeter of the SBR has been posted with No Trespassing signs. External security's main function is to limit access to the site. Unauthorized access by any person will result in civilian law enforcement being immediately called and appropriate charges being filed. Any suspicious persons or vehicles on the perimeter of the Summit should be immediately reported to the Jamboree Coordination Center (JCC).

Off Limits Areas for Participants, Staff & Visitors

Certain areas of the SBR are "Off Limits" at either designated times or for the entire Jamboree unless you, as a staff member, have been specifically authorized to work in these areas. Off Limits areas include:

- All areas outside of the Base Camps to include the CONSOL Energy Bridge, dams, and other access points from 10:00 p.m. to 6:00 a.m.
- All program areas outside of Scott Summit Center from 5:00 p.m. to 8:00 a.m.
- The main and backstage area of the Order of the Arrow Apex Experience and the Bash Camp Bash stages
- All lakes except in connection with program
- Loop access roads and perimeter trails during non-daylight hours
- Wooded areas located in or adjacent to base camps during non-daylight hours
- Any unattended program, medical, administration, or logistics facility

Any registered Jamboree staff, leader, or participant found attempting to enter or use program elements, medical, administration, or logistics facilities without authorization will be taken to Jamboree Headquarters. Anyone found in any other Off-Limits area will be immediately taken to their Sub Camp or assigned area headquarters. Violators will be subject to appropriate disciplinary action including removal from the Jamboree.

Jamboree visitors are not allowed to travel outside of the Scott Summit Center area unless escorted by appropriate Visitor Experience, Media Relations, or VIP Team personnel. The locations beyond which visitors may not travel include:

- CONSOL Energy Bridge—east end (Base Camp)
- Tridave Lake Dam—northwest end (Scott Summit Center)
- The trail from Action Point to Alpha Base Camp

- Adventure Valley West (near Big Zip landing)
- Conservation Area
- Goodrich Lake West Dam–south end (Scott Summit Center)
- Goodrich Lake East Dam–south end (Scott Summit Center)

Any visitors found outside of the authorized Scott Summit Center visitor areas should be immediately identified and reported to the JCC or a Security team member.

Off-Site Program Security

During the Jamboree, Whitewater Rafting programs will be held off-site. Security during those programs will primarily be the responsibility of the National Park Service, civilian law enforcement, and the whitewater vendors. The National Park Service will have a significant presence on the New River during the Whitewater rafting program. Civilian law enforcement will provide traffic control and security, as needed.

Jamboree staff, leaders, and participants are prohibited from attempting or performing any traffic control duties at any location off of the SBR. Additionally, unless there is a threat to a Jamboree participant or to BSA or a participant's property, Jamboree staff, leaders and participants should not engage in efforts to restrain or limit the activities or actions of persons not affiliated with the Jamboree. Members of the media will be escorted while on site. Jamboree staff and leaders may take steps to limit media access to Jamboree participants while off-site. When appropriate, staff and leaders should request civilian law enforcement assistance in dealing with off-site disputes or problems with persons not affiliated with the Jamboree.

Vehicle Identification, Use & Screening

Vehicle traffic onto the SBR will be closely controlled and monitored. Entrance gates will be manned when open. Vehicles will not be allowed on the site unless the vehicle and all persons in the vehicle have appropriate Jamboree identification. Vehicle passes authorize vehicles to travel only in specified areas. Vehicles and drivers in violation of these restrictions are subject to consequences ranging from removal of driving privileges up to removal from the Jamboree.

Other than staff parking their vehicles in the onsite parking lots, vehicle access to the SBR will be severely limited. SBR vehicle access passes used during non-Jamboree periods will not provide access during the Jamboree. Those personnel who have been granted authorization to bring a vehicle onsite to use in the performance of their Jamboree duties, usually emergency, service or special support vehicles, will be granted a pass which details which areas they may drive through.

VEHICLES MAY NOT BE OPERATED ON PEDESTRIAN TRAILS OR WALKWAYS.

Except for emergency, distinguished visitor, and Summit Staff designated vehicles, all other Jamboree vehicles are under the control of the Logistics Operations Center (LOC) and are subject to

travel on site only as authorized at the time of dispatch. Only the person(s) authorized to operate the vehicle by the LOC at the time of checkout can operate the vehicle. Moreover, notwithstanding any authorization granted by the vehicle pass, Jamboree vehicles may only be operated in the areas required by the purpose for which the vehicle has been provided. Any use of Jamboree vehicles outside of those parameters will subject the operator and passengers to having their vehicle privileges revoked and/or being removed from the Jamboree.

Operators of Jamboree off-road gators must complete a BSA-approved safety program before the Jamboree. Evidence of successful completion must be provided when checking out gators and be available while operating a gator.

THE OPERATION OF A GATOR OR SIMILAR OFF-ROAD VEHICLE ON THE SBR BY ANY PERSON UNDER THE AGE OF 18 AND/OR WITHOUT EVIDENCE OF COMPLETING THE APPROVED SAFETY PROGRAM IS STRICTLY PROHIBITED.

Contractor Credentials & Screening

All contractors and vendors working on-site during the Jamboree must complete YPT within one year of the beginning of the Jamboree. Contract and vendor employers must certify that the required training has been completed before access passes are issued.

Contractors and vendors authorized to be on the site are required to wear their access passes and are restricted in terms of the hours and areas they are allowed to access based on their job duties. Any contractor or vendor who is expected to have direct contact with youth must be pre-screened, which requires certification by their employer that a BSA-approved background check has been successfully completed and that they have completed the BSA YPT. In rare circumstances when a contractor must be allowed on site on an emergency basis who has not complied with the above credentialing requirements, they must be accompanied by a properly credentialed adult throughout the period they are on site.

Contractor and vendor access passes may also contain a restriction as to the areas the bearer is authorized to access. Any contractor or vendor discovered to be in an area or on site at a time not required by their job is subject to being immediately and permanently removed from the site.

Visitor Credentials & Screening

Visitors will be issued visitor credentials at the Ruby Welcome Center. Before boarding a bus to be transported to Summit Center, visitors will be screened by security personnel. Visitor coaches will shuttle between the Ruby Welcome Center and Summit Center throughout the day until the Jamboree site closes to visitors. Prior to boarding, visitors will view an informational video about the Summit, including a short section on youth protection and areas where visitors are authorized to visit.

Visitor access at the Jamboree site is restricted to Summit Center. While in the Summit Center area,

visitors will be able to see exhibits, visit the main retail store, purchase retail food items, and experience Summit Center program elements including: Brownsea Island, Bolder Cove, Challenge Course, Canopy Tour, Skateboard Plaza, Mountain Biking, Shooting Sports, Climbing and BMX riding.

Visitor hours will be as follows:

- Friday, July 21st: 10:00 a.m. – 4:00p.m.
- Saturday, July 22nd: 10:00 a.m. – 4:00p.m.
- Sunday, July 23rd: 10:00 a.m. – 4:00p.m.
- Monday, July 24th: 10:00 a.m. – 4:00p.m.
- Tuesday, July 25th: 10:00a.m. – 4:00p.m.
- Wednesday, July 26th 10:00 a.m. – 2:00p.m.

Prohibited Items for Staff & Participants

The following items are not allowed to be brought on site during the Jamboree by staff or participants:

- Glass bottles
- Firearms of any kind as well as any toy firearms which could be mistaken for the real thing
- Self-defense or restraining devices (e.g., pepper spray, tasers, mace)
- Ammunition
- Alcohol
- Tobacco products including electronic devices
- Pets: Registered guide, or service animals are allowed
- Illegal substances
- Sheath knives
- Smoking, including with electronic devices, is prohibited on the shuttle buses and at the Jamboree
- Illegal drugs including marijuana
- Drones
- Skateboards
- Fireworks

Prohibited Items for Visitors

THERE ARE NO STORAGE LOCKERS ON SITE!

The following items are not allowed to be brought on site during the Jamboree by visitors:

FIREARMS (NO Exemptions–Including Off-Duty Law Enforcement) including any toy firearms that could be mistaken for the real thing

- Ammunition
- Sheath knives

- Self-defense or restraining devices (e.g., pepper spray, tasers, mace)
- Illegal drugs including marijuana
- Alcohol
- Tobacco products - Smoking, including with electronic devices, is prohibited on the shuttle buses and at the Jamboree
- Large backpacks: backpacks must not exceed 13" (33cm) x 13" (33cm) x 11" (28cm) inches (16 quarts/15 liters)
- Coolers
- Picnic baskets
- Glass bottles
- Drones
- Skateboards
- Fireworks
- Pets
 - Registered guide, or service animals are allowed with documentation.
 - There are BEARS and other wild animals on/around the property.
- Strollers for infants must fold to board buses and are subject to search.
 - Although permitted, strollers are discouraged, because walkways and paths are rough gravel and terrain is hilly.

IF YOU SEE SOMETHING, SAY SOMETHING. REPORT SUSPICIOUS PERSONS OR PACKAGES TO THE JCC.





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Chapter Five: Youth Protection

POLICIES & INCIDENTS

The safety and protection of our youth is our highest priority. All staff members must remain vigilant to ensure that BSA youth protection policies, including Scouting's Barriers to Abuse, are followed and enforced and that all violations (minor or major) be investigated. In addition, all incidents should be reviewed to determine whether Scouts are at risk.

Leaders who have questions or concerns regarding the handling of youth protection minor violations may call the Sub or Base Camp BSA professional for advice.

Incidents (minor and major) are required to be documented in writing on the Youth Protection/Membership Standards Incident Information Reporting form ([Appendix C-1](#)) in accordance with the instructions provided in this manual.

As indicated above, BSA Youth Protection policies will be strictly enforced at the Jamboree, including the following as they relate to participants, leaders, staff, and/or others:

- All adult unit leaders, staff, and participants will be advised before arrival that their designated Youth Protection Training (YPT) must be current (i.e., within one year for Jamboree purposes) and they must provide a copy of a current certificate at check-in. Youth staff, Venture and International Scouts, eighteen and over, must also take adult YPT.
- Unit leaders will be required to confirm at check-in that they have provided or confirmed that participants in their units have completed the designated YPT before arriving at the Summit.
- Contractors and vendors working in direct contact with youth will be screened and must complete Boy Scout YPT within one year of the start of the Jamboree. They must provide a copy of a current certificate at check-in. Any contractor or vendor not prescreened must be escorted by individuals that have met these qualifications during any period they are operating in an area where direct contact with youth is possible.
- Civilian authorities and military personnel working on the Jamboree site must have completed Boy Scout YPT within one year of the start of the Jamboree. The credentialing authority will require the presentation of a current certificate when the credentials are issued.

YPT is available online at www.scouting.org/training/youthprotection.

Youth Protection Tenting Guidelines

Tent assignments are to be made to prevent the mixing of youth and adults by age and sex with regard to the differences in stages of development in youth members. The following classifications shall not be paired with any other classification:

- Males under 18
- Males 18 or over
- Females under 18
- Females 18 or over

Unit leaders should not pair adult program participants with youth participants as well as pairing youth of two (2) years or more difference in age in the same tent.

Note: To be clear, Venturers between the ages of 18 and 21 are considered adults for tenting and restroom purposes at the Jamboree.

Responding to Minor & Major Incidents, Including Allegations of Abuse

The first responsibility of every person involved in Scouting is the safety of Scouts. The proper response to both minor and major incidents at the 2023 Jamboree is critical and must include the following:

- The safety of the Scout(s)
- Accurate required reports to law enforcement made in a timely manner.
- Notification to leaders and parents of Scouts involved.
- Ensuring key leadership/professionals are informed and updated as appropriate.
- Assistance to leaders in taking appropriate action.
- Information gathering and proper documentation.

Minor Youth Protection & Behavior Incidents

These incidents should be resolved at the Sub Camp level. Even a seemingly minor incident raising a concern of inappropriate activity between adult/child and child/child which may be a violation of BSA's Youth Protection policies requires close monitoring and intervention by leaders, security, etc. These include non-contact incidents such as an adult seen going into a youth tent, youth sexually harassing other youth, youth "peeping" under latrine shower walls, and minor bullying.

Minor incidents require documentation to ensure the incidents are addressed appropriately. These incidents should be reviewed by the Sub Camp and Base Camp leadership to determine whether the corrective action is sufficient and addresses any problem areas. The information on the Youth Protection/Membership Infraction Information Reporting form ([Appendix C-1](#)), will be the basis for daily youth protection incident review and the Youth Protection/Membership Standards Incident form should be turned in to the individual responsible for the area in which the incident occurred. Any forms not collected at the end of the Jamboree are to be forwarded to Jamboree Headquarters which will send them to the Scouts First Team Lead at the National Services Center.

Major Youth Protection & Behavior Incidents

Major youth protection and behavior incidents are those above the minor level and are to be handled by Jamboree Headquarters and/or the Scouts First Team. Major incidents include:

- Sexual touching and/or assault
- Abuse or exploitation
- Assaults resulting in bodily injury and/or requiring medical attention
- Possession of firearms or illegal drugs
- Use of illegal weapons or explosives
- Sexual harassment between a youth and adult
- Suicide discussion or attempt
- Adults contributing to the delinquency of a minor by providing alcohol, drugs or encouraging other illegal conduct.

Major incidents may also include repeated minor incidents involving the same individuals (repeat behavior) or behavior that calls into question the individual's (adult or youth) suitability for continued BSA registration.

In addition, major incidents include youth-on-youth incidents requiring police, or child protective services or emergency service intervention, including matters first raised by law enforcement or parents of youth requesting police involvement.

Any major youth protection or behavior incident requires that notice be given by secure communication as soon as possible to the on-site Scouts First Team Lead at 214-213-3859 (and if not available, contact the Scouts First helpline at 844-726-8871). The Scouts First Team will notify the Jamboree Director, the Summit Group Director, Jamboree Security or Law Enforcement as appropriate. The Scouts First Team lead will notify the BSA General Counsel of all major incidents.

For all major incidents, the Youth Protection/Membership Standards Incident Information Reporting form ([Appendix C-1](#)) must be submitted to the on-site Scouts First Team at Jamboree Headquarters.

YOUTH PROTECTION & BEHAVIOR INCIDENT ACTION STEPS

The following series of steps should be taken when there is a youth protection or behavior incident.

- Stop the behavior/abuse.
- Call for medical assistance if required.
- Transport the victim to a Jamboree Medical Facility if there is any indication of sexual assault, personal injury or prohibited contact and medical transport is not available.
- If there is any allegation of physical assault, even if no injury is observed or apparent, transport the victim to a Jamboree Medical Facility.

If medical attention is not required, transport the victim to a Sub Camp or Base Camp for minor incidents, and to Jamboree Headquarters if a major incident. Notify the on-site Scouts First Team at 214-213-3859.

- The on-site Scouts First Team is to be notified immediately of any major youth protection incident (sexual assault, abuse, exploitation, etc.) by calling 214-213-3859 and if not available call the Scouts First Helpline at 844-726-8871.
- The Scouts First Team will notify the Jamboree Director of any major youth protection incident.
- For serious crimes, such as sexual assault, assault resulting in injury requiring off-site medical treatment, sale of illegal drugs, or use of a firearm, Jamboree Headquarters should immediately be notified by calling the SOC. Jamboree Headquarters will verify that the West Virginia State Police have been notified in cases of mandatory reporting to law enforcement. The Jamboree Director will also work with the unit leader to determine how parental notification should be made if necessary.
- For major incidents, the victim should not be interviewed except for medical assistance,
- If the perpetrator(s) or witness(es) are present or can be located, separate them from the victim and hold for further action.

Youth Protection Reporting Forms

Youth Protection reporting forms and guidelines will be provided to each Base Camp and Sub Camp HQ and will be available at Jamboree HQ.

All Jamboree staff members are the first line of protection for our youth at the Jamboree and should be proactive in looking for any indication of youth protection policy violations.

Evaluating Youth on Youth Behavior

Information to gather and consider when evaluating allegations of sexual abuse, bullying, hazing, etc., involving only youth members:

- Names of alleged victim(s), perpetrator(s), and witness(es)
- Independent individual accounts of the incident after the parties were separated.
- What type of (alleged) behavior/contact occurred? Be specific.
- Was there more than one (alleged) perpetrator or victim?
- Who initiated the behavior/ contact?
- Was it consensual (usually similarly aged youth) or coerced?
- Is there a size difference between the victim and the perpetrator?
- Is there an age difference between the victim and the perpetrator?
- Is there a social difference between victim and perpetrator?
- Is there a leadership role difference between the victim and the perpetrator?
- Is there a cognitive difference between the victim and the perpetrator?
- Was this a one-time incident or were there prior incidents, i.e., bullying, threats, fighting, etc., involving the victim and/or the perpetrator?
- Do any of the involved parties have a history of problematic behavior or known psychological or special needs (i.e., ADHD, Autism Spectrum Disorder, etc.)?
- Was this part of an initiation, ritual or hazing?? If so, what does the initiation involve?
- Was this a game and, if so, what is the name of the game and how is it played?
- Was there any element of humiliation or coercion or threats?

Your Responsibility as a Leader

If you observe any serious violation of youth protection policies and/or potential abuse, you must:

- Stop it immediately!
- Summon any assistance needed.
- Separate the involved parties.
- Protect the alleged victim.
- Segregate the alleged perpetrator and, if activity is clearly criminal, remove from the location immediately.
- Identify potential witnesses.
- Gather basic information using the Youth Protection Incident Information form.
- Make the required notifications.

In all situations, respond with a Scouts First approach!

EMERGENCY NOTIFICATION OF PARENTS, STAFF & PARTICIPANTS

If an emergency notification must be made to a participant, parent or staff member, the Summit Operations Center (SOC) will notify the Jamboree Director and Chaplain on call.

- For a youth participant, they will then consult with the unit leader to determine the way the notification is to be made.
- For staff and parental notifications, the Jamboree Director will determine how the notification is to be made in consultation with others as appropriate.
- Information regarding emergency notifications should not be provided to any other person or broadcast in any fashion until authorized by the Jamboree Director.

Parental Notification of a Youth Protection Incident

When responding to a Youth Protection Incident, ask yourself, “If I were this youth’s parent, what would I want to be done?” You should consider the following:

- Would you want to be notified?
- By whom would you want to be notified? When would you want to be notified?
- Would you want to know what was done to resolve the situation?

It is far better for a person in authority to notify parents immediately in the event of serious incidents than for a youth to call parents out of fear after the incident occurs. The call should be made by the responsible professional after obtaining basic information.

In the event that a youth discloses abuse in his home by a parent, stepparent, sibling, caregiver, etc., notification will be made to law enforcement or child protective services prior to contacting parents and only after seeking instruction and immediate follow-up from those agencies.

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Chapter Six: Program

The 2023 National Scout Jamboree takes place at the Summit Bechtel Reserve (SBR). The program for the jamboree is a mix of programs and offerings that are jamboree-only and offerings that the Summit provides nearly year-round.

The program for the jamboree is intended to provide Scouts with experiences that are not distinct and unique to the National Scout Jamboree. The Program team has planned the 2023 jamboree to represent the spirit of the NSJ's 'Forward' theme in as many ways as possible. A portion of the Program portfolio includes utilizing many of the Summit Bechtel Reserve adventure elements.

- **Please be aware: the adventure elements at the Summit are designed to be intense. These activities carry with them a higher risk of injury than many other traditional Scouting activities. It is imperative that participants and their parents know and understand the risks and execute an acknowledgment form before participating in any Summit high adventure activity. There are no exceptions to this requirement.**

The Summit High Adventure Risk Acknowledgement Form ([Appendix C-3](#)) must be signed by anyone engaging in high adventure activities and be on file with the Registrar or participation will be denied. Completing this form is a required part of the participant registration process (it is completed at the time someone registers for the Jamboree). It is not necessary to bring a copy of the completed, signed copy of the form to the Jamboree.

Participants must follow all instructions or attempt to participate in any event if they have an injury or believe the activity is beyond their ability. Assessment stations for many activities will help identify skill levels so that the appropriate skill level for the activity can be determined.

Participants are not allowed to engage in higher levels of activity until they have been reassessed and determined to be qualified. Protective equipment must be worn always, and high adventure activities may not be used without qualified supervision being present. No staff member or leader is authorized to staff or supervise any adventure activity unless they are qualified and approved in advance.

During each day of the jamboree (except for Sunday), the daily program offerings will be available 8 a.m. – 5 p.m. For nearly all of these offerings, they will operate on a first-come, first-served basis for Scouts, i.e., a Scout has full agency over her/his schedule and may attend whatever they wish when they wish. The only exceptions to this will be with Leadership Heights, Summit Apex, Service & Impact, and whitewater rafting. For those program offerings, prior to the start of Jamboree each unit will be scheduled a specific time they will participate in that offering. For planning purposes, expect that the unit's scheduled appointment is the only chance the Scouts of the unit will be able to attend the activity. We are planning all offerings rain or shine.

ELEMENTS OF THE 2023 NATIONAL JAMBOREE PROGRAM

To prepare for the 2023 National Jamboree, the Jamboree Executive Team asked the Program group to start from a clean sheet of paper and re-imagine what would be involved and included for the 2023 NSJ. Changing times and changing circumstances call for changing ways of thinking, and the Program Leadership Team took on the challenge directly.

For 2023, Jamboree Program is organized into several different program areas. The Program Leadership Team consists of these Scouters:

- Program Chair - Scott Beckett (Charlotte, NC)
- Program Vice Chair - Jeff Kosik (Orlando, FL)
- Program Chief-of-Staff - Tony Kassekert (Silver Springs, MD)
- Program Planning & Logistics - Bob Scott (Colleyville, TX)
- Program Staff Partner - Rich Avery (Minneapolis, MN)
- Better World - Denise Andrews (Indianapolis, IN)
- Challenge Base Camp - Tom Wells (Raleigh, NC)
- Frontier Quest - Andrew Miller (Boulder, CO)
- Hometown Celebration - Morgan Passiment (Chicago, IL)
- Jamboree Adventure - Michael Abrahamson (Trumbull, CT)
- Jamboree Events - David Kehrer (New Baden, IL)
- Jamboree Jubilee - Clark Quackenbush (Orlando, FL)
- Leadership Heights - Gary Schroeder (Landenberg, PA)
- Operation Arrow - Clint Takeshita (Dublin, CA)
- Service & Impact - Russell Smart (Greenville, SC)

Due to staffing and budget issues, the program areas (and the elements thereof) are subject to change and/or elimination.

Better World (Lead: Denise Andrews)

Supporting the World Organization of Scouting Movement's commitment to the United Nation's 17 Sustainable Development Goals, Scouts will be able to explore, learn about, engage in dialogue about, and brainstorm solutions to make a better world. Experts from local, national, and global non-profits and NGOs, universities, social organizations, and businesses will visit the Jamboree to help Scouts learn about issues that impact their world both at home and away.

Location: Summit Center & Satellite Locations

Challenge Base Camp (Lead: Tom Wells)

Scouts will be physically, experientially, and emotionally challenged as they participate in activities from the era of America's frontier to modern-day games. Whether at the Buckskin games, Color Run

Alley, or other awesome areas, fun and learning is the name of the game. Challenge Base Camp includes these programmatic areas:

- Buckskin Games (frontier activities)
- Color Run Alley (paint ball accuracy course)
- Disc Golf courses (short and long distances for all skill levels)
- First Scout Camp representation area
- Pioneering (using ropes and wooden spars to build awesome things)
- Titan Trail (the Summit's premier obstacle course and race challenge)

Location: Summit Center, Justice Heights, and satellite locations

Frontier Quest (Lead: Andrew Miller)

'Forward' is the theme of NSJ 2023, and Frontier Quest aims to help Scouts see into the future, gain skills and perspectives to help them thrive in the world to come, and to be 'prepared for life' as family members, community leaders, and leaders of organizations, businesses, and civic engagements. Scouts will explore the world of STEM and sustainability, their duties as citizens, the science and art of conservation, nature, and coexisting with all that is a part of this earth, as well as their duty to country and their faith. Frontier Quest includes these programmatic areas:

- Brownsea Island
- Celebrating Humanity
- Conservation Trail
- Disability Awareness & Challenge area
- Duty to God & Country
- Exhibits of special interest, including National Eagle Scout Association, Congressional Medal Honor winners, Scouting Alumni, International Scouting, etc.
- Military and other governmental agencies
- Selected Hobbies & Careers (Merit Badges)
- STEM

Location: Action Point, Summit Center, the Summit's Sustainability Treehouse, and The Steve Antonine Family Conservation Trail Conservation Trail

Hometown Celebration (Lead: Morgan Passiment)

Hometown Celebration is a special time at the Jamboree (Sunday afternoon, July 23) when units, groups, and individuals will share special elements of their hometown (or home area as some councils encompass large geographies) cultures, heritages, histories, and more. There are no limits to the creativity Scouts will see as they visit different unit campsites: units will be telling stories, put on skits, sharing favorite hometown foods or items, teaching people how to make a hometown craft, playing games that highlight their community, and more! This event is a way to share with others what we each hold special and to help Scouts practice curiosity, inclusion, and belonging.

Location: Units host the event in their campsite

Jamboree Adventure (Lead: Mike Abrahamson)

The Summit Bechtel Reserve is the greatest adventure amusement location on the planet! For NSJ 23, the adventure offerings of SBR are revved-up for jamboree-level fun. Scouts are able to ride, paddle, shoot, and scale their way through some of the most thrilling activities they can imagine at a Scout Camp. All programs are available to all Scouts, though a few have minimum and maximum height/weight requirements (details available in the Jamboree app). Jamboree Adventure includes these programmatic areas:

- BMX
- Climbing and Rappelling
- Crafton Shooting Sports Complex
- Fishing
- Kayaking
- Mountain Biking
- Skatepark
- The Barrels (firearms)
- The Bows (archery)
- Stand-up Paddle Boarding
- Water Reality (aquatic obstacle course)
- Whitewater Rafting (offered at an additional charge)
- Zip Lines (The Big Zip and Summit Center Zip)

Location: Thrasher Mountain, Action Point, Boulder Cove, TriDave Lake, and Goodrich Lake

Jamboree Events (Lead: David Kehrer)

With the theme ‘Forward,’ the Jamboree has reimagined how to provide Scouts an opportunity to celebrate and enjoy the vibrant energy of the spirit of Scouting on display. Scouts will never forget what they experience together through the many evening-time Base Camp bashes!

Location: Base Camp C and Base Camp D

Jamboree Jubilee (Lead: Clark Quackenbush)

Jamboree is about fun, and the Summit Bechtel Reserve is about adventure. Jamboree Jubilee puts the two together so Scouts can rock out, challenge themselves on an incredible obstacle course, trade patches, and form up for impromptu soccer and volleyball games. Jamboree Warrior will challenge every racer with all its crazy and fun obstacles, and our Summit Social stage will bring some amazing music to the jamboree party.

Location: Summit Center

Leadership Heights (Lead: Gary Schroeder)

Leadership Heights helps Scouts take their leadership ‘forward’ and to all-new heights! This half-day, unit-scheduled program has four components: Launch, Experiences, Speaker Series and Elevate. After gathering in Summit Center and then being led by Heights staff to the J.W. Marriott, Jr. Leadership Center, Scouts will engage in a series of interactive experiences that test their leadership, communication, and team-building skills. Compelling speakers who are prominent leaders from different industries, nonprofits, universities, and the military will help shape a Scout’s understanding and appreciation for leading and leadership. The experience is topped off by Elevate, an immersive show that will challenge Scouts and ask for their commitment to lead our world ‘forward.’

Location: Leadership Ridge

Operation Arrow (Lead: Clint Takeshita)

The Order of the Arrow (OA) is providing a significant contribution to the National Scout Jamboree, all the way from those leading the Jamboree to the offerings that will most profoundly impact Scouts. Operation Arrow is made up of two elements. First, the OA Service Corps continues a tradition of service to the National Scout Jamboree which began in 1950. Essential to the operation of a Jamboree, more than 100 Order members group into chapters and provide support to all aspects of the Jamboree program, logistics, and operations.

The second element of Operation Arrow is Summit Apex. Summit Apex is a Jamboree ‘outpost’ program that will inspire Scouts to truly realize and deeply appreciate the benefits of their participation in Scouting. Scouts will engage in large-scale activities intended to catalyze the spirit of Scouting across the country, enjoy a one-of-a-kind Jamboree dinner, and experience an evening of reflection, inspiration, celebration, and merriment. Scouts will leave the Summit Apex with a renewed enthusiasm for Scouting and a determination to grow membership back home.

Location: Base Camp Echo

Service & Impact (Lead: Russell Smart)

When the BSA and West Virginia agreed to build the Summit Bechtel Reserve, one of Scouting’s commitments was that our Jamborees will always contribute meaningful service to West Virginia and the Appalachia region. Each unit will be scheduled to participate in an onsite service project that will make a significant difference to families across Appalachia. The challenges of storms and flooding wreak havoc on homes and families each year, and the devastation to property and people’s lives is staggering. Our service at NSJ will be organized to help families have some of the tools and elements to make clean-up from these storms a little easier.

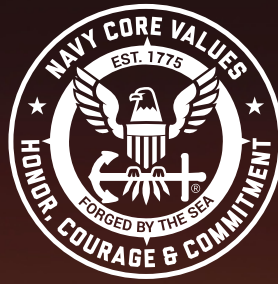
Location: Bottom of the Arena in Summit Center

Religious Celebrations & Worship Service

The participating faith groups will be centered in the Duty to God & Country program area (located in Summit Center). Chaplains and faith representatives will be available through that area and/or throughout the Base Camps and Sub Camps. Religious services will be organized by individual faith leaders and scheduled appropriately each day of the Jamboree. Locations for daily observances will be in special areas of the Duty to God & Country program area, while large gathering Sunday observances will be announced at the jamboree (note: all locations are subject to change).

Location: Summit Center and various designated locations





USS BOY SCOUT (SP-53)

In May of 1917, the USS Boy Scout was commissioned. It was the only ship of the U.S. Navy to be named for the Boy Scouts of America.

For too long, the USS Boy Scout has been at sea. Help us complete her mission and bring her back to port.

Visit with America's Navy at the 2023 Boy Scout Jamboree to join the hunt and earn an exclusive patch.

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Appendix


Appendix A

Abbreviations (Used in This Manual) List

AHMR – Annual BSA Health and Medical Record
BOM – Bill of Materials
BSA – Boy Scouts of America
BSL – Base Camp Safety Lead
CMO – Chief Medical Officer
CPR – Cardiopulmonary Resuscitation
DJCMO – Deputy Jamboree Chief Medical Officer
EMO – Emergency Management Operations
EMS – Emergency Medical Services
EPA – Emergency Action Plan
FDS – Food Distribution Services
FLA – Field Liter Ambulances
GI – Gastrointestinal Illness
HDPE – High-Density Polyethylene
HQ – Headquarters
IAP – Incident Action Plan
JCC – Jamboree Coordination Center
JFST – Jamboree Fire Service Team
JHC – Jamboree Health Center
LOC – Logistics Operations Center
MHFD – Mount Hope Fire Department
NIMS – National Incident Management System
NSJ – National Scout Jamboree
OA – Order of the Arrow
PET/PETE – Polyethylene Terephthalate
PHA – Program Hazard Analysis
PVT – Patient Transport Van
RAMS – Repair and Maintenance
SAR – Search and Rescue
SBR – Summit Bechtel Reserve
SOC – Summit Operations Center
STEM – Science, Technology, Engineering, and Math
TMS – Transportation Management Services
YPT – Youth Protection Training

Appendix B-1

Jamboree Schedule with Major Programmatic Elements



JAMBOREE SCHEDULE WITH MAJOR PROGRAMMATIC ELEMENTS

Mon 17 Jul	Tue 18 Jul	Wed 19 Jul	Thurs 20 Jul	Fri 21 Jul	Sat 22 Jul
		Arrival Day	Full Program	Full Program	Full Program
			Program Open 8a - 5p	Program Open 8a - 5p	Program Open 8a - 5p
			Evening: Jamboree Service Team Appreciation Event	Evening: Summit Apex + Base Camp Bash	Evening: Summit Apex + Base Camp Bash
Sun 23 Jul	Mon 24 Jul	Tue 25 Jul	Wed 26 Jul	Thurs 27 Jul	Fri 28 Jul
Duty to God Celebrations (am)	Full Program	Full Program	Full Program	Full Program	Departure Day
All Other Program Closed	Program Open 8a - 5p	Program Open 8a - 5p	Program Open 8a - 5p	Program Open 8a - 3p	
Hometown Culture Day (pm)	Evening: Summit Apex + Base Camp Bash	Evening: Summit Apex + Base Camp Bash	Evening: Summit Apex		

Updated: 3 April 2023

Appendix B-2

Gateway Trading Post Schedule

Planned hours day by day for the 2023 National Jamboree.

- July 16, 2023
 - 1:00 p.m. - 6 p.m.
- July 17, 2023
 - 10:00 a.m. - 6:00 p.m.
 - 8:00 p.m. - 10:00 p.m.
- July 18, 2023
 - 10:00 a.m. - 6:00 p.m.
 - 8:00 p.m. - 10:00 p.m.
- July 19, 2023
 - 10:00 a.m. - 6:00 p.m.
- July 20, 2023
 - 8:00 a.m. - 6:00 p.m.
- July 21, 2023
 - 8:00 a.m. - 6:00 p.m.
- July 22, 2023
 - 8:00 a.m. - 6:00 p.m.
- July 23, 2023
 - 1:00 p.m. - 6 p.m.
 - 8:00 p.m. - 10:00 p.m.
- July 24, 2023
 - 8:00 a.m. - 6:00 p.m.
- July 25, 2023
 - 8:00 a.m. - 6:00 p.m.
- July 26, 2023
 - 8:00 a.m. - 6:00 p.m.
- July 27, 2023
 - 8:00 a.m. - 3:00 p.m.

Appendix B-3

Ruby Welcome Center & Registration Headquarters Hours of Operation

Registration/check-in will be located at:

JW & Hazel Ruby WV Welcome Center
55 Hazel Ruby Lane
Mt. Hope, WV 25880

<u>Date</u>	<u>OPEN</u>	<u>CLOSE</u>
Wednesday, July 12, 2023	8am	5pm
Thursday, July 13, 2023	8am	5pm
Friday, July 14, 2023	8am	5pm
Saturday, July 15, 2023	8am	8pm
Sunday, July 16, 2023	7am	10pm
Monday, July 17, 2023	7am	10pm
Tuesday, July 18, 2023	7am	8pm
Wednesday, July 19, 2023 (Contingent Arrival Day)	Contingent Arrival starts 6am; RWC opens 7am	11pm
Thursday, July 20, 2023	8am	7pm
Friday, July 21, 2023 (Day Visitor Hours: 10am to 4pm)	8am	7pm
Saturday, July 22, 2023 (Session 1 JST Depart) (Day Visitor Hours: 10am to 4pm)	8am	5pm
Sunday, July 23, 2023 (Session 2 JST Arrive)	8am	8pm
Monday, July 24, 2023 (Day Visitor Hours: 10am to 4pm)	8am	5pm
Tuesday, July 25, 2023 (Day Visitor Hours: 10am to 4pm)	9am	5pm
Wednesday, July 26, 2023 (Day Visitor Hours: 10am to 2pm)	10am	5pm
Thursday, July 27, 2023	10am	5pm
Friday, July 28, 2023 (Contingent Departure Day)	8am	11am
Saturday, July 29, 2023	8am	Noon

For Day Visitor information, go to <https://jamboree.scouting.org/visitor-information/>

Updated 02/24/2023
Subject to change

Appendix C-1

Links to Incident Reporting Tools

Incident Information Reporting Form

Use this tool to report all injuries, illnesses, and incidents during Scouting activities or on council-owned properties that require the intervention of a medical provider beyond basic Scout-rendered first aid.

[680-016_fillable.pdf](#)

Youth Protection/Membership Infraction Information Reporting Form

Use this tool to report all allegations of abuse, violations of BSA guidelines or policies, inappropriate behavior by a Scout/Scout leader/parent/other.

[680-676_WEB.pdf](#)

Near Miss Incident Information Reporting Form

Use this tool to report near misses in programs such as COPE and climbing activities. A near miss is an incident that did not result in injury, illness, or damage by definition but that had the potential to have done so. Near misses with clear lessons learned can bring to light opportunities to improve safety performance or program practices.

[680-017_fillable.pdf](#)

Appendix C-2

ACCT Serious Injury Report Log

WV Division of Labor Required Information on Accident or Fatality Involving Zipline or Canopy Tour

NOTE: This information, along with the Certificate of Inspection, must be made readily accessible to the general public. It is to be completed by the BSA Professional responsible for ACCT compliance and maintained in the Summit Center Program Headquarters.

Date of Accident or Fatality: _____

Name of Program Element: _____

Description of Type of Accident: _____

Number of Persons Injured or Killed: _____

Description of Types of Injuries: _____

Date of Accident or Fatality: _____

Name of Program Element: _____

Description of Type of Accident: _____

Number of Persons Injured or Killed: _____

Description of Types of Injuries: _____

Date of Accident or Fatality: _____

Name of Program Element: _____

Description of Type of Accident: _____

Number of Persons Injured or Killed: _____

Description of Types of Injuries: _____

Appendix C-3

Summit High Adventure Risk Acknowledgement Form

Important Information Regarding High Adventure at the Summit Shakedown

The adventure and recreational program of the Boy Scouts of America at the Summit Bechtel Family National Scout Reserve have been designed to provide intense high adventure activities for participants. The safety of our Scouts and visitor is of paramount concern, but the nature of high adventure activities at the Summit carries with it a number of inherent risks to participants which cannot be eliminated. Before anyone is allowed to participate in those activities, all participants (and also the parents of those participants under 18) must understand and acknowledge the risks, their personal abilities and their responsibilities as participants. West Virginia law requires participants in high adventure activities to adhere to all instructions. Parents of participants who are under 18 years of age must review and acknowledge receiving information regarding the risks of the high adventure activities beforehand. ***Participants under 18 will not be allowed to participate in any high adventure activities unless an acknowledgment signed by a parent or legal guardian is provided to the Summit upon arrival.*** Some activities have height and/or weight restrictions, are not recommended for those with heart or other medical conditions or for young children.

- **Mountain Biking and BMX** - the mountain biking courses at the Summit traverse a wide variety of terrain. Some of the courses are narrow, winding and incorporate natural and man-made features to add the experience. The risks attendant to mountain biking include the possibility of serious injury due or death from falling from the bike, hitting obstacles near the course, collisions with other riders and loss of control of the bike. Mountain biking participants are required to use all Summit-provided safety equipment, are prohibited from engaging in prohibited or unapproved maneuver and must adhere to the instruction form the course directors. Participants must use only trails that are within their personal capabilities. BMX participants are not to attempt to perform any stunts or maneuvers not approved in advance by the activity staff.
- **Zip Line/Canopy Tour** - Zip lines and canopy tours require special harness equipment as well as helmets and gloves. Participants must attend "ground school" training and follow instructions to avoid injuries to hands, legs and feet which could be seriously injured if instruction are not followed in braking and landing. There is also a possibility of spinal injury or death due to shock loading if participants fail to properly brake prior to landing platforms. Participants are required to use all Summit-provided safety equipment, are prohibited from engaging in prohibited or unapproved maneuvers and must adhere to instructions from the course directors.
- **Climbing and Challenge Courses** - COPE, climbing and challenge courses involve a number of on ground and in air activities. Instructions must be followed, and safety equipment used. Serious injury or death may result of falling, striking or being caught in ropes and equipment. Participants are required to use all Summit-provided safety equipment, are prohibited from engaging in prohibited or unapproved maneuvers and must adhere to instructions from the course directors.

Summit High Adventure Risk Acknowledgement Form Page 2

- **Skateboarding** - The Summit has state of the art skateboarding facilities. All participants are required to use safety equipment to protect against injury to the head and extremities. Participants are not to attempt to perform any stunts or maneuvers not approved in advance by the activity staff. Falls and running off the designated courses can result in serious injury to the head, neck, spine and extremities or death. Participants are required to use all Summit-provided safety equipment, are prohibited from engaging in prohibited or unapproved maneuvers and must adhere to instructions from the course directors.
- **Whitewater Rafting** - Whitewater rafting for Scouts register in certain programs at the Summit will be provided pursuant to a contract between the Boy Scouts of America with licensed vendors who are responsible for transportation, training, equipment and supervision. A separate warning-release form signed by the participant, and parent for those under 18, must be provided to the vendor at the time of departure or the participant will not be allowed to participate in the whitewater adventure. Participants must adhere to all activity and safety instructions from the whitewater rafting licensed vendor.
- **Hiking and Trek Experience to Garden Ground** (the summit of the Summit) - Participant travel around the Summit is limited to walking. The hike to the summit of the Summit is about 2 - 3 miles with a vertical ascent of about 1000 feet. Most other program areas are closer, but there still can be considerable distance and elevation changes. There is **NO WATER** available along many of the trails and participants must carry sufficient water - which is, at a minimum, no less than 2 quarts of water in bottles they provide. There is abundant wildlife and plant life along the trails, some of which can be harmful to human if not avoided. Some of those include poisonous plants and snakes, ticks and bears. Trek participants are required to stay on designated trails and must be accompanied by authorized staff.

PARTICIPANTS ARE PROHIBITED FROM LEAVING THE DESIGNATED SHAKEDOWN CAMPING OR ACTIVITY AREAS. THERE IS ONGOING CONSTRUCTION AT THE SITE AND THOSE AREAS AND CONSTRUCTION EQUIPMENT ARE OFF LIMITS AT ALL TIMES.

Duties and Liability of the Summit and Its Providers Under W. Va. Code §20-16-4 and 6

The Summit has only limited liability for injury or death to any participant engaged in recreational and high adventure activities. The Summit is liable only where it fails to meet its duties under the law, for gross negligence or intentional act of its agents and employees. The duties imposed on by law include: (1) making a reasonable and prudent effort to determine the ability of participants; (2) make the dangerous traits or characteristics or physical impairments or conditions related to particular adventures or activities which it should know with the exercise of reasonable diligence; (3) make known any dangerous condition as to the land or facilities owned by the Summit which are known or reasonably should have been known by posting warning signs; (4) providing the equipment reasonably necessary and to inspect the equipment to ensure it is in working condition for safe use; and (5) preparing and presenting for inspection or signature documentation that explains the liability limitations, restrictions and responsibilities under the law.

Summit High Adventure Risk Acknowledgement Form Page 3

Duties of Participants Under W. Va. Code §20-16-5

A participant in adventure or recreational activities assumes the risk and legal responsibility for any injury, loss or damage to person or property resulting from participation. The participant has sole responsibility for knowing the range of his or her abilities and to act within the limits of those abilities. Participants must refrain from acting in a manner which may cause or contribute to the injury of anyone. Participants may be held liable for any injury, loss or property damage caused by them. Participants involved in an accident are prohibited from departing the area without leaving personal identification, notifying the proper authorities or without obtaining assistance for any other person reasonably believed to need medical or other assistance.

ACKNOWLEDGEMENT

I/We have read the information provided above and understand the inherent risks associated with the high adventure activities offered at the Summit. I/We hereby acknowledge that acceptance of those risks is a condition to participation in the high adventure activities and hereby agree to accept those risks.

Print Participant's Name

Participant's Signature

PARENTAL OR LEGAL GUARDIAN ACKNOWLEDGEMENT REQUIRED FOR PARTICIPANTS UNDER 18 YEARS OF AGE

I/We as parent(s) or legal guardians(s) of the Participant have read the information set forth herein and agree to allow the Participant to engage in high adventure activities with an understanding of the risks.

Signature of Parent or Legal Guardian

Signature of Parent or Legal Guardian

Appendix C-4

Whitewater Release Form

RELEASE, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT (A SEPARATE FORM MUST BE COMPLETED FOR EACH PARTICIPANT)

In consideration of being allowed to participate in Adventure WV, LLC and American Canadian Expeditions, LTD and River Expeditions, Inc. whitewater rafting and other whitewater activities (the "Activity"), I represent that I understand the nature of this Activity and that I am qualified, in good health, and in proper physical condition to participate in the Activity, which involves travel on or being in whitewater rivers and streams. I agree to only participate while wearing the protective and safety equipment required, to follow the instructions of the guides and, if I believe it unsafe, to immediately discontinue my participation. I know that the Activity involves substantial risk of serious bodily injury, including disability, paralysis and death, and damage or loss of personal property as the result of exposure; travel on or being in whitewater rivers and streams; and other known and foreseeable risks including, but not limited to, the risks of travel on roads or rough terrain by foot, conveyances, or other means; the risks arising from the failure or misuse of equipment; and the risks that injuries may occur in remote areas without adequate medical facilities. I realize that there may be other risks not known to me or not readily foreseeable but I fully accept and assume all such risks, whether or not identified above, and I assume all responsibility for losses and damages which I may suffer as a result of my participation in this Activity.

The Releasees identified below may also have been requested to arrange for my participation in activities or services, including lodging or meals, provided by others ("Additional Services") and I acknowledge that the Releasees have made no representations whatsoever as to the safety or quality of those Additional Services.

I HEREBY RELEASE Adventure WV, LLC and American Canadian Expeditions, LTD and River Expeditions, Inc., any parent, related and/or subsidiary corporations, partnerships, companies and entities; their respective administrators, directors, agents, officers, volunteers, and employees; other participants; sponsors; advertisers; and the owners and lessors of the property on which the Activity takes place (the "Releasees") from all liability, claims, demands, losses, costs and damages arising or asserted to arise, directly or indirectly, in whole or in part, from the Activity or the Additional Services whether resulting from negligence or otherwise, including rescue operations, and will indemnify and hold harmless the Releasees as to all such matters.

I consent to the use without compensation by Releasees of photographs and video recordings made of me or the minor identified below while participating in the Activity or using the Additional Services and agree that all such materials, including negatives, are the sole property of the Releasees.

I agree that the exclusive venue of any suit or claim against the Releasees for any reason whatsoever shall be the Magistrate or Circuit Courts of Fayette County, West Virginia; consent to the jurisdiction of such Courts as to any action against me to enforce this Agreement; and agree that this Agreement is to be enforced in accordance with the law of the State of West Virginia.

I have read the foregoing Release, Assumption of Risk And Indemnity Agreement; understand that I will give up substantial rights by signing it; sign it freely and without any inducement or assurance of any nature not stated herein; intend it to be a complete and unconditional release, assumption of risk and indemnity to the greatest extent allowed by law; and agree that if any portion of this Agreement is held invalid the remainder shall continue in full force and effect.

Printed Name of Participant

Date

Signature of Participant

Date of Birth

(SEE REVERSE)

ADULT CONSENT AND ASSUMPTION OF RESPONSIBILITY FOR MINORS (Required for Participant under the age of 18)

I understand the nature of the above Activity, am familiar with the Minor's experience and capabilities, and believe the Minor to be qualified to participate. I hereby personally accept and undertake, individually and in my own name, all of the obligations stated above specifically including the release, assumption of risk, and hold harmless provisions as to the Releasees of all liability, claims, demands, losses and damages suffered or alleged to have been suffered or incurred by the Minor or to others resulting from injury to the Minor.

Printed Name

Relationship to Minor

Signature

Date

(Minor must also complete Reverse)

Whitewater Release Page 2

PLEASE READ CAREFULLY

DUTIES OF A PARTICIPANT- THE WEST VIRGINIA WHITEWATER RESPONSIBILITY ACT

(West Virginia Code § 20-3B-1 through 5)

- (a) Participants have a duty to act as would a reasonably prudent person when engaging in recreational activities offered by commercial whitewater outfitters and commercial whitewater guides in this state.
- (b) No participant may:
- (1) Board upon or embark upon any commercial whitewater expedition when intoxicated or under the influence of non-intoxicating beer, intoxicating beverages or controlled substances; or
 - (2) Fail to advise the trip leader or the trip guide of any known health problems or medical disability and any prescribed medication that may be used in the treatment of such health problems during the course of the commercial whitewater expedition; or
 - (3) Engage in harmful conduct or willfully or negligently engage in any type of conduct which contributes to or causes injury to any person or personal property; or
 - (4) Perform any act which interferes with the safe running and operation of the expedition, including failure to use safety equipment provided by the commercial whitewater outfitter or failure to follow the instructions of the trip leader or trip guide in regard to the safety measures and conduct requested of the participants; or
 - (5) Fail to inform or notify the trip guide or trip leader of any incident or accident involving personal injury or illness experienced during the course of any commercial whitewater expedition. If such injury or illness occurs, the participant shall leave personal identification, including name and address, with commercial whitewater outfitter's agent or employee.
1. Do you need to talk to the trip leader or trip guide about any matters, including medical conditions or medications, as required by the above regulations? Yes ___ No ___
2. Do you have any questions about your duties under the above regulations? Yes ___ No ___

FIRST NAME: _____ LAST NAME: _____

ADDRESS 1: _____

ADDRESS 2: _____

CITY: _____ STATE: _____ ZIP CODE: _____

DAY TIME PHONE: _____ EVENING PHONE: _____

AGE: _____ DATE OF BIRTH: _____

To receive our e-newsletters, specials, hot deals, high water alerts or other information, please give your email address!

EMAIL ADDRESS: _____

(SEE REVERSE)

Updated: May 13

Appendix C-5

Early Departures & Early Departure Form

Parents or guardians who have youth participants needing to depart early should arrange the details with the contingent's unit leaders.

Two adult leaders would then need to escort the participant and his/her belongings to meet the parent or guardian at the arranged meeting time. The adult leaders and the participant will be able to take a shuttle or camp available transportation to the Visitor's Reception Area at the J.W. & Hazel Ruby Welcome Center to meet the parent or guardian. The adult leaders will be able to return to the Jamboree via the visitor shuttle or the vehicle they arrived in (it is important that adult leaders wear their Jamboree provided credentials in order to access the shuttle). Once the adult leaders have returned to their Base Camps, they will need to let Base Camp/Sub Camp leadership know the name of the youth who has left the Jamboree. If the youth is returning to Jamboree, this same procedure would be followed to return the youth to his/her unit.

The form below should be used to keep track of youths or adults who have left the Jamboree.

When making arrangements, adult leaders should keep in mind that shuttle availability will coincide with visitor hour posted at <https://jamboree.scouting.org/visitors/>

Early Departure Form



Date: _____

Name: _____

Unit: _____

Sub Camp: _____

Reason for Departure: _____

Is the Scout or Adult Returning? When? _____

Authorized By: _____

Parent or Guardian: _____

Appendix D-1

Lightning Risk Reduction & Safety

Here are some tips to help reduce the risk of injury or death from lightning:

- If camping, hiking, etc. in area far from any safe vehicle or building, avoid open fields, the top of a hill, or a ridge top.
- Spread the group or smaller groups out 100 feet from each other if possible.
- Stay away from tall, isolated trees; flag poles; totem poles; or other tall objects. If you are in a forest, stay near a lower stand of trees.
- Remember, a tent offers NO protection from lightning.
- Stay away from water, wet items (such as ropes), and metal objects (such as fences and poles). Water and metal are excellent conductors of electricity.
- If in the open and no safe cover is available, assume the lightning safe crouch.

Lightning Safe Crouch

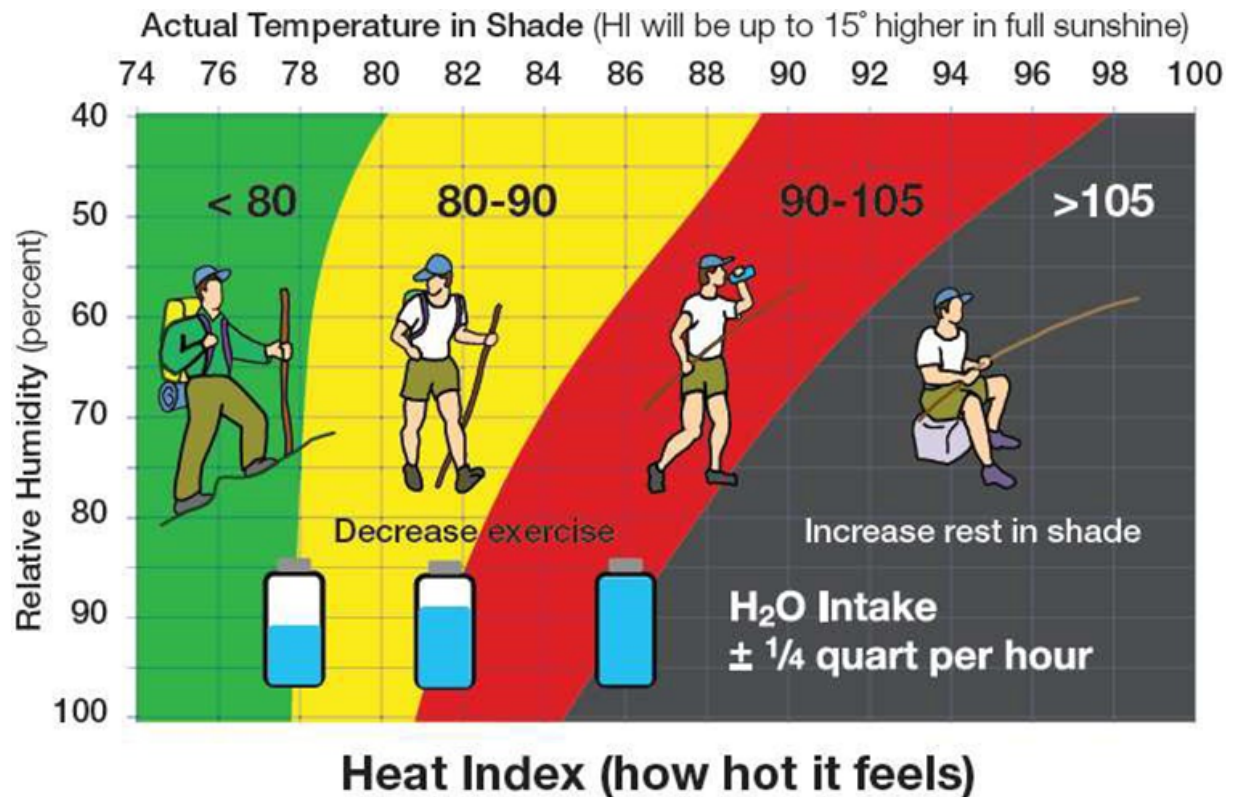
- Crouch on the ground
- Weight on the balls of your feet
- Heels together
- Head lowered
- Eyes closed
- Ears covered with hands

Caution: If you are in a group, do not crouch together! Disperse and maintain distance from each other.



Appendix D-2

Hydration Tools



Try these tips to stay hydrated (and cool) on a hot and humid day.

- 1 Drink a glass of water first thing in the morning.
- 2 Carry a reusable bottle of water with you.
- 3 Download an app on your phone to remind you to drink water, even if you don't feel thirsty.
- 4 Add lemon, lime or cucumber slices to your water to make it more enjoyable... and refreshing!
- 5 If you've got a long ride, pack bite-sized fresh fruit to snack on. Fruit is high in water content.

OSHA Heat Safety Tool

Get Current Get Today Max

Or Enter Numbers:

Temperature 89 °F Humidity 80 % Calculate

Heat Index 109.7 °F

Risk Level HIGH

Precautions

Home More Info

The heat index application by the Occupational Safety and Health Administration (OSHA) can also be used to check the heat index. This application is available for both the iPhone and iPad.

Appendix D-3

2023 National Jamboree Medical Requirements

Weather conditions at the Jamboree can range from hot and humid to milder temperatures in the evenings. Rain is more common at the Summit due to its location in the Appalachian Mountains. Jamboree activities are very strenuous, and this Jamboree's programs are different from any Jamboree experience before. Therefore, it is very important to drink plenty of water at the Jamboree and arrive at the Jamboree fit and prepared.

Physical Examination

All participants must submit a certification of physical fitness on the official form. Maintenance of good health in a Jamboree camp is of utmost importance, and it is with this objective in mind that the following must be enforced:

1. Participants will be expected to get a complete examination by a licensed healthcare practitioner.
2. It is recommended that the examination take place not less than 75 days or more than 11 months before departure to the jamboree.
3. Participants will go through a medical screening prior to arrival. It is imperative that all medical forms are submitted by the published deadlines so that prior approval for participation occurs before you leave for the Jamboree. In the event an attendee is found medically unfit upon arrival at the Summit, they cannot serve and must return home at their own expense.

Immunizations

When attending Boy Scouts of America programs or activities that require an Annual Health and Medical Record (AHMR) or specialty physical exam to be completed, a current tetanus immunization is required. The following immunizations are strongly recommended by the Jamboree medical services:

- Hepatitis A
- Hepatitis B
- Diphtheria, pertussis
- Meningococcal
- Polio
- Measles, mumps and rubella
- Varicella
- Influenza
- COVID-19

Exceptions to Immunization on Medical or Religious Grounds

If there is a medical reason why you cannot comply with vaccination requirements, obtain a statement to that effect from a physician. If you aren't immunized due to religious reasons, you must also provide a statement to that effect. That statement must include specific reasons so it can be given full consideration by the Jamboree medical service team. These statements need to be submitted on the immunization exemption request form found at <https://fileshare.scouting.org/fileshare/pdf/680-451.pdf> along with your medical form

Appendix E

Summit Wildlife Hazards



Copperhead Snakes

Copperheads are usually colorful and strikingly patterned snakes. They derive their name from the copper-like coloring of the head. The background color of the back and sides is tan to pinkish. There are darker, chestnut-colored bands across the back and sides. Each band is of varying width, often described as hourglass shaped. Newborn Copperheads are colored and patterned like adults, excepting the last inch or so of the tail which will be a bright, sulfur yellow color. Adults are usually in the range of 24 to 36 inches in length, although specimens of greater than 42 inches are not rare. Copperheads eat small rodents, birds, lizards, snakes, amphibians, and insects.

Copperheads are venomous, pit vipers. Copperheads account for more cases of venomous snake bite than any of our other species. Fortunately, their venom is the least toxic of our species. Bites from Copperheads are very seldom fatal; however, a bite may still produce serious consequences.

Copperheads can be found in most all habitats, although they often prefer to be near streams and other waterways. They may be found on hilltops or lowlands. It is not unusual for Copperheads to be found in forested or undeveloped areas within and near suburban developments. Copperheads prefer habitats with lots of vines, vegetation and/or debris. Their coloration and patterning are very effective for camouflage in dead leaves on the forest floor. Copperheads rely upon camouflage and cover for safety.

When danger is perceived, Copperheads will usually freeze in place and remain motionless for the threat to pass. This strategy works well in their natural habitat.

Unless a person steps on them, grasps them, or otherwise comes very, very close to them, Copperheads will not usually bite. However, the bite will be readily used as a last defense. An agitated Copperhead will vibrate its tail rapidly. The relative abundance of Copperheads and their occurrences near human habitations is the season bites from Copperheads are at the top of venomous snake bite statistics in the eastern US.

Summit Wildlife Hazards Page 2

Eastern Timber Rattlesnake

Timber rattlesnakes are secretive and passive animals. Timber rattlesnakes are thick-bodied snakes which may reach a length of five feet. Their diet consists primarily of small mammals but may also include birds and eggs.

Rattlesnakes buzz or rattle only to warn approaching humans and predators. They assume a defensive posture or coil their bodies with a raised head and tail when they feel threatened. Similarly, they strike when feeding or as a defense and will retreat if possible.

Timber rattlesnakes often remain unnoticed due to their cryptic colors and camouflage patterns. In such instances, their secretive nature and passive behavior allow humans and predators to pass without interference. Most reported bites result from disregarding defensive displays and unnecessarily provoking the rattlesnake. Unexpected encounters with timber rattlesnakes are best avoided by employing a watchful eye in forest settings and by stepping carefully when in timber rattlesnake habitat.



Black Widow Spider

The black widow spider is a venomous species of spider. The females are well known for their distinctive black and red coloring and for the fact that they will occasionally eat their mates after reproduction. The species is native to North America. The venom can cause pain and other symptoms but is rarely fatal to healthy humans.

The body length (excluding legs) of the mature female is 8–13 mm (0.31–0.51 in), and 3–6 mm (0.12–0.24 in) for males. Legs are long in

proportion to body. Females are shiny and black in color, with a red marking in the shape of an hourglass on the ventral (under) side of her very rounded abdomen. Many female widows also have an orange or red patch just above the spinnerets on the top of the abdomen. Juveniles have a distinctly different appearance from the adults; the abdomen is grayish to black with white stripes running across it and is spotted with yellow and orange. Males are either purple, or closer to the appearance of the juveniles in color.

Summit Wildlife Hazards Page 3



Brown Recluse Spider

The brown recluse is a recluse spider with necrotic venom. Similar to those of other recluse spiders, their bites sometimes require medical attention.

Brown recluse spiders are usually between 6 and 20 millimeters (0.24 and 0.79 in) but may grow larger. While typically light to medium brown, they range in color from whitish to dark brown or blackish gray. The cephalothorax and abdomen are not necessarily the same color. These spiders usually have markings on the dorsal side of their cephalothorax, with a black line coming from it that looks like a violin with the neck of the violin

pointing to the rear of the spider, resulting in the nicknames fiddleback spider, brown fiddler, or violin spider.

The violin pattern is not a definitive identifier, as other spiders can have similar markings. Instead, while most spiders have eight eyes, recluse spiders have six eyes arranged in pairs (dyads) with one median pair and two lateral pairs. Only a few other spiders have three pairs of eyes arranged in this way. Recluses have no obvious coloration patterns on the abdomen or legs, and the legs lack spines. The violin marking can vary in intensity depending on the age of the brown recluse spider, with mature spiders typically having dark violin shapes.

Deer Ticks

Both adults and nymphs have eight long, black legs that extend from a round, bulb shaped abdomen. Males are darker and generally have a uniform brown color, with a whitish strip around the outside of the abdomen. Females have a two-tone, lighter brown torso. A female's torso may also become more rust colored after ingesting blood.

Although the body of a deer tick tends to be flat, after eating, it fills up and expands.

Deer ticks will partially burrow into the skin and latch onto their host to feed. The body of a feeding tick will stick out of the skin. Afterward, there may be some irritation around the site of the bite.



Summit Wildlife Hazards Page 4



Black Bear

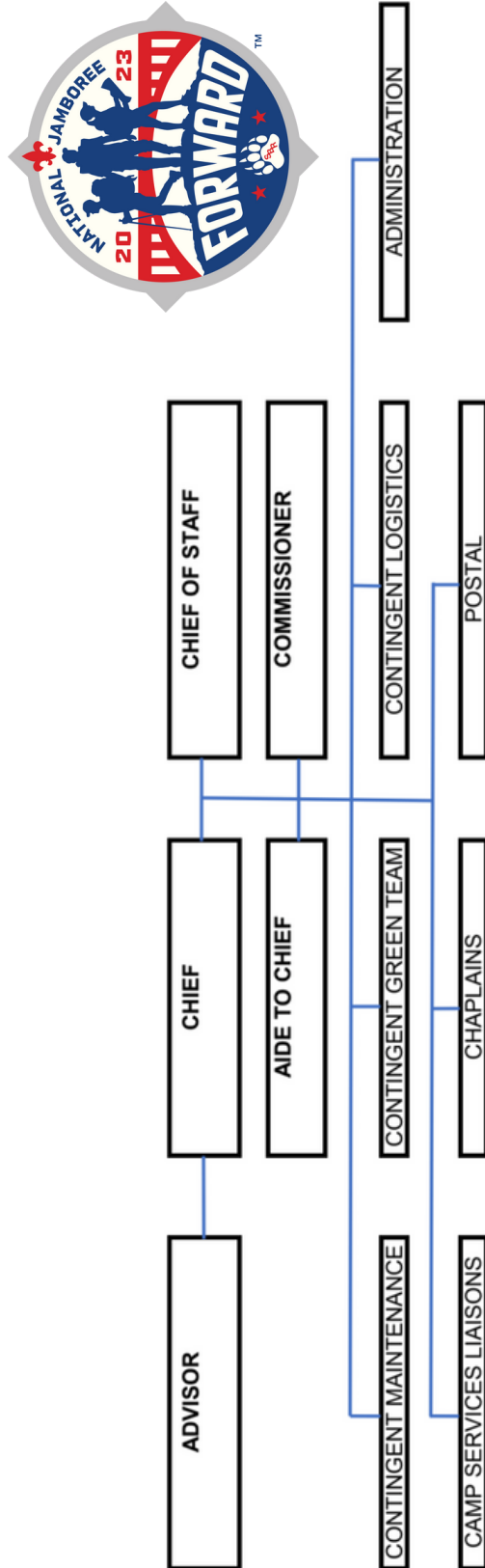
The black bear, also called American bear or American black bear, is the most common bear found in the forests of North America, including parts of northern Mexico. Its color varies, however, even among members of the same litter. White markings may occur on the chest, sometimes in the shape of a "V." Depending on their color variations, black bears are often referred to as cinnamon bears, blue-gray or blue-black glacier bears, and white bears. Black bears that are actually brown in color are most common in western North America. They are sometimes called brown bears, but the true brown bear is much larger.

The black bear is large and stocky and has a short tail. Adults range from 1.3 to 1.9 meters (4.3 to 6.2 feet) in length and weigh 60–300 kg (132–661 pounds), the largest males growing to 2 meters long (6.6 feet) and 409 kg (902 pounds). Males can be up to 70 percent heavier than females. The head is small but is supported by a strong neck. The ears are small and rounded. The curved claws are nonretractile, and, unlike cats and dogs, bears walk on the soles of their feet.

Appendix F-1

Organization Charts

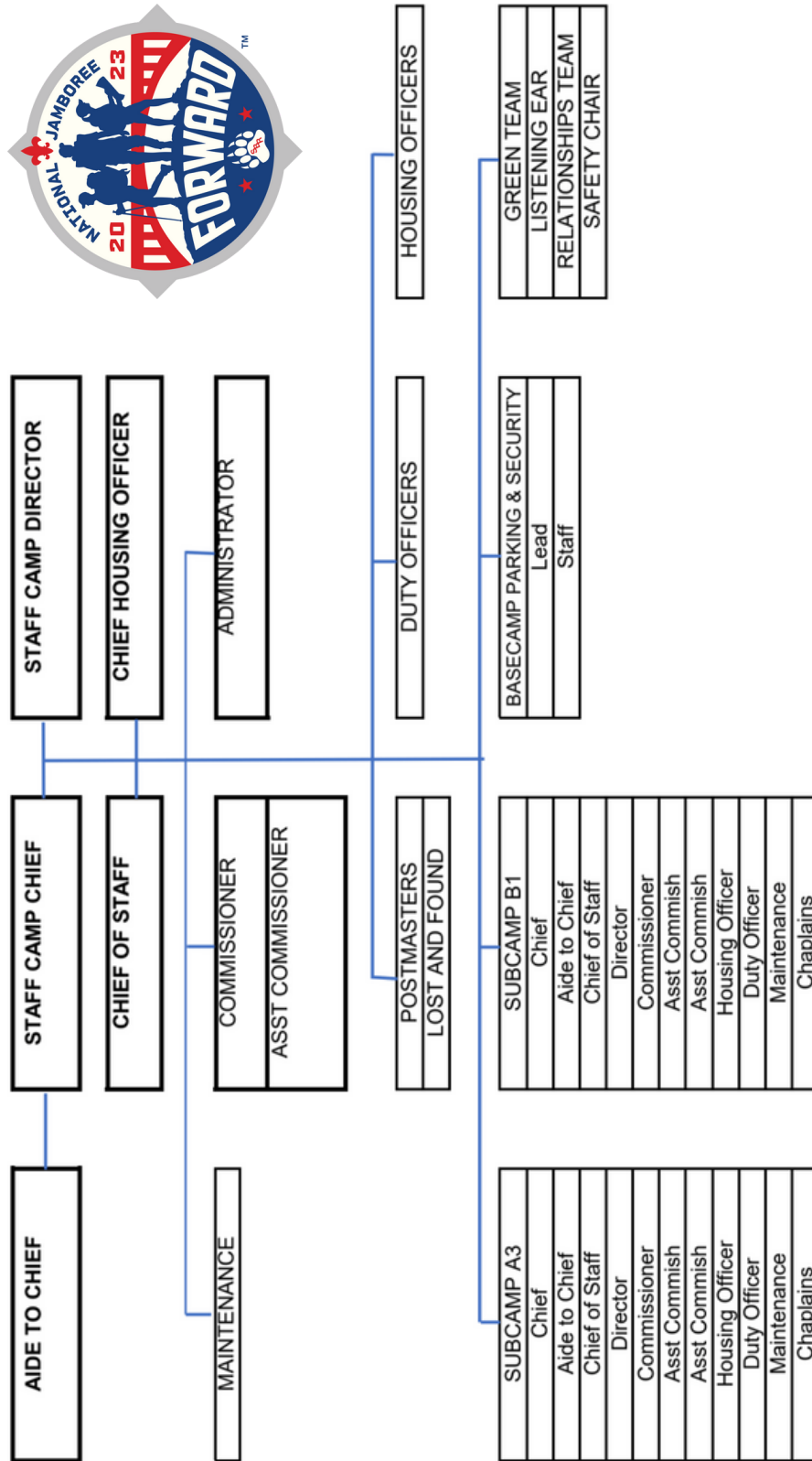
Contingent Operations Services Organization Chart



Appendix F-2

Organization Charts

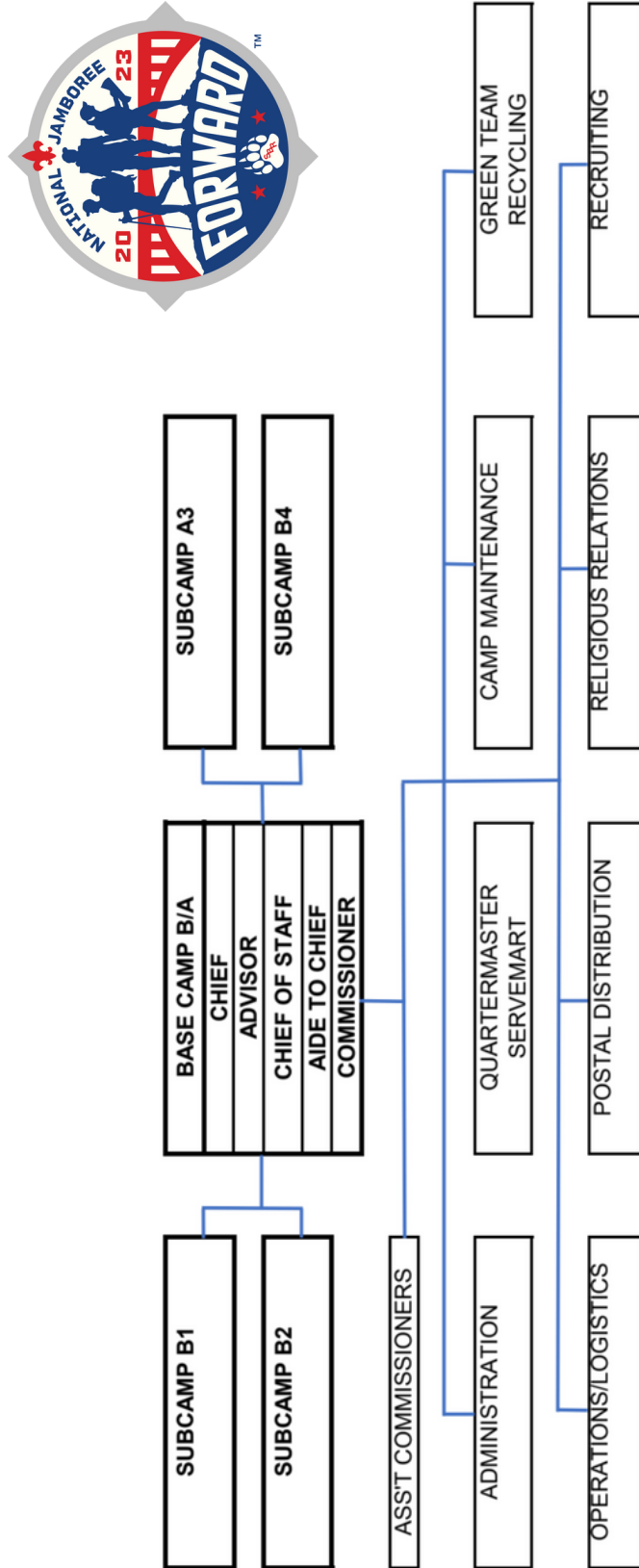
Jamboree Camp Staff Organization Chart



Appendix F-3

Organization Charts

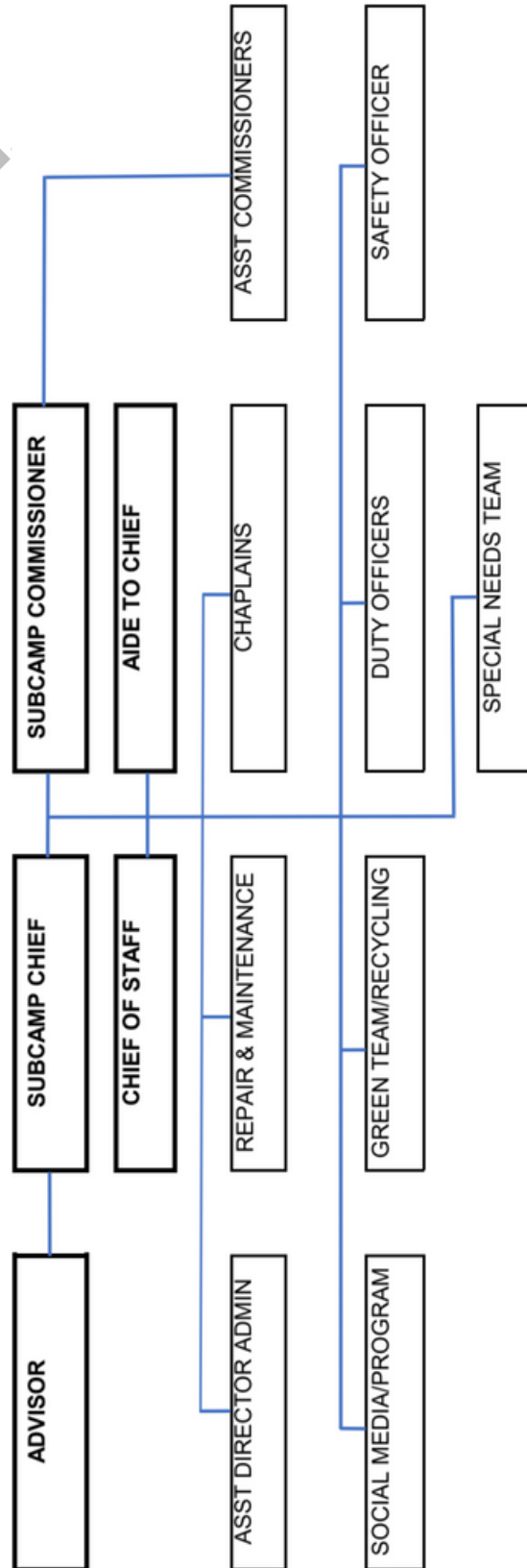
Participant Base Camp Organization Chart



Appendix F-4

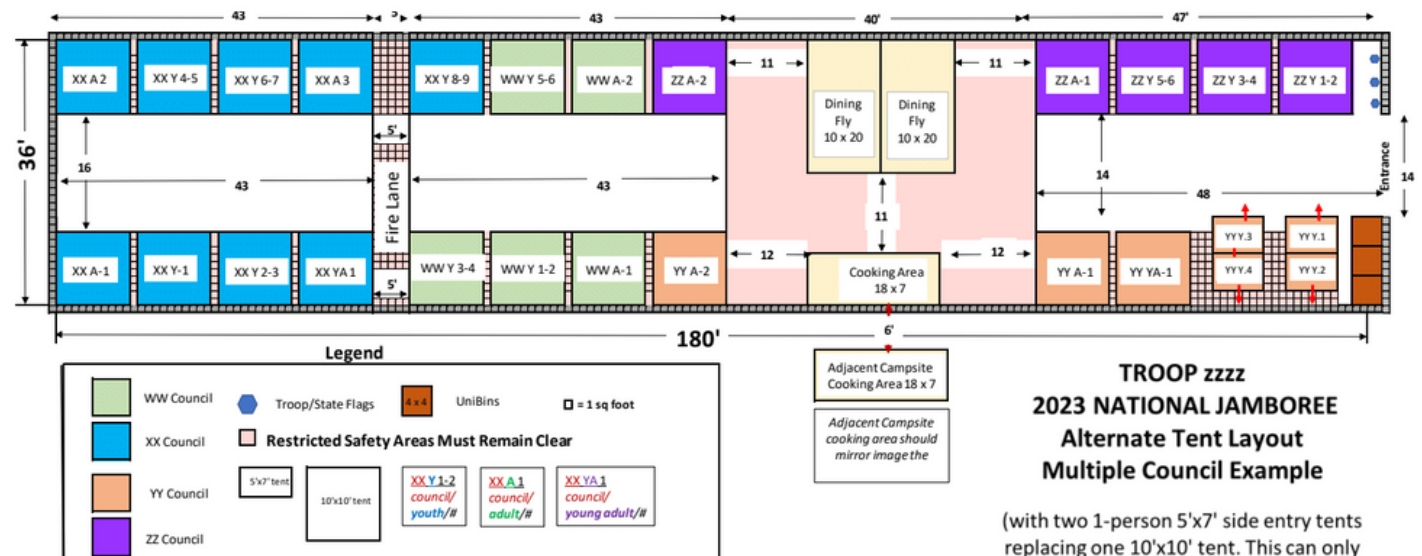
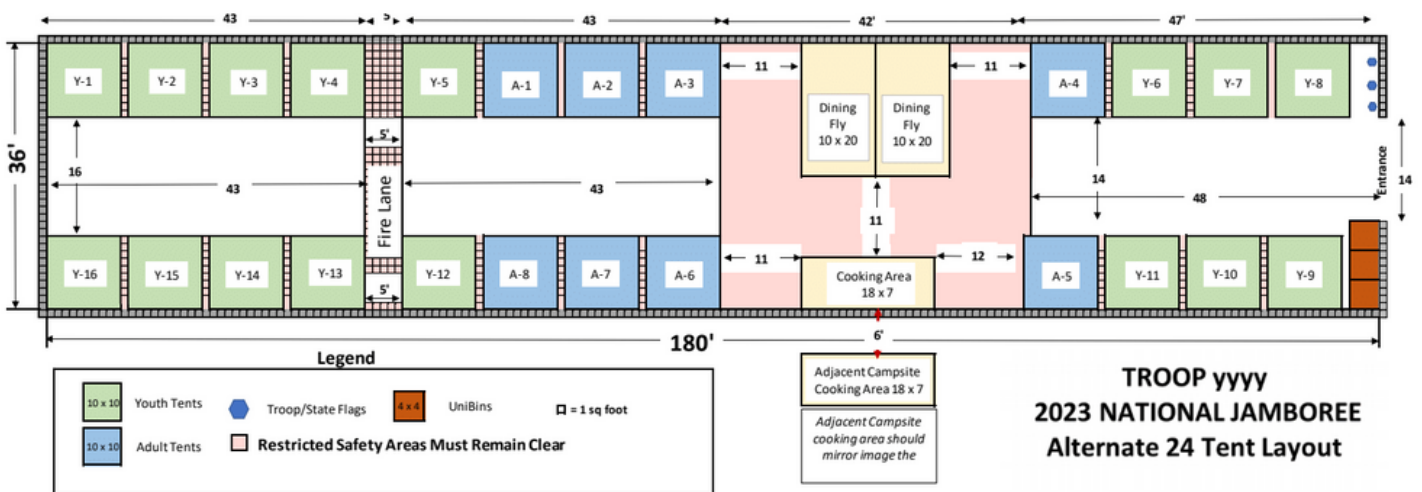
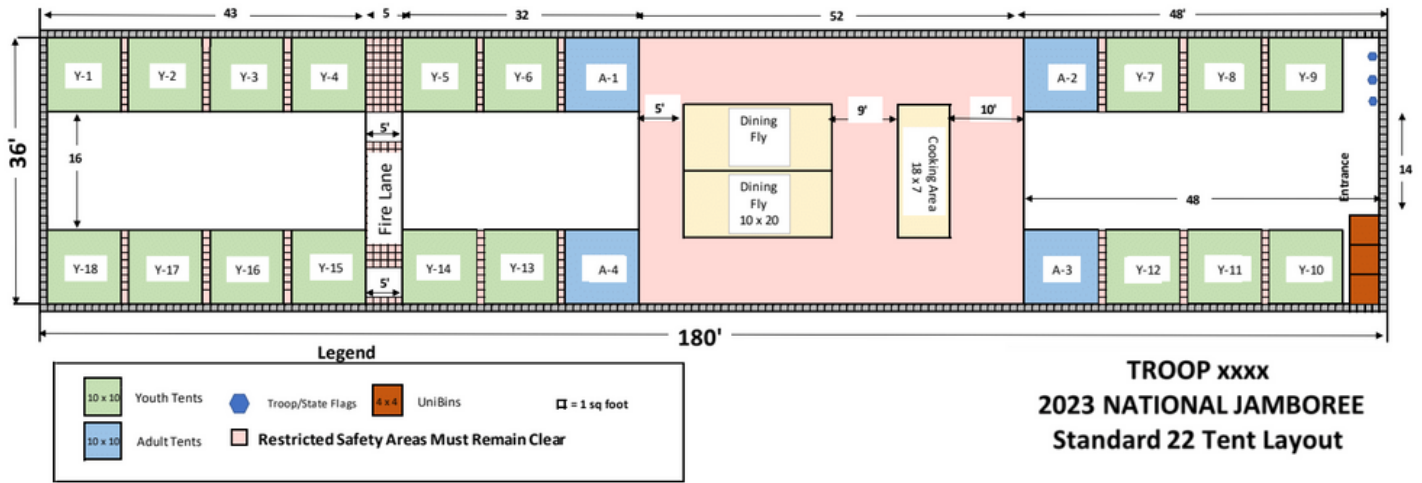
Organization Charts

Participant Sub Camp Organization Chart



Appendix F-5 Organization Charts

2023 National Jamboree Campsite Layout Options



(with two 1-person 5'x7' side entry tents replacing one 10'x10' tent. This can only be done on one side of the campsite to maintain main aisle distance)

In appreciation of

Christy Freriks & Amanda Nuff

Two dedicated Scouters. Without their investment of time and talent, this manual would not have been possible.



**For More Information Visit
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